



Longstanton Parish Council

Minutes of the Full Council Meeting, held at
Northstowe Community Wing, Pathfinder Way, Northstowe CB24 1AA
Monday 13th January 2020 at 7.30pm

Present: Cllr Burns (Chairman), Cllr McPhater, Cllr Mrs Brash-Hall, Cllr Ms Harrison, Cllr Mrs Wilkins, Cllr Owen, Cllr Street

Clerk: Libby White, Parish Clerk
C Cllr Hudson
D Cllr Cheung Johnson

In attendance: 5 members of the public

19-20/143 APOLOGIES FOR ABSENCEⁱ

Apologies were received and accepted from Cllr delaMare-Lyon, Cllr Owens (work commitments) and Cllr Ness (personal)

19-20/144 COUNCILLORS' DECLARATIONS OF INTEREST

Declarations of interest from Councillors on items on the agenda: none

Requests to Speak: None required

To receive requests for dispensations: None

Grant of dispensations: None.

19-20/145 PUBLIC PARTICIPATION SESSION (10 min)

None.

19-20/146 APPROVAL OF MINUTES

- a) It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Owen and **RESOLVED** that the minutes of the Full Council Meeting held on 9th December 2019 be approved and signed.
- b) Matters arising.
- c) Clerk's Report - *circulated with meeting papers prior to meeting*

19-20/147 NORTHSTOWE MATTERS

- a) Quinton Carroll from Cambridgeshire County Council was in attendance, providing a presentation on the application for a temporary exhibition space to display local historic artefacts, the receipt of which was too late to be included on the agenda for consideration. CCC have been working with LDHS and the A14 on the building which is being funded by Highways England and situated on land leased from Homes England. It will not be a museum but a heritage centre. The design will resemble a Cambridgeshire agricultural barn with 'hangar' doors for the main entrance and the roof to resemble the shape of the Stirling wing. The building is moveable and will not store archaeological items, but items will be brought in as and when needed. It will be self-sufficient but with links to Homes England facilities. The temporary application means that it keeps the options open for the permanent facility which is to be provided by Homes England. It will cost £680k to build and CCC will own in the short to medium term but look to hand over to the 'body' responsible for Northstowe. Looking to set up a stakeholder group for wider engagement and would like LPC to take part. If approved quickly, potentially built between April and July 2020, open in September 2020.
- b) Jon London, Community Project Officer for Northstowe provided an update on Northstowe matters:
 - As of mid-December, 510 occupations and believes another 10 have moved in in the new year.
 - Turnover of £10k from opening to the end of the year for the Community Wing.
 - Work has commenced on Pioneer Park. Hard construction should be completed in the next few weeks and the play area has been installed.
 - Verbal confirmation from L&Q that they will be moving on to the LEAP1 and Northern Greenway following the park.
 - 2 dog bins and a post box to be installed in the next few weeks.

- Northstowe News will now be delivered to Rampton Drift residents.
 - Next Northstowe Forum to be held on 22nd January 2020.
- c) Correspondence from Mike Sinclair, Chair of the Northstowe Secondary School (NSC) Governing body concerning the proposed academisation of Northstowe into CMAT was considered by members. Andy Daly and Mike Sinclair were in attendance and Andy Daly stated that SVC won the bid to open the school 10 years ago as a locally maintained school. This now creates issues with finances with the other schools who NSC works with. Always been the intention to become an academy but in November 19 DfE said they can do it at any time and the formal process involves the consultation. Only disadvantage is that the funding would come from the Education Skills Agency and they are checking they get the same funding as currently through the authority.

It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Owen and **RESOLVED** by a unanimous vote that Longstanton Parish Council support the academisation of NSC to CMAT.

Action: Clerk to respond to the letter.

- d) Following the Public Meeting held on the 25th November 2019, communication from residents since this time and the council meeting to discuss the response to the Community Governance Review Stage 1 consultation, it was **proposed** by Cllr McPhater, seconded by Cllr Mrs Brash-Hall and **RESOLVED** by a unanimous vote that the proposed letter (as supplied in the meeting papers) be sent to South Cambridgeshire District Council as proposed.

Action: Clerk to send letter to SCDC.

19-20/148 FINANCE MATTERS

- a) The Clerk provided members with the most recent Finance Report for their information.
- b) It was noted that management of the Recreation Ground and Pavilion will be passed to the Longstanton Village Hall and Recreation Ground Charity from 1st April 2020 following the merging of the charities in 2019. It was also **noted** that the charity has not been in a position to pay for the maintenance from the outset especially with the requests of the sports clubs for the additional maintenance of the pitches. The requirements of the clubs were discussed in some detail.

