



**MINUTES OF THE LONGSTANTON PARISH COUNCIL FINANCE COMMITTEE MEETING
HELD ON TUESDAY 23rd FEBRUARY 2021 VIA ZOOM ONLINE MEETINGS AT 8.12PM**

Those Present
Parish Clerk

Cllr delaMare-Lyon (Chairman), Cllr Burns, Cllr McPhater, Cllr Owen, Cllr Pokala
Mrs Libby White BEM FdA PSLCC

Members 6 Vacancy 0 (Quorum 3) Parishioners 0

FC 20-21/104 To Receive and Approve Apologies for Absence

Apologies were received and approved from Cllr Street (personal).

FC 20-21/105 Councillors' Declarations of Interest for items on agenda

Declarations of interest from Councillors on items on the agenda: None

Requests to Speak: No requests received to speak on any items as declared above.

To receive requests for dispensations: None

Grant of dispensations: None

FC 20-21/106 Open Forum for Public Participation (10min)

None

FC 20-21/107 Approval of Minutes

It was **proposed** by Cllr Burns, seconded by Cllr McPhater and **RESOLVED** that the minutes of 26th January 2021 be approved and signed.

1 abstention

FC 20-21/108 Clerk's Report (for information only)

- Confirmation has been received from South Cambs about allocation of the Precept on Longstanton following the splitting of Northstowe and some dwellings going to Willingham. Infographic to be provided for residents pre-empting the correspondence due from SCDC shortly in respect to council tax bills.
- No money required from the CCLA Deposit account as payments are within the money held in the Unity Account.
- SCDC have requested a confirmed figure in respect to the Northstowe Reserves in order that they can make their 'Reorder Request'. The figure given was £37,601.01 and will be adjusted for reasonable disbursements up to end of March 2021.

FC 20-21/109 Bank Reconciliation

Bank statements were provided for all bank accounts as 31st January 2021 and monies stood at:

| | |
|-----------------------|--------------------|
| Current Account | £9,183.29 |
| Sum Up | £0.00 |
| Multicard | -£154.86 |
| Optimum Pre-Paid Card | £23.67 |
| CCLA Current Account | <u>£481,215.00</u> |
| | £490,267.10 |

It was **proposed** by Cllr Burns, seconded by Cllr Pokala and **RESOLVED** that the bank reconciliations for the month of January be approved.

FC 20-21/110 Approval of Payments

It was **noted** that the invoices had been circulated to Cllr Pokala and Cllr Burns prior to the meeting. The original invoices had been checked for accuracy and no issues raised.

It was **proposed** by Cllr Pokala, seconded by Cllr Owen and **RESOLVED** by a unanimous vote that invoices/payments as listed in appendix 1 in the sum of £3,440.94 are approved and paid. Payments to be authorised by Cllr Owen and Cllr Burns.

Action: Cllr Burns and Cllr Owen to authorise online payments.

FC 20-21/111 To Note Monies Received

Members **noted** monies received since the January meeting as listed in the meeting papers.

FC 20-21/112 Reports


It was **noted** that the reports had been received by all members prior to the meeting.

FC 20-21/113 Date of Next Meeting

Tuesday 23rd March 2021.

There being no further business, the meeting closed at 8.32pm.

Signed:
Chairman


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Date:23-MARCH-2021.....

Date: 16/02/2021

Longstanton Parish Council Current Year

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Time: 16:32

Current Bank Account

List of Payments made between 01/02/2021 and 28/02/2021

| Date Paid | Payee Name | Reference | Amount Paid | Authorized Ref | Transaction Detail |
|----------------|--------------|-----------|-------------|----------------|-----------------------|
| 27/02/2021 | Mrs EG White | BACS | | | February Salary |
| 27/02/2021 | HMRC | BACS | | | February Tax & NI |
| 27/02/2021 | NEST Pension | DD | | | February NEST Pension |
| 27/02/2021 | Mrs EG White | BACS | | | Return of Santa Suit |
| Total Payments | | | 2,376.40 | | |

| 28/02/2021 | Longstanton Parish Council Current Year | | | | | | Page 1 |
|----------------|---|----------|------------------|-----------|-------|---------------|----------|
| 16:52 | PURCHASE LEDGER 1 UNPAID INVOICES BY DATE | | | | | | User: EW |
| Invoice Date | Invoice No | A/c Code | A/c Name | Net Value | VAT | Invoice Total | Balance |
| 02/01/2021 | AAP1172580917 | THR001 | THREE MOBILE | 8.16 | 1.63 | 9.79 | 9.79 |
| 18/01/2021 | 21882722 | TAL001 | TALKTALK | 24.00 | 4.80 | 28.80 | 28.80 |
| 21/01/2021 | 1586516449 | NAL001 | NALC | 97.32 | 19.47 | 116.79 | 116.79 |
| 25/01/2021 | 0403 | CAN001 | CANALBS | 182.00 | 0.00 | 182.00 | 182.00 |
| 25/01/2021 | BK200467 | SLC002 | SLCC ENTERPRISES | 75.00 | 15.00 | 90.00 | 90.00 |
| 30/01/2021 | 1037 | GDL001 | GDL SERVICES | 70.00 | 0.00 | 70.00 | 70.00 |
| 01/02/2021 | MEM233752 | SLC001 | SLCC | 289.00 | 0.00 | 289.00 | 289.00 |
| 02/02/2021 | ABP1180896593 | THR001 | THREE MOBILE | 8.16 | 1.63 | 9.79 | 9.79 |
| 04/02/2021 | E24333893015 | EDF001 | EDF ENERGY | 8.71 | 0.44 | 9.15 | 9.15 |
| 07/02/2021 | 70036430 | OPU001 | OPUS ENERGY | 10.35 | 0.52 | 10.87 | 10.87 |
| 07/02/2021 | 70036436 | OPU001 | OPUS ENERGY | 204.49 | 40.90 | 245.39 | 245.39 |
| 07/02/2021 | 70036437 | OPU001 | OPUS ENERGY | 2.82 | 0.14 | 2.96 | 2.96 |
| TOTAL INVOICES | | | | 980.01 | 84.53 | 1,064.54 | 1,064.54 |