



Longstanton Parish Council

# Meeting Papers

FINANCE Meeting, 18th December 2018



**MINUTES OF THE LONGSTANTON PARISH COUNCIL FINANCE COMMITTEE MEETING  
HELD ON TUESDAY 20<sup>TH</sup> NOVEMBER 2018 AT LONGSTANTON VILLAGE INSTITUTE AT 7.42PM**

**Those Present** Cllr Street (Chairman), Cllr Sinclair, Cllr de la Mare-Lyon, Cllr Burns, Cllr McPhater  
**Parish Clerk** Mrs Libby White  
**Members** 6    **Vacancy** 0    **(Quorum 3)**    **Parishioners** 0

**18-19/83 To Receive and Approve Apologies for Absence**

Apologies were received and accepted from Cllr Ms Ness (personal)

**18-19/84 Councillors' Declarations of Interest** for items on agenda

**Declarations of interest from Councillors on items on the agenda:** None

**Requests to Speak:** No requests received to speak on any items as declared above.

**To receive requests for dispensations:** None

**Grant of dispensations:** None

**18-19/85 Open Forum for Public Participation (10min)**

None

**18-19/86 Approval of Minutes**

It was **proposed** by Cllr de la Mare-Lyon, seconded by Cllr McPhater and **RESOLVED** that the minutes of the 18<sup>th</sup> October 2018 be signed as a true record of the meeting.

**CARRIED  
1 abstention**

**18-19/87 Clerk's Report (for information only)**

- Correspondence has been received from Cambridgeshire ACRE stating that they will no longer be providing payroll services after November's payroll run.
- The Clerk has started to enter the paper copy of the questionnaires onto the online system.
- £86.70 had been received from the residents of the Dale who has raised for money the Youth Council.

**18-19/88 CCLA**

It was **proposed** by Cllr Burns, seconded by Cllr Sinclair and **RESOLVED** by a unanimous vote that the Redemption Form be completed in the sum of £10,000 to transfer funds from the CCLA Current account to the Unity Current Account.

**Action:** Clerk to send completed form to CCLA

**18-19/89 Bank Reconciliation**

Bank were provided for bank accounts as at 31<sup>st</sup> October 2018:

Current Account	£7,107.24
Home Farm Bank Account	£178,115.39
Section 106 Bank Account	£3,426.85
Optimum Pre-Paid Card	£28.52
CCLA Current Account	£229,815.00
CCLA Home Farm Account	£100,000.00
CCLA Section 106 Account	£60,000.00
CCLA Reserves Account	<u>£75,000.00</u>
	<b>£653,493.00</b>

It was **proposed** by Cllr Sinclair, seconded by Cllr Burns and **RESOLVED** by a unanimous vote that the bank reconciliations for the month of October be approved and signed.

**18-19/90 Approval of Payments**

It was **noted** that Cllr Burns and Cllr de la Mare-Lyon double checked the figures on invoices were correct and that the payments have been set up accurately.

It was **proposed** by Cllr Burns, seconded by Cllr delaMare-Lyon and **RESOLVED** by a unanimous vote that the invoices and payments as listed in appendix 1 in the sum of £14,572.59 are approved and paid. Online payments to be authorised by Cllr Burns and Cllr Sinclair.

**Action:** *Cllrs Burns and Cllr Sinclair to authorise online payments.*

**18-19/91 To Note Monies Received**

Members **noted** money received since the October meeting has been as follows:

Ref	Paid by	Description	Amount	Account	Stmt
R18/154	BT	Refund	£ 23.22	Current	94
R18/155	CCLA	Dividend - Current Account	£ 127.53	Current	94
R18/156	CCLA	Dividend - Reserves Account	£ 47.45	Current	94
R18/157	CCLA	Dividend - S106 Account	£ 38.00	S106	54
R18/158	CCLA	Dividend - Home Farm Account	£ 63.38	Home Farm	54

**18-19/92 2019/20 Budget**

Time was spent on the budget for 2019/20 for presentation to Full Council on 10<sup>th</sup> December 2018.

**18-19/93 Reports**

It was noted that reports were circulated via email prior to the meeting. The Clerk noted that the nominal code for Northstowe is being work on.