Cllr McPhater left the meeting at 8.48pm.

General discussion about the maintenance of the ground continued.

Cllr McPhater returned at 8.55pm.

It was **proposed** by Cllr Street, seconded by Cllr Wilkins and **RESOLVED** would like a representative at the sports clubs AGMs and for 2020/21 the Council grant £4,500 to the charity towards the costs which works alongside the funds to be provided by the Clubs, include the extra weed kill requested and they need look at fundraising for the charity.

Action: The Clerk to liaise with the Clubs.

- c) The Clerk provided members with the proposed budget for 2020/21. It was noted that for forthcoming year, the percentage of Northstowe homes increases from 24.83% to 35.85% based on the information provided by South Cambridgeshire District Council (SCDC) as part of the precept requirement paperwork. The Clerk noted that the proposed total precept was £99,430 broken down to £63,784 from Longstanton dwellings and £35,646 from Northstowe dwellings. After some discussion it was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Mrs Brash-Hall and **RESOLVED** by a unanimous vote that the budget for 2020/21 be approved and to request a precept of £99,430 from SCDC.

Action: The Clerk to send the relevant documentation to South Cambs District Council.

19-20/149 PLANNING MATTERS

- a) It was **noted** that a letter had been received from a concerned resident about potential proposed changes to way planning applications may be put to Planning Committee with the Local Planning Authority. Letter to resident to acknowledge and confirm that we believe that SCDC have dealt with it.

Planning Matters for comment

- b) S/4420/19/TC – tree work at 43 St Michaels, Longstanton.

It was **proposed** by Cllr Owen, seconded by Cllr Wilkins and **RESOLVED** by a unanimous vote that this planning application be recommended for Parish Council SUPPORT on the understanding that these trees will be replaced with suitable alternatives as soon as possible.

Action: Clerk to pass comments to SCDC.

Northstowe Planning Matters for comment

- c) S/3894/19/DC – discharge of conditions 2 (details), 4 (maintenance of proposed streetlights), 5 (detailed plans of roads, footways, cycleways, foul and surface water drainage), 10 (revised modelling of the strategic network), 19 (bird and bat boxes), 20 (boundary treatment) and 21 (hard landscaping) at Parcel H8, Northstowe Phase 1 for BDW.

It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Owen and **RESOLVED** by a unanimous vote that this planning application be recommended for Parish Council SUPPORT.

Action: Clerk to pass comments to SCDC.

- d) S/4123/19/DC – discharge of condition 11 (fire hydrants) of planning permission S/3405/18/RM at Parcel H5, Northstowe Phase 1 for Bovis Homes.

It was **proposed** by Cllr McPhater, seconded by Cllr Owen and **RESOLVED** by a unanimous vote that this planning application be recommended for Parish Council SUPPORT.

Action: Clerk to pass comments to SCDC.

- e) S/4169/19/DC – discharge of conditions 3 (materials), 9 (scheme for the provision of street furniture), 10 (hard and soft landscaping), 12 (plan to illustrate the provision of adequate swept paths), 16 (details of proposed first floor rear windows for plots 57, 58, 74 and 75), 18 (scheme for the provision of wooden bollards), 26 (tree planting) and 35 (refuse strategy layout) at Parcel 10, Northstowe Phase 1 for Taylor Wimpey.

It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr McPhater and **RESOLVED** by a unanimous vote that this planning application be recommended for Parish Council SUPPORT.

Action: Clerk to pass comments to SCDC.

19-20/150 COUNTY COUNCIL MATTERS

- a) Item was brought forward of item 19-20/148c.

It was **noted** that C Cllr Hudson's report had been received and circulated with the meeting papers prior to the meeting. C Cllr Hudson informed members that the Local Highways Initiative will be changing as County Council will be putting more money in for the funding.

- b) The County Council's Climate Change and Environment Strategy consultation was considered by members. It was **proposed** by Cllr McPhater, seconded by Cllr Owen and **RESOLVED** by a unanimous vote that this be passed to the Sustainability Working Group to complete.

Action: Clerk to liaise with the Working Group.

19-20/151 DISTRICT COUNCIL MATTERS

- a) Item was brought forward of item 19-20/148c.

The report from the two district Councillors had been circulated to councillors with the meeting papers. D Cllr Malyon stated that there has been some misrepresentation about the CGR questionnaire. The online form has been changed so that the majority of answers are not mandatory items. There are no actual changes to the questions posed.

