



**MINUTES OF THE LONGSTANTON PARISH COUNCIL FINANCE COMMITTEE MEETING  
HELD ON TUESDAY 23<sup>rd</sup> JUNE 2020 VIA ZOOM ONLINE MEETINGS AT 7.31PM**

**Those Present**  
**Parish Clerk**

Cllr delaMare-Lyon (Chairman), Cllr McPhater, Cllr Burns, Cllr Owen  
Mrs Libby White CertHE PSLCC  
**Members 5      Vacancy 1      (Quorum 3)      Parishioners 0**

**FC 20-21/21      To Receive and Approve Apologies for Absence**

Apologies were received and approved from Cllr Street.

**FC 20-21/22      Councillors' Declarations of Interest for items on agenda**

**Declarations of interest from Councillors on items on the agenda:** None

**Requests to Speak:** No requests received to speak on any items as declared above.

**To receive requests for dispensations:** None

**Grant of dispensations:** None

**FC 20-21/23      Open Forum for Public Participation (10min)**

None

**FC 20-21/24      Approval of Minutes**

It was **proposed** by Cllr McPhater, seconded by Cllr Burns and **RESOLVED** that the minutes of 26<sup>th</sup> May 2020 be approved and signed.

**FC 20-21/25      Clerk's Report (for information only)**

- The VAT refund for 2019/20 has been received.

**FC 20-21/26      Bank Reconciliation**

Bank statements were provided for all bank accounts as at 31st May 2020 and monies stood at:

Current Account	£4,038.59
Sum Up	£0.00
Optimum Pre-Paid Card	£298.85
CCLA Current Account	<u>£493,715.00</u>
	<b>£498,052.44</b>

It was **proposed** by Cllr McPhater, seconded by Cllr Owens and **RESOLVED** that the bank reconciliations for the month of May be approved.

**FC 20-21/27      Approval of Payments**

It was **noted** that the invoices had been circulated to Cllr McPhater and Cllr Street prior to the meeting of the Finance Committee. The original invoices had been checked for accuracy and no concerns had been raised.

It was **proposed** by Cllr McPhater, seconded by Cllr delaMare-Lyon and **RESOLVED** by a unanimous vote that the invoices and payments as listed in appendix 1 in the sum of £9,452.78 were approved and paid.

**Action:** Cllr McPhater and Cllr delaMare-Lyon to authorise online payments.

**FC 20-21/28      To Note Monies Received**

Members **noted** monies received since the May meeting including VAT refund of over £13,000.

**FC 20-21/29      Reports**

It was **noted** that the reports had been received by all members prior to the meeting.

**FC 20-21/30      Date of Next Meeting**

Tuesday 21<sup>st</sup> July 2020.

There being no further business, the meeting closed at 7.45pm.

**Signed:** .....

**Chairman**

**Date:** .....

Appendix 1 – 23<sup>rd</sup> June 2020 – item 20-21/27

30/06/2020		Longstanton Parish Council Current Year					Page 1	
14:10		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					User: EW	
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance	
29/11/2019	1764	CAP001	CAPALC	75.00	0.00	75.00	75.00	
01/04/2020	INV-12344	MIR001	MIRACLE	156.45	31.29	187.74	187.74	
02/05/2020	AE01107326382	THR001	THREE MOBILE	8.63	1.73	10.36	10.36	
19/05/2020	0355	CAN001	CANALBS	191.25	0.00	191.25	191.25	
21/05/2020	665764	BIR001	BIRKETTS	546.00	109.20	655.20	655.20	
22/05/2020	666282	BIR001	BIRKETTS	225.00	45.00	270.00	270.00	
22/05/2020	5638189	ESP01	ESPO	40.30	8.06	48.36	48.36	
27/05/2020	1150908127	KON001	KONICA MINOLTA	26.89	5.38	32.27	32.27	
28/05/2020	1150919974	KON001	KONICA MINOLTA	100.32	20.06	120.38	120.38	
29/05/2020	01018	GDL001	GDL SERVICES	80.00	0.00	80.00	80.00	
29/05/2020	12611	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00	
29/05/2020	12612	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00	
01/06/2020	JUNRATES	SCDC001	SCDC	106.00	0.00	106.00	106.00	
02/06/2020	24247	XLP001	XLPRESS	120.00	0.00	120.00	120.00	
05/06/2020	24273	XLP001	XLPRESS	48.00	0.00	48.00	48.00	
05/06/2020	FINAL	REM001	REMEMBER WHEN	1,610.00	0.00	1,610.00	1,610.00	
05/06/2020	LOCKS	REM001	REMEMBER WHEN	190.00	0.00	190.00	190.00	
10/06/2020	41433	PLA002	PLAY INSPECTION	200.00	40.00	240.00	240.00	
11/06/2020	423001497514	CCC001	CAMBRIDGESHIRE COUNT	341.63	0.00	341.63	341.63	
16/06/2020	101123	LON001	VILLAGE HALL	300.18	0.00	300.18	300.18	
26/06/2020	SM21756	RIA001	RIALTAS	673.00	134.60	807.60	807.60	
<b>TOTAL INVOICES</b>				<b>6,578.65</b>	<b>703.32</b>	<b>7,281.97</b>	<b>7,281.97</b>	

Date: 16/06/2020		Longstanton Parish Council Current Year			Page 1	
Time: 14:12		Current Bank Account				
List of Payments made between 01/06/2020 and 30/06/2020						
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail	
27/06/2020	HMRC	20028			June Tax and NI	
27/06/2020	NEST Pension	20029			June Pension Contribution	
27/06/2020	Mrs EG White	20030			June Salary	
<b>Total Payments</b>			<b>2,170.81</b>			