# Longstanton Parish Council

**Minutes of the Full Council Meeting, held at**
**ONLINE via Zoom Meeting**
**Monday 13th July 2020 at 7.33pm**

Present: Cllr delaMare-Lyon (Chairman), Cllr Burns, Cllr Ms Harrison, Cllr Owen, Cllr McPhater, Cllr McNair, Cllr Mrs Brash-Hall, Cllr Owens, Cllr Ness, Cllr Street (arrived at 8.14pm)

Clerk: Libby White, Parish Clerk

D Cllr Cheung Johnson

In attendance: 2 members of the public

**20-21/32 CHAIRMAN'S WELCOME**

The Chairman welcomed everyone to July's online meeting of Longstanton Parish Council.

**20-21/33 APOLOGIES FOR ABSENCE**[i]

Cllr Street sent apologies that he would be late to the meeting.

**20-21/34 COUNCILLORS' DECLARATIONS OF INTEREST**

***Declarations of interest from Councillors on items on the agenda:*** None

***Requests to Speak:*** None required

***To receive requests for dispensations:*** None

***Grant of dispensations:*** None.

**20-21/35 PUBLIC PARTICIPATION SESSION (10 min)**

Thanks given for sorting the issue with the village green bins. Raised concerns over the application with the change of use for the garage. There appears to be a lot of drug taking and dealing on the Village Green, therefore, asked for the tree near the Walnut to be looked at for shaping/pruning to alleviate concerns about the drugs and use of area as a toilet.

**20-21/36 APPROVAL OF MINUTES**

a) It was **proposed** by Cllr Mrs Brash-Hall, seconded by Cllr Owen and **RESOLVED** that the minutes of the Full Council Meeting held on 8th June 2020 be approved and signed. The minutes had been emailed to all councillors and the Chairman signed at the time of the meeting to be delivered to the Clerk.

b) The Clerk noted the following:

- It was noted that Mrs Mandy Wilkins had resigned as Cllr meaning that there is a casual vacancy.
- Following guidelines from the Government and having carried out extensive risk assessments, the playground on the Recreation Ground reopened on 10th July. There are instructions available on the website, Facebook and around the playground for users to adhere to.

c) Clerk's Report - *circulated with meeting papers prior to meeting*

**20-21/37 NORTHSTOWE MATTERS**

a) Jon London sent a report to confirm that the Wing will not be open to 3rd party bookings but will be available for some community/council uses, the Northstowe Community Forum was held on 1st July and a Rampton Drift Forum will be held on 15th July. Cllr Mrs Brash-Hall noted that as the evenings are longer the Western Park is being used more by residents and the noise travelling over from the park is unbearable.

D Cllr Cheung Johnson arrived at 7.48pm.

b) The second round of consultation for the Community Governance Review was considered by members. It was **proposed** by Cllr McNair, seconded by Cllr Owen and **RESOLVED** by a unanimous vote that option A be the preferred boundary for the village with the following amendments/comments: Longstanton Parish Council is concerned over the 'creeping' of the Northstowe boundary which is eating away at the green separation, boundary to be the hedgerow at back of Phase 3b NOT the Over Road and that Longstanton Parish Council is disappointed that the parish is losing some of its residents due to the development to other villages.



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c) It was **noted** by the Clerk that HR Wallingford have been appointed to look into the potential dewatering of the gravel seam. It is anticipated that they will be in touch with the Parish Council and residents to gather their concerns before any technical review is undertaken. Suggest that Cllr Mrs Brash-Hall, Clerk, Hilary Stroude, Larksfield Nursery, Nether Grove Fishing Ponds, residents with ponds which have been affected be the initial contacts for the company.

***Action:*** *Clerk to contact HR Wallingford with contact details.*

**20-21/38 FINANCE MATTERS**

a) The Clerk noted that the Financial Reports had been sent to all Councillors with the papers for the Finance Committee meeting in June, detailing Earmarked Reserves, cash transactions within each account and other information including Trial Balance, etc. It was **noted** that the bank accounts at the end of June stand at £502,688.66.

b) It was **noted** that Magpas had written once again. It was proposed by Cllr Mrs Brash-hall, seconded by Cllr Street and RESOLVED by a unanimous vote that £500 be donated to the work undertaken by the organisation.

***Action:*** *Clerk to contact Magpas to arrange payment.*

**20-21/39 PLANNING MATTERS**

***Planning Matters for comment***

a) 20/02671/PRI03Q – prior approval for change of use of poultry (agricultural) building to dwelling house (C3) and for associated building operations reasonably necessary for the conversion at Formerly the Bungalow, New Farm, Station Road, Longstanton

It was **proposed** by Cllr Bob McNair, seconded by Cllr Owen and **RESOLVED** by a unanimous vote that the planning application be recommended for parish Council support as long as deals with the concerns raised by Highways.