It was asked of D Cllr Malyon what has happened with the report from the Kingfisher Pond. D Cllr Malyon confirmed that it is the understanding of the D Cllrs that the CEO has been asked that SCDC fund an Independent Water Expert to carry out a report. D Cllr Malyon will chase and also invite the new CEO to the next parish council meeting.

- b) It was **noted** that SCDC are offering £60 towards three new trees (or towards one or two larger trees) for each parish. The conditions are that they are to be planted before 31st March 2020 and planted on Parish owned land. It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Mrs Brash-Hall and **RESOLVED** by a unanimous vote that the £60 be applied for and a tree planted on the Village Green.

Action: Clerk to apply for the funding from SCDC.

- c) Cllrs **noted** the monthly e-bulletin and planning reports had been circulated by email by the clerk.

19-20/152 HIGHWAY AND FOOTPATH MATTERS

Home Farm Phase 2: Helen from Vine Technical Services has reported:

I have now received an update from the developers and I regret to advise that whilst the developers and the landowner signed the engrossed documents to allow the Deed of Release and the highway & CoS transfers to be completed, the administrators failed to sign before the expiry of

the deadline. I understand that the developers are now exploring their options with their solicitors and are also in contact with the County Council.

It was suggested that the Clerk find out who is the ombudsman for an Administrator and follow the complaint process. In addition to write to County Council and find out what is happening on their side.

Action: Clerk to follow up on both points.

19-20/153 COUNCIL ADMINISTRATION MATTERS

- a) The Clerk **noted** that Longstanton Parish Council have been invited to speak at an event Cambs ACRE and NALC are holding about the Local Council Award Scheme. They would like a councillor to provide a short presentation on the benefits of being awarded the Foundation Award Scheme. Following a brief discussion it was suggested that the Clerk attend and do presentation.
- b) It was **noted** that there had been one application for Co-option to be Councillor to the council. Having read through the application and supporting documentation it was **proposed** by Cllr Mrs Brash-Hall, seconded by Cllr Street and **RESOLVED** by a unanimous vote that Mr McNair be co-opted as Councillor.

Action: Clerk to liaise with Mr McNair.

19-20/154 COMMUNITY MATTERS

- a) Following the presentation by the Clerk at the December meeting it had requested to put the Community Warden on the agenda for January. SCDC are offering a grant towards these schemes. The Clerk noted that should this be taken up through Age UK, the Community Warden would be an employee of Age UK and it would be expected that the Council help towards the salary of this person. It was **proposed** by Cllr Mrs Brash-Hall, seconded by Cllr McPhater and **RESOLVED** by a unanimous vote that an application be put in to SCDC and a meeting be set up with Age UK.

Action: Clerk to complete application and arrange meeting with Age UK.

- b) It was noted by members that the Black Bull public house is the last pub in the village. It was **proposed** by Cllr Owen, seconded by Cllr McPhater and **RESOLVED** by a unanimous vote that the Black Bull be registered as an Asset of Community Value.

Action: Clerk to register on behalf of the Council

19-20/155 POLICE MATTERS

- a) The Clerk noted that there had been nothing to report from the police themselves. However, a token gesture of £20 had been received from the family of the young person who had carried out the offensive graffiti. A stop order has been placed on a dwelling on the High Street to protect residents from drug dealing which had been taking place.

19-20/156 COMMITTEE MATTERS

Draft minutes from the Finance Committee meeting held on 17th December 2019 were **noted**.

19-20/157 MOTION TO EXCLUDE

It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Owen and **RESOLVED** by a unanimous vote that the public (including any members of the press) be excluded during consideration of the following item 158 as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

The meeting closed at 10.14pm.

19-20/158 EMPLOYMENT MATTERS

Item 19-20/158 was discussed during the period of exclusion and it was **proposed** by Cllr Owen, seconded by Cllr McPhater and **RESOLVED** by a unanimous vote that the minutes of exclusion from 9th December be approved and signed.

19-20/159 MOTION TO RE-ADMIT

To resolve that the confidential business having been concluded, the press and public be readmitted to the meeting.

Meeting reopened at 10.16pm.

19-20/160 CORRESPONDENCE (for information only)

It was **noted** that various NALC, CAPALC and SCDC newsletters have been forwarded to Cllrs since November.

Next meeting to be held on Monday 10th February 2020.

Meeting closed at 10.18pm.

Signed:
Chairman

Date:

ⁱ LGA 1972, s.85

DRAFT