



Longstanton Parish Council

Minutes of the Meeting of the Council,
held at Longstanton Village Hall on Monday 22nd May 2023 at 19:34.

Present: Cllr. Wycherley, (Chair), Cllr. Street and Cllr. Baker, Cllr. Ferreira

In attendance: J Sinclair (Clerk) and District Cllr. Bygott. No members of the public.

23-24/1 Election of a Chairman

Cllr. deMare-Lyon is willing to continue to stand as Chairman, without contest. Carried unanimously.

Cllr. Brash-Hall joined the meeting at 19.35.

23-24/2 Election of a Vice-Chairman

Cllr. Wycherley is willing to continue to stand as Vice-Chairman, with contest. Carried unanimously.

Cllr. Baker left the meeting at 19.36.

23-24/3 Apologies for absence

Cllr. deMare-Lyon (Sickness) and Cllr. Chapman (Sickness)

23-24/4 Councillors' Declarations of Interest

Cllr. Street declared interest in item **23-23/14 e**

23-24/5 Public Participation (10 minutes in total)

None

23-24/6 Anonymous comments, questions & suggestions

None

23-24/7 Approval of Minutes

- a) The minutes from the meeting of 13th March 2023 were approved as an accurate record by Cllr. Street and Cllr. Brash Hall

It was proposed by Cllr. Wycherley and unanimously approved that the main agenda was paused at this time so that reports could be received from the District and County Councillors. Apologies were received from County Cllr. Thompson and District Cllr. Warren-Green.

22-23/12 District Cllr. Bygott delivered a report of district matters.

23-24/8 Co-option to fill vacancy.

Cllr. Brash-Hall reported that one co-option banner had been installed on the railings, opposite Co-Op on the High Street. It was decided the other banner will be hung outside the village hall. The proposed site opposite All Saints' Church would prove problematic to install posts due to the underground infrastructure.

23/24/10 Annual Business

Following review and discussion, all Standing Orders, policies and procedures were readopted unanimously.

The Clerk reminded Cllrs that under the data protection policy, agendas, meeting papers and meeting invites could only be delivered to @longstanton-pc.gov.uk email addresses.

ACTION: Clerk to draw up a calendar of forthcoming Parish Council meeting dates and circulate among Councillors, noting that the Parish Council will NOT meet in August 2023. Meetings will continue to be scheduled to the current pattern.

ACTION: Clerk to prepare finances for August to be approved at July meeting, as there is no meeting in August.

It was agreed the events volunteer group would now be considered a Working Party.

It was noted that Cllr. Wycherley and Cllr. Brash-Hall represent Longstanton Parish Council to LEGG.

It was noted that financial matters fall under the Full Council agenda.

District Cllr. Bygott left the meeting at 19:56.

23/24/11 Regular Reports – to receive an update on

- a) Cllr. Wycherley provided a report of the most recent meeting with South Cambridgeshire District Council. It was noted that the minutes of this meeting had been forwarded to the Clerk.
- b) Cllr. Wycherley reported that L&Q are now proposing that Greenbelt take over the grounds maintenance of the area around the Hatton Road Pond. Previously LPC had indicated they would consider taking this on and the landscaping if access to the ponds was granted to residents, landscaping monies were transferred to LPC and the management of the ponds and any subsequent dredging were managed by another party.

ACTION: Clerk to investigate the cost of managing this area.

- c) Cllr. Wycherley updated the Council on the recent Northstowe Open Spaces meeting. Including discussion regarding the Northstowe Sports Pavilion, temporary Community Building and Sewers.

Cllr. Brash-Hall raised the matter of Northstowe Town Council using the Longstanton Parish Meeting Room to onboard the new Assistant Clerk.

ACTION: Clerk to add this matter to Village Hall and Rec. Ground Charity Meeting Agenda and provide hire charges.

- d) Cllr. Wycherley reported that Homes England may be reassessing their communication strategy having recently cancelled meetings.