**Action:** *Clerk to set up nominal code*

**18-19/94 Date of Next Meeting**

Tuesday 18<sup>th</sup> December 2018

There being no further business, the meeting closed at 9.39pm.

**Signed:**

**Chairman**

**Date:**

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Appendix 1 – 20<sup>th</sup> November 2018 – item 18-19/90

Ref	Supplier	Inv No.	Inv Date	Cost Description	Account	Pymt Method	Net	Vat	Total	Notes
							£	£	£	
18/166	OutdoorValue			Cargo Nets for Remembrance Sunday	Optimum	Card	22.47	4.49	26.96	Paid
18/167	Longstanton Post Office		14-Oct-18	Postage	Optimum	Card	11.22	0.00	11.22	Paid
18/168	Longstanton Post Office		16-Oct-18	Postage	Optimum	Card	9.80	0.00	9.80	Paid
18/169	Gocableties Limited	GCT-13904	17-Oct-18	Cable ties for Cargo nets	Optimum	Card	16.59	3.32	19.91	Paid
18/170	SLCC		18-Oct-18	11th Edition Local Council Administration	Optimum	Card	107.99	0.80	108.79	Paid
18/171	Longstanton Post Office		31-Oct-18	Batteries	Optimum	Card	1.66	0.33	1.99	Paid
18/172	Adobe	IEN2018022080941	27-Oct-18	Adobe Software	Optimum	Card	150.92	30.18	181.10	Paid
18/173	Cambridge Water	9062741980	05-Oct-18	Cemetery Water	Current	DD	19.06	0.00	19.06	
18/174	South Cambridgeshire District Council		09-Mar-18	Non-Domestic Rates for Office 8 of 10	Current	DD	98.00	0.00	98.00	
18/175	TalkTalk	18872216	19-Oct-18	Telephone & Broadband	Current	DD	33.99	6.80	40.79	
18/176	Nest			November Pension Contributions	Current	DD	81.33	0.00	81.33	
							<b>553.03</b>	<b>45.93</b>	<b>598.96</b>	
18/177										
18/178	November Salary Costs			November Salary Costs	Current	BACS	2,088.27		2,088.27	
18/179										
18/180	JarJar Drinks	117	05-Oct-18	Electricity for Open Air Cinema	Current	BACS	13.18	2.64	15.82	
18/181	Sherriff Amenity	CD970704483	15-Oct-18	Seed and Fertiliser for Rec	Current	BACS	1,324.00	76.00	1,400.00	
18/182	James Ryan Thornhill Limited		15-Oct-18	Fees for Investment Review	Current	BACS	395.00	0.00	395.00	
18/183	Cambridge Print Solutions	27300	15-Oct-18	Print of Village Questionnaire	Current	BACS	879.00	0.00	879.00	
18/184	Bar Hill Parish Council	0094/18	19-Oct-18	Councillor Training - Richard Owen	Current	BACS	40.00	0.00	40.00	
18/185	Hanson Aggregates	1965785930	20-Oct-18	Sand for Recreation Ground	Current	BACS	1,464.90	292.98	1,757.88	
18/186	Brookfield Groundcare	11950	22-Oct-18	Work to Village Green for Electrical Supply	Current	BACS	2,460.00	492.00	2,952.00	
18/187	GDL Services	896	30-Oct-18	Litter Picking October 2018	Current	BACS	150.00	0.00	150.00	
18/188	Longstanton Village Institute	100830	31-Oct-18	Hall and Office Hire October 2018	Current	BACS	521.67	0.00	521.67	
18/189	Cambridgeshire Cricket Limited		05-Nov-18	Ground Work on Recreation Ground	Current	BACS	1,350.00	0.00	1,350.00	
18/190	Brookfield Groundcare	11966	07-Nov-18	Village Grass Cutting 8 of 10	Current	BACS	990.00	198.00	1,188.00	
18/191	Brookfield Groundcare	11967	07-Nov-18	Home Farm Maintenance 8 of 10	Current*	BACS	530.00	106.00	636.00	
18/192	Brookfield Groundcare	11968	07-Nov-18	Village Verges 8 of 8	Current	BACS	500.00	100.00	600.00	
<b>Sub Total</b>							<b>12,706.02</b>	<b>1,267.62</b>	<b>13,973.64</b>	
<b>TOTAL</b>							<b>13,259.05</b>	<b>1,313.54</b>	<b>14,572.59</b>	