***Action****: Clerk to pass comments to SCDC.*

b) 20/02453/S73 - Variation of condition 7 (Traffic Management plan) pursuant to planning permission S/0277/19/FL to reflect the proposals in the Traffic Management Plan to substitute the current wording in Condition 7 with "The development hereby permitted shall be carried out in accordance with the Traffic Management Plan prepared by SLR Consulting, Version Final_1 and dated December 2019" (Re-submission of 20/01547/S73) at The Retreat, Fews Lane, Longstanton

It was **proposed** by Cllr Ness, seconded by Cllr Owens and **RESOLVED** by a unanimous vote that the planning application be recommended for parish Council objection due to the ongoing traffic safety concerns. It was **proposed** by Cllr McNair, seconded by Cllr Mrs Brash-Hall and **RESOLVED** by a unanimous vote to request that the planning application be taken to planning committee.

***Action****: Clerk to pass comments to SCDC.*

c) 20/02270/FUL – change of use from Car Sales (Sui-Generis) to Light Industrial (Class B1(c)) at 1 Over Road, Longstanton

It was **proposed** by Cllr McNair, seconded by Cllr delaMare-Lyon and **RESOLVED** by a unanimous vote that the planning application be recommended for parish Council objection no need to change from Sui-Generis to Light Industrial as no information has been provided to support this change of use. The Sui-Generis classification is sufficient for the ongoing business on the premises. To support the application, Longstanton Parish Council would like to see what the plans are from the applicant.

***Action****: Clerk to pass comments to SCDC.*

d) 20/02265/FUL - Retrospective change of use of land outside the residential curtilage to incorporate a double driveway with dropped kerb at 67 Rampton Drift, Longstanton

It was **proposed** by Cllr Street, seconded by Cllr Mrs Brash-Hall and **RESOLVED** that the planning application be recommended for parish Council support with recommendation that the surface be cell based allowing grass to grow through the surface allowing less impact of extra tarmac in the development and keep the open feel of the development.

**2 against, CARRIED**

***Action****: Clerk to pass comments to SCDC.*

e) 20/02188/S73 - Variation of condition 1 (Approved plans) and the removal of condition 2 (Materials) pursuant to approval of matters reserved application S/0230/20/RM to vary condition 1 to reflect the latest amended planning drawings to include CH19/LBA/527/RM-1-101 Revision A, CH19/LBA/527/RM-1-102 Revision D. CH19/LBA/527/RM-1-103 Revision A and CH19/LBA/527/RM-1-104 Revision A and to remove Condition 2 as the materials to be used in the construction of the external surfaces of the buildings have been added to drawings CH19/LBA/527/RM-1-102 Revision D and CH19/LBA/527/RM-1-103 Revision A respectively at Ryecroft Nursery, Station Road, Longstanton

It was **proposed** by Cllr Mrs Brash-Hall, seconded by Cllr Street and **RESOLVED** by a unanimous vote that the planning application be recommended for parish Council support, but would reiterate that it is not necessarily easy for parish councils to see what changes are being made with this type of application and it would be useful if a list of changes were provided with applications of this nature.

***Action**: Clerk to pass comments to SCDC.*

f) 20/01598/FUL – Amendment to erection of 3 bed dwelling at 41 Thornhill Place, Longstanton

It was **proposed** by Cllr McNair, seconded by Cllr Mrs Brash-Hall and **RESOLVED** by a unanimous vote that the planning application be recommended for parish Council objection, reiterating comments made with the original application that the building would be over development of the site and the identified need for new properties was being met by Northstowe. In addition the Parish Council supports the comments made by a resident about the original design of the area by the Ministry of Defence.

***Action**: Clerk to pass comments to SCDC.*

**Northstowe Planning Matters for comment**

g) 20/02468/REM – Reserved matters for access, layout and appearance in relation to the access track for the surface water pumping station following outline planning permission S/0388/12/OL at Northstowe Phase 1

It was **proposed** by Cllr Street, seconded by Cllr Owens and **RESOLVED** by a unanimous vote that the planning application be recommended for parish Council support.

***Action**: Clerk to pass comments to SCDC.*

***Planning Applications – for information only***

h) It was **noted** that 20/1493/TTCA, 20/1489/TTPO and 20/1482/TTCA all of which are planning applications for tree works due to be decided prior to the meeting had been received.

**20-21/40 COUNTY COUNCIL MATTERS**

It was **noted** that the County Councillor's report had been circulated within the meeting papers. C Cllr Hudson had sent apologies as he had to attend a 'Local Outbreak Engagement Board' meeting but had requested that any questions Cllrs may have be sent to him for him to respond outside of the meeting.

**20-21/41 DISTRICT COUNCIL MATTERS**

Item was brought before item 38. D Cllr Cheung Johnson noted that there was nothing to add to report. Deadline for comments for Phase 3A and 3B is 14th July. L&Q have been strimming and installing plastic piping on the area around Magdalene Close but no one really understands what has been happening, therefore Enforcement are looking into it.

Cllr Street arrived at 8.14pm.