- e) No update provided.

ACTION: Clerk to contact Longstanton & District Heritage Society for update on Heritage Building.

- f) After discussion, it was agreed to remove this item from future agendas.
- g) No update provided.
- h) Cllr. Brash-Hall and the Clerk reported on a recent incident on the High Street, regarding parking at School Run times. It was decided that Longstanton Parish Council would take no further action over this incident as the Police are now investigating.

The Clerk reported that Hatton Park's new Headteacher is keen to maintain positive links with Parish Council and would like to attend LPC's June meeting.

ACTION: Clerk to advise Hatton Park of next meeting date.

23-24/12 Cllr. Wycherley and the Clerk reported on the recent highways meeting.

23-24/14 Parish Council Matters

- a) Cllr. Wycherley is to prepare slides for the Annual Parish Meeting and circulate to all Councillors.
ACTION: Clerk to ensure meeting dates are added to all calendars.
- b) Cllr. Wycherley and Cllr. Ferreira re-signed the Deed of Grant.
- c) The Clerk reported on the success of the Coronation Celebrations. The deposit made in 2019 with Enchanted Cinema has now expired, but EC have offered to subsidise some costs for a future event. Enquiries have been made with Santa Claus and Waterbeach Brass Band. Both are available to attend this year's Christmas Light Switch on, which has been confirmed for 2nd December 2023.
- d) It was agreed that the Parish Council was in favour of continuing with the application to reduce the village speed limit to 20mph, subject to funding being granted.

ACTION: Clerk to present results from resident's comments and questions.

Cllr. Brash-Hall questioned why Longstanton had received less Traffic Calming Funding than other parishes in the area - could this be reassessed to help with the application for a speed limit reduction? Cllr. Brash-Hall proposed the creation of a Village Speed Working Group. Cllr. Wycherley confirmed that the speed limit of the road does not affect the response time for repairs. Following the highways meeting, it was noted that roads with lower speed limits need to be repaired less frequently, if the speed limit is adhered to.

ACTION: Clerk to follow up on Traffic Calming Funding.

ACTION: Clerk to promote Village Speed Working Group to residents.

- e) Cllr. Street provided a report following the recent survey carried out on Wilsons Road bridleway/footpath. The Clerk confirmed that a response had not been received following the FOI request into the choice of surfacing. Cllr. Brash-Hall suggested that Linda Ward should be invited to the next LPC meeting to discuss equine suitable surfacing.

ACTION: Clerk to follow up FOI request, providing a timeframe before which the ICO will be contacted.

ACTION: Clerk to invite Linda Ward to next LPC meeting.

- f) The Clerk provided a report on investigations into the tree growing between a Colesfield property and the recreation ground. The council were satisfied that the tree is the responsibility of the Village Hall and Recreation Ground Charity.

ACTION: Clerk to update the resident, seek quotes for works and add the matter to the VH&RG Charity agenda.

- g) After discussion the council agreed in principle to make a donation to Over Day Centre.
ACTION: Clerk to investigate the value of previous donations made to Over Day Centre
- h) The council unanimously approved Friends of St. Michael's Church's request to hold a theatrical performance in the Churchyard.
- i) Deferred to next meeting.
- j) Deferred to next meeting awaiting a meeting with NTC and ParkPlay
- k) No updated provided.

23-24/13 (Rescheduled)

- a) Cllr. Wycherley and Cllr. Ferreira checked finance reports and approved payments to be made.

23-24/9 (Rescheduled)

- a) No comment made.

23-24/14 (Continued)

- l) The Clerk was temporarily excluded from the meeting at 21:57 to allow the Council discussed the Clerk's probation period.

The Clerk was readmitted to the meeting at 22:03. Cllr. Wycherley informed the Clerk that their probation period had been successfully completed.

The meeting was closed at 22:06

Signed (Chairman)

Date