Transfers		From	To	Amount	
Ref	Description				
T18/015	Optimum Card Top Up	Current	Optimum	£ 50.00	Already paid on 29th October
T18/016	Home Farm Maintenance	Home Farm	Current	£ 530.00	
T18/017	Optimum Card Top Up	Current	Optimum	£ 271.48	
				<b>£ 851.48</b>	

Longstanton Parish Council confirmed eligibility and adopted the General Power of Competence on 9<sup>th</sup> May 2016, reconfirmed on 14<sup>th</sup> May 2018. All decisions are taken using that power unless otherwise stated and paid for accordingly.

### **18-19/99 – Clerk’s Report**

- Since the closure of Cambridgeshire ACRE’s payroll services, the Clerk has transferred everything to Red Shoes Accountancy Services who are keeping the prices the same as ACRE until December 2019. Other payroll providers were up anything up to twice as expensive. Service from Red Shoes will be monitored.

### **18-19/100 – CCLA**

To complete the Redemption Form in the sum of £12,500.00 to transfer money from the CCLA Current Account to the Unity Current Account.

### **18-19/101 – Bank Reconciliations (appendix 1)**

The bank statements along with the relevant bank reconciliations created by the accounting software have been provided for consideration and approval by the committee.

### **18-19/102 – Approval of Payments**

The list of payments for authorisation as detailed on the Agenda.

### **18-19/103 – To Note Monies Received**

To note monies received since the November bank statement.

Ref	Date R'cvd	Paid by	Description	Amount	Account	Stmt
R18/159	12-Nov-18	Jar Jar Drinks	Pavilion Rent	£375.00	Current	95
R18/160	14-Nov-18	Jar Jar Drinks	Pavilion Rent	£375.00	Current	95
R18/161	21-Nov-18	The Dale Residents	Donation to Youth Council Activities	£86.70	Current	95
R18/162	04-Dec-18	CCLA	Dividend - Current Account	£134.83	Current	95
R18/163	04-Dec-18	CCLA	Dividend - Reserves Account	£44.68	Current	95
R18/164	04-Dec-18	Cash	Income from Christmas Lights & Mulled Wine	£227.10	Current	95
R18/165	04-Dec-18	CCLA	Dividend - Home Farm Account	£59.55	Home Farm	55
R18/166	04-Dec-18	CCLA	Dividend - S106 Account	£35.70	S106	55
				<u>£125,847.34</u>		

### **18-19/104 – 2019/20 Budget**

To continue working on the budget for 2019/20 with further information received on quotations and required projects. Budget needs to be finalised for approval by Full Council on 14<sup>th</sup> January 2019. Budget to be sent separately.

### **18-19/105 – Reports**

To note the reports prepared to detail the activities of the parish council accounts. Sent as a separate document.

### **18-19/106 – Date of Next Meeting**

Tuesday 22<sup>nd</sup> January 2019.

# Statement of your account



12003771 | 04047

Mrs Elizabeth White  
The Parish Office The Village Institute  
24 High Street  
Longstanton  
CB24 3BS

Customer Services Centre, Nine Brindleyplace  
Birmingham B1 2HB

The charges for the period  
4 September to 4 December 2018  
are:  
total commission charges: £29.10  
debit interest: £0.00  
We will take these amounts from  
your account on 31 DEC 18.

You can ask us to send you details of our charges  
and how we work them out. See over the page for details

If your name and address are incorrect or have changed,  
please send us a letter, signed in accordance with your mandate,  
advising the correct details.

