



# Longstanton Parish Council

*The Village Institute, 24 High Street, Longstanton, CB24 3BS*

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*Parish Clerk: Mrs Libby White CertHE PSLCC*

## **SUSTAINABILITY WORKING GROUP**

### **Terms of Reference**

(Adopted on 10<sup>th</sup> June 2019)

The primary objective of the Sustainability Working Group is to assist the Parish Council and residents to provide leadership, co-ordination and guidance to the village on ideas to integrate sustainability principles and practices throughout the everyday life within the village and the activities of the council, its contractors and business within the parish.

1. The Working Group will be elected annually at the Annual Meeting of the Parish Council.
2. The Sustainability Working Group shall consist of not less than **three** councillors appointed by the Parish Council.
3. Working Group vacancies occurring during the year may be filled by appointment by the Council.
4. The Working Group will meet at least 4 times a year.
5. The Working Group may co-opt others onto the Working Group if required. Non-Councillors will not have voting rights.
6. The Working Group may ask for help from volunteers but must ensure that they are covered with regard to Health and Safety issues. The Working Group recognises that the Council has a duty of care to the participants of the event.
7. The Working Group may recruit, supervise and support volunteers for any given event.
8. The Working Group will be responsible for the following:
  - a) To suggest and recommend initiatives for approval by the Council.
  - b) To enable Longstanton Parish Council to demonstrate civic leadership by promoting actions that enhance the community's quality of life and sustainability;
  - c) To provide advice during the review of Council strategies, policies and plans to enhance the achievement of sustainable outcomes for the community;
  - d) To support raising council and community awareness about long term sustainability through education and knowledge-based resources;
  - e) To promote engagement with, and foster participation by, the community in the development and implementation of sustainability initiatives which minimise our ecological footprint;
  - f) To provide a local reference point for liaison with and between stakeholders and service providers consulting and working with the community to promote sustainability;
9. The Terms of Reference under which this Working Group operates will be reviewed in each scheduled Parish Election year, or annually if the Council so require, at the Annual Meeting of the Parish Council.