Asked what had happened with the fly tipping and it was agreed that both the District Council and Parish Council write to the company expressing concerns and to Persimmon who have contracted the work being carried out in the village by the contractor.

D Cllr Cheung Johnson left at 8.20pm.

**20-21/42 COUNCIL ADMINISTRATION MATTERS**

a) It was **noted** that there were only 4 members of the Employment Committee which meant that there have been occasion where the meeting has not been quorate. It was requested that some Cllrs volunteer to stand on the Committee. Cllr McNair, Cllr Owen and Cllr Harrison put their name forward but Cllr Harrison noted that she was unable to make the current set dates of 3rd Monday of the month. It was agreed for the meetings to be set for 1st Monday of the month to then be able to

provide feedback to the full council, and that there be a couple of meetings in quick succession. Initial meeting 3rd August and then 7th September.

***Action:*** *Clerk to set up meetings.*

b) The Clerk noted that the Spice Museum has been refurbished and is ready to be sent back to the village. A planning application has been put in to SCDC for the relocation of the 'phone box' from Magdalene Close to the Village Green. It was **noted** that Bart Ingredients are keen to help with the contents of the museum and Urban Splash would like to be involved. The Clerk **noted** that it had been agreed to include an interpretation board outside the museum providing a potted history of the phone box. After some discussion it was agreed for the Clerk and Cllr Mrs Brash-Hall to look at the potential wording for the interpretation board and ideas for the contents of the museum.

***Action:*** *Clerk and Cllr Mrs Brash-Hall to review the spice museum contents and interpretation board*

c) It was **noted** that following the inclusion of the Black Bull Public House on the Asset of Community Value register held by South Cambridgeshire District Council, the owner of the Black Bull has asked for a review and the parish council has been invited to reaffirm their position and attend a review meeting on 24th July 2020 at 2pm. It was **proposed** by Cllr delaMare-Lyon, seconded by Cllr McPhater and **RESOLVED** by a unanimous vote that the affirmation be approved and sent to South Cambs and that the Clerk and Cllrs delaMare-Lyon, Cllr Street and Cllr Mrs Brash-Hall attend the review.

***Action:*** *Clerk to finalise the reaffirmation and send to SCDC prior to attendance at Review*

d) The proposed new Code of Conduct from the Local Government Association was considered by members. Having attended a 'pop up' CAPALC meeting at the end of June the Clerk noted concerns raised by other councils including: dumbing down of Cllr responsibility – it is felt that this new model Code could reinforce the Nolan Principles, bullying of clerks (and Cllrs) has not been addressed sufficiently, does not state 'personal interest', is aimed more at principal authorities rather than parish councils, uses 'civil' as a term rather than 'respect'. After a brief discussion it was agreed that no comment be made from Longstanton Parish Council.

**20-21/43 COMMUNITY MATTERS**

a) It was **noted** by the Clerk that it had intended to put an advert on the back of Longstanton Life to gauge interest in the Community Warden Scheme as the Coronavirus outbreak hit. The advert has since been included on the digital newsletter copy and been sent to all residents who have been listed as 'vulnerable' during the outbreak while communicating other matters with them. From this limited coverage, there have been 11 expressions of interest. 2 years funding can be applied for through SCDC and Age UK to help set it up in a village.

It was **proposed** by Cllr Mrs Brash-Hall, seconded by Cllr delaMare-Lyon and **RESOLVED** by a unanimous vote that the parish council apply for the funding via Age UK.

***Action:*** *Clerk to liaise with Age UK*

b) It was **noted** that the cinema for the Big Weekend had been postponed to 19th September depending on lockdown. In the meantime, the school's summer fete had been cancelled until 2021. It was **proposed** by Cllr McPhater, seconded by Cllr Ness and **RESOLVED** by a unanimous vote that the Big Weekend be postponed until 2021.

***Action:*** *Clerk to liaise with Enchanted Cinema*

**20-21/44 HIGHWAY AND FOOTPATH MATTERS**

It was **noted** that the Clerk continues to liaise with Vine Technical Services to find out the current situation with the adoption of Home Farm Phase 2 roads (which has to be completed before Phase 3 can be considered) and the Central Open Space. There was no further news this month.

***Action:*** *Clerk to continue to follow up with all parties.*

**20-21/45 POLICE MATTERS**

The Clerk noted the report from the village's PCSO as follows:

- A number of youths have been stop searched with some found to be in possession of cannabis. They have been dealt with accordingly.
- Nuisance incidents with quadbikes are being dealt with.





10.8.20

**20-21/46 COMMITTEE MATTERS**

The draft minutes for the June Finance Committee were circulated to Council members prior to the meeting.

**20-21/47 CORRESPONDENCE (for information only)**

It was **noted** that various NALC, CAPALC and SCDC newsletters have been forwarded to Cllrs during June.

Next meeting to be held on Monday 10th August 2020.

Meeting closed at 10.20pm.

Signed: .....

Chairman

Date: ..... 10. Aug. 2020.

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[i] LGA 1972, s.85



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10.8.20