For foreign payments -

Swift Code: [REDACTED]

IBAN Number: [REDACTED]

Your deposits with Unity Trust Bank are eligible for protection  
up to £85,000 under the Financial Services Compensation  
Scheme (FSCS). For more information about compensation  
provided by the FSCS, please visit [www.FSCS.org.uk](http://www.FSCS.org.uk) or refer to  
our FSCS Information Sheet and Exclusions List at  
[www.unity.co.uk/fscs](http://www.unity.co.uk/fscs)

Contact us -

Tel: 0345 140 1000

Email: [utb@unity.co.uk](mailto:utb@unity.co.uk)

Web: [www.unity.co.uk](http://www.unity.co.uk)

Name of account: Longstanton Parish Council

Date: 4 December 2018

Statement 095 (page 1 of 2)

Account number: [REDACTED]

Bank sort code: [REDACTED]

Type of account: Current T2

Date	Details	Payments	Receipts	Balance
4 NOV 18	Balance brought forward			7,263.16 *
5 NOV 18	Direct Debit (NEST)	81.33		7,181.83 *
6 NOV 18	Direct Debit (TALKTALK BUSINESS	40.79		7,141.04 *
12 NOV 18	Jar Jar Drin		375.00	7,516.04 *
14 NOV 18	Jar Jar Drin		375.00	7,891.04 *
15 NOV 18	Direct Debit (SCDC COLLECTION A	98.00		7,793.04 *
21 NOV 18	B/P to: PrePay Technologie	271.48		
21 NOV 18	Girobank Core Business 100000 1		86.70	
21 NOV 18	Inward Payment CCLA		10,000.00	17,608.26 *
22 NOV 18	Transfer from [REDACTED]		530.00	18,138.26 *
23 NOV 18	B/P to: PrePay Technologie	300.00		17,838.26 *
26 NOV 18	B/P to: James Ryan Thornhi	395.00		17,443.26 *
27 NOV 18	B/P to: Mr GD Lovell	150.00		
27 NOV 18	B/P to: Longstanton VI	521.67		
27 NOV 18	B/P to: Brookfield Contrac	5,376.00		
27 NOV 18	B/P to: Mrs EG White	[REDACTED]		
27 NOV 18	B/P to: Bar Hill Parish C	40.00		
27 NOV 18	B/P to: Sherriff Amenity	1,400.00		
27 NOV 18	B/P to: Cambs Cricket Ltd	1,350.00		
27 NOV 18	B/P to: Hanson Quarry Prod	1,757.88		
27 NOV 18	B/P to: Jar Jar Drinks Ltd	15.82		
27 NOV 18	B/P to: Cambridge Print	879.00		
27 NOV 18	B/P to: HMRC Cumbernauld	[REDACTED]		3,864.62 *
3 DEC 18	Direct Debit (NEST)	81.33		3,783.29 *
4 DEC 18	PUBLIC SECTOR DEPO		134.83	
4 DEC 18	Balance carried forward, cont. overleaf			3,918.12 * S

**You can ask us to send you details of our rates and how we work them out.**

**Abbreviations: \* credit balance DR overdrawn S sub total (intermediate balance)**

12003771 | 04047 | 00001 | 00001 |

Name of account: Longstanton Parish Council

Date: 4 December 2018

Statement 095 (page 2 of 2)

Account number: [REDACTED]

Bank sort code: [REDACTED]

Type of account: Current T2

Date	Details	Payments	Receipts	Balance
4 DEC 18	Balance brought forward			3,918.12 *
	PUBLIC SECTOR DEPO		44.68	
4 DEC 18	Girobank Core Business 100000 1		227.10	4,189.90 *
	Balance carried forward			4,189.90 *

**You can ask us to send you details of our rates and how we work them out.  
Abbreviations: \* credit balance DR overdrawn S sub total (intermediate balance)**

**Bank Reconciliation Statement as at 30/11/2018  
for Cashbook 1 - Current Bank Account**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account	04/12/2018	95	3,864.62
			<hr/> 3,864.62
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
27/11/2018 18/176 NEST Pension		81.33	
			<hr/> 81.33
			3,783.29
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			<hr/> 0.00
			3,783.29
		<b>Balance per Cash Book is :-</b>	<b>3,783.29</b>
		<b>Difference is :-</b>	<b>0.00</b>



# Statement of your account



12003771 | 04049

Mrs Elizabeth White  
The Parish Office The Village Institute  
24 High Street  
Longstanton  
CB24 3BS

Customer Services Centre, Nine Brindleyplace  
Birmingham B1 2HB

To learn more about our convenient and easy to use Internet Banking service, call us today on 0345 140 1000.

