



**MINUTES OF THE LONGSTANTON PARISH COUNCIL FINANCE COMMITTEE MEETING
HELD ON TUESDAY 26th JANUARY 2021 VIA ZOOM ONLINE MEETINGS AT 7.35PM**

Those Present
Parish Clerk

Cllr delaMare-Lyon (Chairman), Cllr Burns, Cllr McPhater, Cllr Owen
Mrs Libby White BEM FdA PSLCC
Members 5 Vacancy 1 (Quorum 3) Parishioners 0

FC 20-21/94 To Receive and Approve Apologies for Absence

Apologies were received and approved from Cllr Street (personal).

FC 20-21/95 Councillors' Declarations of Interest for items on agenda

Declarations of interest from Councillors on items on the agenda: None

Requests to Speak: No requests received to speak on any items as declared above.

To receive requests for dispensations: None

Grant of dispensations: None

FC 20-21/96 Open Forum for Public Participation (10min)

None

FC 20-21/97 Approval of Minutes

It was **proposed** by Cllr Burns, seconded by Cllr Owen and **RESOLVED** that the minutes of 15th December 2020 be approved and signed.

FC 20-21/98 Clerk's Report (for information only)

- A redemption form for January has been completed for the CCLA Deposit Fund in the sum of £10,000 to ensure there are enough funds to pay the invoices.
- The precept request was submitted to South Cambs today following receipt of updated paperwork from SCDC as the other paperwork included Northstowe. They extended the deadline date until they are able to provide correct documentation.

FC 20-21/99 Bank Reconciliation

Bank statements were provided for all bank accounts as 31st December 2020 and monies stood at:

Current Account	£7,792.61
Sum Up	£0.00
Multicard	-£10.99
Optimum Pre-Paid Card	£23.67
CCLA Current Account	<u>£491,215.00</u>
	£499,020.29

It was **proposed** by Cllr Burns, seconded by Cllr delaMare-Lyon and **RESOLVED** that the bank reconciliations for the month of December be approved.

FC 20-21/100 Approval of Payments

It was **noted** that the invoices had been circulated to Cllr delaMare-Lyon and Cllr Burns prior to the meeting. The original invoices had been checked for accuracy and no issues raised.

It was **proposed** by Cllr Burns, seconded by Cllr McPhater and **RESOLVED** by a unanimous vote that invoices/payments as listed in appendix 1 in the sum of £10,191.89 are approved and paid. Payments to be authorised by Cllr Owen and Cllr Burns.

Action: Cllr Burns and Cllr Owen to authorise online payments.

FC 20-21/101 To Note Monies Received

Members **noted** monies received since the December meeting as listed in the meeting papers.

FC 20-21/102 Reports

It was **noted** that the reports had been received by all members prior to the meeting.

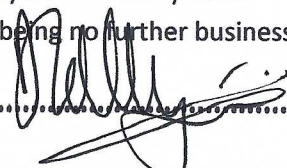
FC 20-21/103 Date of Next Meeting

Tuesday 23rd February 2021.

There being no further business, the meeting closed at 7.46pm.

Signed:

Chairman

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Date:

23 Feb 2021

Longstanton Parish Council confirmed eligibility and adopted the General Power of Competence on 9th May 2016, reconfirmed on 13th May 2019. All decisions are taken using that power unless otherwise stated and paid for accordingly.

~20/25~


23.2.21

Appendix 1 – 26th January 2021 – item 20-21/100

20/01/2021 12:47		Longstanton Parish Council Current Year PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					Page 1 User: EW
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance
02/12/2020	AL01164021186	THR001	THREE MOBILE	8.16	1.63	9.79	9.79
14/12/2020	INV-0696	HUM001	HUMANCAPITAL	500.00	100.00	600.00	600.00
15/12/2020	5970	RED001	RED SHOES	46.50	9.30	55.80	55.80
15/12/2020	1154313875	KON001	KONICA MINOLTA	14.11	2.82	16.93	16.93
18/12/2020	21769951	TAL001	TALKTALK	24.00	4.80	28.80	28.80
30/12/2020	01036	GDL001	GDL SERVICES	85.00	0.00	85.00	85.00
31/12/2020	101150	LON001	VILLAGE HALL	331.05	0.00	331.05	331.05
01/01/2021	JANRATES	SCDC001	SCDC	106.00	0.00	106.00	106.00
02/01/2021	AAP1172580917	THR001	THREE MOBILE	8.16	1.63	9.79	9.79
04/01/2021	12868	BRO001	BROOKFIELD	2,000.00	400.00	2,400.00	2,400.00
07/01/2021	69860306	OPU001	OPUS ENERGY	10.57	0.53	11.10	11.10
07/01/2021	69860312	OPU001	OPUS ENERGY	210.15	42.03	252.18	252.18
07/01/2021	69860313	OPU001	OPUS ENERGY	2.80	0.14	2.94	2.94
09/01/2021	12874	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00
09/01/2021	12875	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00
09/01/2021	12876	BRO001	BROOKFIELD	500.00	100.00	600.00	600.00
11/01/2021	2364	CAP001	CAPALC	150.00	0.00	150.00	150.00
TOTAL INVOICES				5,536.50	970.88	6,507.38	6,507.38

Date: 20/01/2021

Time: 12:48

Longstanton Parish Council Current Year

Current Bank Account

List of Payments made between 01/01/2021 and 31/01/2021

Page 1

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/01/2021	Mrs EG White	BACS			January & Backdated Salary
27/01/2021	HMRC	BACS			PAYE & NI
27/01/2021	NEST Pension	DD			January Pension Contribution
Total Payments			3,684.51		

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