



**MINUTES OF THE LONGSTANTON PARISH COUNCIL FINANCE COMMITTEE MEETING  
HELD ON TUESDAY 25<sup>th</sup> AUGUST 2020 VIA ZOOM ONLINE MEETINGS AT 7.37PM**

Those Present Cllr delaMare-Lyon (Chairman), Cllr McPhater, Cllr Owen, Cllr Burns  
Parish Clerk Mrs Libby White CertHE PSLCC  
Members 5 Vacancy 1 (Quorum 3) Parishioners 0

**FC 20-21/41 To Receive and Approve Apologies for Absence**

Apologies were received and approved from Cllr Street (personal).

**FC 20-21/42 Councillors' Declarations of Interest for items on agenda**

**Declarations of interest from Councillors on items on the agenda:** None

**Requests to Speak:** No requests received to speak on any items as declared above.

**To receive requests for dispensations:** None

**Grant of dispensations:** None

**FC 20-21/43 Open Forum for Public Participation (10min)**

None

**FC 20-21/44 Approval of Minutes**

It was **proposed** by Cllr Owen, seconded by Cllr McPhater and **RESOLVED** that the minutes of 21<sup>st</sup> July 2020 be approved and signed.

**1 abstention**

**FC 20-21/45 Clerk's Report (for information only)**

- The Gravel Pit charity have paid back the money lent to it.
- Cllrs not in the Finance Committee have been approached to carry out the quarterly checks but no volunteers. The Clerk will chase and allocate accordingly.

**FC 20-21/46 Bank Reconciliation**

Bank statements were provided for all bank accounts as at 31<sup>st</sup> July 2020 and monies stood at:

Current Account	£13,064.57
Sum Up	£0.00
Optimum Pre-Paid Card	£35.70
CCLA Current Account	<u>£483,715.00</u>
	<b>£496,815.27</b>

It was **proposed** by Cllr delaMare-Lyon, seconded by Cllr McPhater and **RESOLVED** that the bank reconciliations for the month of July be approved.

**FC 20-21/47 Approval of Payments**

It was **noted** that the invoices had been circulated to Cllr Street and Cllr McPhater prior to the meeting of the Finance Committee. The original invoices had been checked for accuracy and no concerns had been raised.

It was **proposed** by Cllr McPhater, seconded by Cllr Owen and **RESOLVED** by a unanimous vote that invoices / payments as listed in appendix 1 in the sum of £8,806.61 are approved and paid.

**Action:** Cllr Burns and Cllr delaMare-Lyon to authorise online payments.

**FC 20-21/48 To Note Monies Received**

Members **noted** monies received since the July meeting as listed in the meeting papers.

**FC 20-21/49 Reports**

It was **noted** that the reports had been received by all members prior to the meeting.

**FC 20-21/50 Date of Next Meeting**

Tuesday 22<sup>nd</sup> September 2020.

There being no further business, the meeting closed at 7.51pm.

Signed: .....

Chairman

Date: 22.8.2020 .....



Appendix 1 – 25<sup>th</sup> August 2020 – item 20-21/47

Date: 18/08/2020

Longstanton Parish Council Current Year

Page 1

Time: 15:52

Current Bank Account

List of Payments made between 01/08/2020 and 31/08/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/08/2020	Mrs EG White	AUGSALARY			August Salary
27/08/2020	NEST Pension	20059			August Pension
27/08/2020	HMRC	20060			August Tax and NI
27/08/2020	MAGPAS	20061	500.00		Donation to Work
<b>Total Payments</b>			<u>2,670.81</u>		

18/08/2020 Longstanton Parish Council Current Year Page 1  
 15:51 PURCHASE LEDGER 1 UNPAID INVOICES BY DATE User: EW

<u>Invoice Date</u>	<u>Invoice No</u>	<u>A/c Code</u>	<u>A/c Name</u>	<u>Net Value</u>	<u>VAT</u>	<u>Invoice Total</u>	<u>Balance</u>
24/06/2020	1966821883	HAN001	HANSON	390.00	78.00	468.00	468.00
02/07/2020	AG01123281929	THR001	THREE MOBILE	8.16	1.63	9.79	9.79
16/07/2020	667	PLA001	PLAYMAINTAIN	391.90	78.38	470.28	470.28
22/07/2020	12675	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00
22/07/2020	12676	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00
22/07/2020	12677	BRO001	BROOKFIELD	500.00	100.00	600.00	600.00
28/07/2020	E0600BQ5BW	MIC002	MICROSOFT	211.20	42.24	253.44	253.44
30/07/2020	68912930	OPU001	OPUS ENERGY	24.09	1.20	25.29	25.29
30/07/2020	68912971	OPU001	OPUS ENERGY	75.25	3.76	79.01	79.01
31/07/2020	1026	GDL001	GDL SERVICES	170.00	0.00	170.00	170.00
31/07/2020	28218	RIA001	RIALTAS	150.00	30.00	180.00	180.00
31/07/2020	101128	LON001	VILLAGE HALL	300.18	0.00	300.18	300.18
02/08/2020	AH01131277605	THR001	THREE MOBILE	8.03	1.61	9.64	9.64
03/08/2020	68935092	OPU001	OPUS ENERGY	1,362.04	292.41	1,654.45	1,654.45
06/08/2020	9303190124	SET001	SETON	52.92	10.58	63.50	63.50
10/08/2020	E24333893010	EDF001	EDF ENERGY	4.02	0.20	4.22	4.22
<b>TOTAL INVOICES</b>				<u>5,187.79</u>	<u>948.01</u>	<u>6,135.80</u>	<u>6,135.80</u>

Longstanton Parish Council confirmed eligibility and adopted the General Power of Competence on 9<sup>th</sup> May 2016, reconfirmed on 13<sup>th</sup> May 2019. All decisions are taken using that power unless otherwise stated and paid for accordingly.

~20/13~

22/7/20