If your name and address are incorrect or have changed, please send us a letter, signed in accordance with your mandate, advising the correct details.

For foreign payments -

Swift Code: [REDACTED]

IBAN Number: [REDACTED]

Your deposits with Unity Trust Bank are eligible for protection up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about compensation provided by the FSCS, please visit [www.FSCS.org.uk](http://www.FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [www.unity.co.uk/fscs](http://www.unity.co.uk/fscs)

Contact us -

Tel: 0345 140 1000

Email: [utb@unity.co.uk](mailto:utb@unity.co.uk)

Web: [www.unity.co.uk](http://www.unity.co.uk)

Name of account: Longstanton Parish Council

Date: 4 December 2018

Statement 055 (page 1 of 1)

Account number: [REDACTED]

Bank sort code: [REDACTED]

Type of account: Instant Access

Date	Details	Payments	Receipts	Balance
4 NOV 18	Balance brought forward			178,178.77 *
22 NOV 18	Transfer to [REDACTED]	530.00		177,648.77 *
4 DEC 18	PUBLIC SECTOR DEPO		59.55	177,708.32 *
	Balance carried forward			177,708.32 *

**You can ask us to send you details of our rates and how we work them out.**  
**Abbreviations: \* credit balance DR overdrawn S sub total (intermediate balance)**

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**Bank Reconciliation Statement as at 30/11/2018  
for Cashbook 5 - Home Farm Bank Account**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Home Farm Bank Account	04/12/2018	55	177,648.77
			<hr/> 177,648.77
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			177,648.77
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			177,648.77
		<b>Balance per Cash Book is :-</b>	<b>177,648.77</b>
		<b>Difference is :-</b>	<b>0.00</b>

# Statement of your account



12003771 | 04048

Mrs Elizabeth White  
The Parish Office The Village Institute  
24 High Street  
Longstanton  
CB24 3BS

Customer Services Centre, Nine Brindleyplace  
Birmingham B1 2HB

To learn more about our convenient and easy to use Internet Banking service, call us today on 0345 140 1000.

If your name and address are incorrect or have changed, please send us a letter, signed in accordance with your mandate, advising the correct details.

For foreign payments -

Swift Code: [REDACTED]

IBAN Number: [REDACTED]

Your deposits with Unity Trust Bank are eligible for protection up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about compensation provided by the FSCS, please visit [www.FSCS.org.uk](http://www.FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [www.unity.co.uk/fscs](http://www.unity.co.uk/fscs)

Contact us -

Tel: 0345 140 1000

Email: [utb@unity.co.uk](mailto:utb@unity.co.uk)

Web: [www.unity.co.uk](http://www.unity.co.uk)

Name of account: Longstanton Parish Council

Date: 4 December 2018

Statement 055 (page 1 of 1)

Account number: [REDACTED]

Bank sort code: [REDACTED]

Type of account: Instant Access

Date	Details	Payments	Receipts	Balance
4 NOV 18	Balance brought forward			3,464.85 *
4 DEC 18	PUBLIC SECTOR DEPO		35.70	3,500.55 *
	Balance carried forward			3,500.55 *

**You can ask us to send you details of our rates and how we work them out.**  
**Abbreviations: \* credit balance DR overdrawn S sub total (intermediate balance)**

12003771 | 04048 | 00001 | 00001 |

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**Bank Reconciliation Statement as at 30/11/2018  
for Cashbook 6 - Section 106 Bank Account**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Section 106	04/12/2018	55	3,464.85
			<hr/> 3,464.85
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			3,464.85
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			3,464.85
		<b>Balance per Cash Book is :-</b>	<b>3,464.85</b>
		<b>Difference is :-</b>	<b>0.00</b>

## STATEMENT

Mrs E G White  
Longstanton Parish Council  
Longstanton Village Institute  
24 High Street  
Longstanton  
CAMBRIDGE  
CB24 3BS  
UK

