

# Longstanton Parish Council



Minutes of the Meeting of the Council, held at Longstanton  
Longstanton Village Hall, Longstanton on Tuesday 21 September 2021 at  
7.30pm.

**Present:** Cllr de la Mare-Lyon (Chairman), Cllr Burns, Cllr AM Brash-Hall, Cllr Wycherley and Cllr McPhater.

**In attendance:** None.

**21-22/71 Apologies for Absence**

Apologies were received from Cllr T Brash-Hall, Cllr Ferreira and Cllr Roman(breakdown).

**21-22/72 Councillors' Declarations of Interest**

**Declarations of interest from Councillors on items on the agenda:**

None

**Requests to speak:** None.

**To receive requests for dispensations:** None.

**Grant of dispensations:** None.

**21-22/73 Public Participation Session (10 min)**

No public in attendance

**21-22/74 Central Open Space Next Steps**

It was noted that there are 6 access points at least 3 of which are wide enough for vehicular access so need securing discussion of options to be included in briefing document action below.

Requirement for the site:

- Access point for Anglian Water ditch maintenance equipment – this is presently by the path off the COOP car park – there are no plans to change this.
- 5M boundary for access by Anglian Water to clear the ditch approximately Biannually
- LEAP (Locally Equipped Area of Play) – this was proposed for the area highlighted below

Actions:

- a) Brookfield to maintain the Central Open Space for the remainder of this calendar year with approximately 4 more cuts to create and maintain the footpaths at a cost of £50 plus VAT per cut plus a complete cut of the open space at a cost of £300 plus VAT.
- b) Request quote from Brookfield to seed the 5m border of the site with wildflower seed
- c) Invite Northstowe Town Council to establish the planned joint Sustainability Working Party and include
- d) Invite Nicky Chapman to be part of any group working on developing the Home Farm Open Space based on her previous involvement, relevant expertise and desire to work with the Parish Council.
- e) Gather information on the site, thoughts for the area and share with the Parish Council and any Working Party details of the Open Space
- f) Communicate proposed plan within the parish potentially including a noticeboard on the open space

**21-22/75 Tree Survey Actions**

RESOLVED to accept the quote from Brookfield for the category A & B tree works.

**21-22/76**

**Employment Matters –Hiring of Replacement Clerk**

The draft application pack was discussed, and it was agreed that Cllr Wycherley would make amendments before consideration at the October Parish Council Meeting.

Discussion on Interview panel, Onboarding, and ongoing management to be covered in next meeting

There was no other business and the meeting closed at 8.56pm

Signed .....Chairman .....date