



MINUTES OF THE LONGSTANTON PARISH COUNCIL FINANCE COMMITTEE MEETING
HELD ON TUESDAY 24th NOVEMBER 2020 VIA ZOOM ONLINE MEETINGS AT 7.32PM

Those Present
Parish Clerk

Cllr Burns (Chairman), Cllr McPhater, Cllr Owen
Mrs Libby White CertHE PSLCC

Members 5 Vacancy 1 (Quorum 3) Parishioners 0

FC 20-21/72 To Receive and Approve Apologies for Absence

Apologies were received and approved from Cllr delaMare-Lyon (work commitments) and Cllr Street (personal).

FC 20-21/73 Councillors' Declarations of Interest for items on agenda

Declarations of interest from Councillors on items on the agenda: None

Requests to Speak: No requests received to speak on any items as declared above.

To receive requests for dispensations: None

Grant of dispensations: None

FC 20-21/74 Open Forum for Public Participation (10min)

None

FC 20-21/75 Approval of Minutes

It was **proposed** by Cllr McPhater, seconded by Cllr Owen and **RESOLVED** that the minutes of 20th October 2020 be approved and signed.

FC 20-21/76 Clerk's Report (for information only)

- The Parish Council has incurred a cancellation fee for the cancellation of the Christmas Trees following the purchase of a 'growing' tree for the Village Green and the donation of a tree for Northstowe (cut and donated by a resident).
- £7,500 is being transferred from the CCLA Deposit account to keep the current account in funds to ensure that there is enough to cover any direct debits or other payments.

FC 20-21/77 Bank Reconciliation

Bank statements were provided for all bank accounts as 31st October 2020 and monies stood at:

Current Account	£8,180.42
Sum Up	£0.00
Multicard	£0.00
Optimum Pre-Paid Card	£23.67
CCLA Current Account	<u>£508,715.00</u>
	£516,919.09

It was **proposed** by Cllr Owen, seconded by Cllr McPhater and **RESOLVED** that the bank reconciliations for the month of October be approved.

FC 20-21/78 Approval of Payments

It was **noted** that the invoices had been circulated to Cllr delaMare-Lyon and Cllr Burns prior to the meeting of the Finance Committee. The original invoices had been checked for accuracy and it was noted that there were several Opus Energy invoices which had been missed from previous months' lists as there are 3 MPANs for the streetlights.

It was **noted** that there are three additional payments which include one for Cambridgeshire ACRE due to a change of bank details (last month's payment was declined, one for Christmas decorations for Northstowe and the third being the Remembrance Sunday wreath.

It was **proposed** by Cllr McPhater, seconded by Cllr Owen and **RESOLVED** by a unanimous vote that invoices / payments as listed in appendix 1 in the sum of £5,270.96 are approved and paid.

Action: Cllr Owen and Cllr Burns to authorise online payments.

FC 20-21/79 To Note Monies Received

Members **noted** monies received since the October meeting as listed in the meeting papers.

FC 20-21/80 2021/22 Budget

The Clerk presented Cllrs with the two budgets she has been working on: one for Northstowe and one for Longstanton. These were reviewed by Cllrs prior to being presented to Full Council in December.

FC 20-21/81 Reports

It was **noted** that the reports had been received by all members prior to the meeting.

FC 20-21/82 Date of Next Meeting

Tuesday 15th December 2020.

There being no further business, the meeting closed at 8.46pm.

Signed:
Chairman
Date:

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.....
..... 15-December-2020

Appendix 1 – 24th November 2020 – item 20-21/78

15/10/2020		Longstanton Parish Council Current Year					Page 1		
15:53		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE							User: EW
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance		
13/10/2020	CD971036833	SHE001	SHERRIFF AMENITY	399.80	79.96	479.76	479.76		
15/10/2020	24894	XLP001	XLPRESS	164.00	0.00	164.00	164.00		
15/10/2020	69507478	OPU001	OPUS ENERGY	173.74	34.75	208.49	208.49		
16/10/2020	ORD500814	SLC002	SLCC ENTERPRISES	245.00	1.40	246.40	246.40		
21/10/2020	OCT20	MEL001	MEL POOLEY	770.00	0.00	770.00	770.00		
29/10/2020	12803	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00		
29/10/2020	12804	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00		
29/10/2020	12805	BRO001	BROOKFIELD	500.00	100.00	600.00	600.00		
30/10/2020	01031	GDL001	GDL SERVICES	140.00	0.00	140.00	140.00		
30/10/2020	101138	LON001	VILLAGE HALL	341.34	0.00	341.34	341.34		
01/11/2020	NOVRATES	SCDC001	SCDC	106.00	0.00	106.00	106.00		
02/11/2020	AK01155823917	THR001	THREE MOBILE	8.16	1.63	9.79	9.79		
04/11/2020	25017	XLP001	XLPRESS	110.00	0.00	110.00	110.00		
07/11/2020	69507471	OPU001	OPUS ENERGY	9.14	0.46	9.60	9.60		
07/11/2020	69507479	OPU001	OPUS ENERGY	2.78	0.14	2.92	2.92		
09/11/2020	E24333893013	EDF001	EDF ENERGY	7.44	0.37	7.81	7.81		
TOTAL INVOICES				4,517.40	526.71	5,044.11	5,044.11		

Date: 17/11/2020		Longstanton Parish Council Current Year				Page 1	
Time: 15:54		Current Bank Account					
List of Payments made between 15/11/2020 and 30/11/2020							
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail		
27/11/2020	Mrs EG White	BACS			November Salary		
27/11/2020	NEST Pension	DD			November Pension		
27/11/2020	HMRC	BACS			Nov NI & PAYE		
Total Payments			2,226.85				

Longstanton Parish Council confirmed eligibility and adopted the General Power of Competence on 9th May 2016, reconfirmed on 13th May 2019. All decisions are taken using that power unless otherwise stated and paid for accordingly.

~20/21~


15/12/2020