

CLERK'S REPORT – MAY 2021

ONGOING

Website - updated as and when necessary to share ongoing PC news and activities, community news, etc.

A14 Funding – all quotes, specs and information needed to obtain the items were sent to Pam Hobson 17 Jul 20.
Planning application for digital sign done 6th Jan 21 – open for comment. 2 New Noticeboards have been received – planning application for new noticeboards in.

Refurbished Phone Box (Village Green) – Ideas for use to be brought to June meeting.

Longstanton Big Weekend – Pencilled in for 26th June 2021 – on agenda for May.

Community Facilities - All work with the charity and soon to ask for the community to get involved.

Central Open Space – land transferred to the Crown Estate. Developers working with Crown Estate to take on ownership of roads. Developer's solicitor awaiting the landowner to answer some questions but not getting anything back from the landowner. RSPB have meet with me on site. Wildlife Trust meeting on 17th May.

Gravel Pit – Planning application now live and out for consultation. Due before Planning Committee May/June

Finance – ongoing work is carried out in time for Finance and/or Full Council meetings. Year End complete.

Village Hall – ongoing looking after bookings, invoicing, general admin and actions from meetings, etc. Currently closed due to lockdown – due to reopen from week commencing 17th May.

Highways – addressing ongoing concerns where possible

Flood Action Group – Finding out what maintenance plan says about ponds on B1050 and checking with SCDC what they are doing about maintenance of watercourse through village.

Planning – monthly responses to SCDC with comments from LPC following review of plans at full council meetings

Playground Risk Assessments – inspections of playground and Duddle Drive LEAPs. Remedial work will be required to surface in playground (to be reviewed).

Annual Playground Inspection – getting quotes on medium risks.

Northstowe – now with Northstowe Town Council.

Reading – ongoing reading and keeping up to date with any changes in legislation or items we should be aware of

Kingfisher Pond – HR Wallingford working on the investigations and have requested support, where necessary from Cllrs and residents. First and second reports received and commented on. Third one to be circulated shortly.

Sustainability Working Group – Initial ideas adopted and supported by LPC – ongoing discussions for other/future projects to be passed to LPC for support.

Audit of burial ground – audit in progress to work out where the errors are between actual plots and map. Some remedial work to be undertaken where 'trees' are growing out of plots.

Audit of burial ground records – some information appears to be missing

B1050 Attenuation Ponds – currently waiting for SCDC to come back with hydraulic assessment

OUTSTANDING

Quality Council – application for Quality Status to be worked on for May 21. New and existing cllrs bios and photos to be included on website. Various policies updated in preparation for applying for the Award.

Risk Assessments – organise the risk assessments to be carried out by Councillors

Community Led Plan – report and findings to be presented to residents and plan made for village

Emergency Plan – started but not completed with few volunteers having come forward

CLERK'S REPORT – MAY 2021

COMPLETE

Internal Audit and Year End processes

MEETINGS/TRAINING HELD

Northstowe Inaugural meeting – 28th April 2021

Internal Audit – 29th April 2021

RSPB re Central Open Space – 4th May 2021

Pavilion Tenant and Football Club – 7th May 2021

BHIB Webinar about preparing for Face to Face Meetings – 13th May 2021

CORRESPONDENCE TO ALL COUNCILLORS

Documents for Council Meeting- 22nd April 2021

South Cambs Weekly Bulletin – 23rd April 2021, 28th April 2021, 5th May 2021, 12th May 2021

NALC Chief Executive's Bulletin – 23rd April 2021, 30th April 2021

Cambridgeshire Local -Social Media Update – 23rd April 2021

NALC Online Events – Community Business – 26th April 2021

CAPALC – New Internal Audit Service – 27th April 2021

Charity meeting documentation – 27th April 2021

NALC Response to High Court Judgement on Virtual Meetings – 29th April 2021

NALC – Online Meetings 'Reimagining your Community Building' – 4th May 2021, 10th May 2021

NALC Star Council Awards – 5th May 2021

20s Plenty -Cambridgeshire Action Group – 5th May 2021

Ambition to Action re Carbonfoot Print – 7th May 2021

CAPALC May Bulletin – 7th May 2021

NALC Newsletter – 12th May 2021