**CLIENT:** LONGSTANTON PARISH COUNCIL

**ACCOUNT NAME:** Current Account

**ACCOUNT NUMBER:** [REDACTED]

### Statement at 30 November 2018

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/11/18	Brought Forward			229,815.00	
21/11/18	Sold – paid to bank	10,000.00		219,815.00	4
30/11/18	Carried Forward			219,815.00	4

### Statement of Dividends paid during the month to 30 November 2018

Date	Amount Paid £
30-11-18	134.83

Dividend Payments will be paid to the nominated Bank Account

**Bank Reconciliation Statement as at 30/11/2018  
for Cashbook 9 - CCLA - Current Account**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA - Current Account	30/11/2018	1	219,815.00
			<hr/> 219,815.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			219,815.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			219,815.00
		<b>Balance per Cash Book is :-</b>	<b>219,815.00</b>
		<b>Difference is :-</b>	<b>0.00</b>



## STATEMENT

Mrs E G White  
Longstanton Parish Council  
Longstanton Village Institute  
24 High Street  
Longstanton  
CAMBRIDGE  
CB24 3BS  
UK

**CLIENT:** LONGSTANTON PARISH COUNCIL  
**ACCOUNT NAME:** Home Farm Current Account  
**ACCOUNT NUMBER:** [REDACTED]

### Statement at 30 November 2018

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/11/18	Brought Forward			100,000.00	
30/11/18	Carried Forward			100,000.00	

### Statement of Dividends paid during the month to 30 November 2018

Date	Amount Paid £
30-11-18	59.55

Dividend Payments will be paid to the nominated Bank Account

**Bank Reconciliation Statement as at 30/11/2018  
for Cashbook 10 - CCLA - Home Farm Account**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA - Home Farm Account	30/11/2018	1	100,000.00
			<hr/> 100,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			100,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			100,000.00
		<b>Balance per Cash Book is :-</b>	<b>100,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

## STATEMENT

Mrs E G White  
Longstanton Parish Council  
Longstanton Village Institute  
24 High Street  
Longstanton  
CAMBRIDGE  
CB24 3BS  
UK

**CLIENT:** LONGSTANTON PARISH COUNCIL

**ACCOUNT NAME:** Reserves Account

**ACCOUNT NUMBER:** [REDACTED]

### Statement at 30 November 2018

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/11/18	Brought Forward			75,000.00	
30/11/18	Carried Forward			75,000.00	

### Statement of Dividends paid during the month to 30 November 2018

Date	Amount Paid £
30-11-18	44.68

Dividend Payments will be paid to the nominated Bank Account

**Bank Reconciliation Statement as at 30/11/2018  
for Cashbook 12 - CCLA - Reserves**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA - Reserves	30/11/2018	1	75,000.00
			<hr/> 75,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			75,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			75,000.00
		<b>Balance per Cash Book is :-</b>	<b>75,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

## STATEMENT

Mrs E G White  
Longstanton Parish Council  
Longstanton Village Institute  
24 High Street  
Longstanton  
CAMBRIDGE  
CB24 3BS  
UK

**CLIENT:** LONGSTANTON PARISH COUNCIL  
**ACCOUNT NAME:** Section 106 account  
**ACCOUNT NUMBER:** [REDACTED]

### Statement at 30 November 2018

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/11/18	Brought Forward			60,000.00	
30/11/18	Carried Forward			60,000.00	

### Statement of Dividends paid during the month to 30 November 2018

Date	Amount Paid £
30-11-18	35.70

Dividend Payments will be paid to the nominated Bank Account

**Bank Reconciliation Statement as at 30/11/2018  
for Cashbook 11 - CCLA - S106 Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA - S106 Account	30/11/2018	1	60,000.00
			<hr/> 60,000.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			60,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			60,000.00
		<b>Balance per Cash Book is :-</b>	<b>60,000.00</b>
		<b>Difference is :-</b>	<b>0.00</b>



**Bank Reconciliation Statement as at 01/12/2018  
for Cashbook 13 - Optimum PrePaid Card**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Optimum PrePaid Card	03/12/2018	1	180.07
			<hr/> 180.07
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			180.07
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			180.07
		<b>Balance per Cash Book is :-</b>	<b>180.07</b>
		<b>Difference is :-</b>	<b>0.00</b>