

Longstanton Parish Council



Minutes of the Finance Committee, held at Longstanton Village Hall,
Longstanton on Tuesday 26th May 2021 at 7.30pm

Present: Cllr delaMare-Lyon (Chairman), Cllr Wycherley, Cllr Burns, Cllr McPhater

Clerk: Libby White

In attendance: 0 members of the public

FC21-22/1 To Receive and Approve Apologies for Absence

Apologies were received and accepted from Cllr Ferreira (work commitments)

Absent: Cllr Street

FC21-22/2 Councillors' Declarations of Interest

Declarations of interest from Councillors on items on the agenda: None

Requests to Speak: None required

To receive requests for dispensations: None

Grant of dispensations: None.

FC21-22/3 Public Participation (10minutes in total)

None.

FC21-22/4 Approval of Minutes

It was **proposed** by Cllr Burns, seconded by Cllr McPhater and **RESOLVED** that minutes of the Finance Committee meeting held on 23rd March 2021 be approved signed.

FC21-22/5 Clerk's Report (for information only)

- Northstowe Town Council Reserves have been transferred to Northstowe which does not show on the bank reconciliations provided as it was after 1st May.
- All information from new councillors to set them up on the bank account.

FC21-22/6 Bank Reconciliation

Bank statements were provided for all bank accounts as 30th April 2021 and monies stood at:

Current Account	£47,595.86
Sum Up	£0.00
Multicard	-£143.88
Optimum Pre-Paid Card	£23.67
CCLA Current Account	<u>£471,215.00</u>
	£518,690.60

It was **proposed** by Cllr Wycherley, seconded by Cllr Burns and **RESOLVED** that the bank reconciliations for the month of April be approved.

FC21-22/7 Approval of Payments

It was **noted** that Cllr Burns and Cllr Wycherley had checked the invoices due to for authorisation prior to the meeting. The original invoices had been checked for accuracy and no issues raised.

It was **proposed** by Cllr Burns, seconded by Cllr Wycherley and **RESOLVED** by a unanimous vote that invoices/payments as listed in appendix 1 in the sum of £5,118.05 are approved and paid. Payments to be authorised by Cllr McPhater and Cllr delaMare-Lyon.

Action: Cllr McPhater and Cllr delaMare-Lyon to authorise online payments.

FC21-22/8 Monies Received

Members **noted** monies received since the March meeting as listed in the meeting papers.

FC21-22/9 Reports

It was **noted** that the reports had been received by all members prior to the meeting.

Next meeting to be held on Tuesday 22nd June 2021.

Meeting closed at 7.37pm

Signed:Date:.....

Chairman

~21/1~

Date: 19/05/2021

Longstanton Parish Council Current Year

Page 1

Time: 10:39

Current Bank Account

List of Payments made between 24/04/2021 and 31/05/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/04/2021	CAPALC	BACS	708.25		Annual Affiliation Fee
27/05/2021	HMRC	BACS			May PAYE & NI
27/05/2021	NEST Pension	DD			May Pension Contribution
27/05/2021	Mrs EG White	BACS			May Salary
Total Payments			3,080.06		

27/05/2021		Longstanton Parish Council Current Year					Page 1	
11:01		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					User: EW	
<u>Invoice Date</u>	<u>Invoice No</u>	<u>A/c Code</u>	<u>A/c Name</u>	<u>Net Value</u>	<u>VAT</u>	<u>Invoice Total</u>	<u>Balance</u>	
02/04/2021	ADP1197311069	THR001	THREE MOBILE	8.16	1.63	9.79	9.79	
03/04/2021	17/2045	CCV001	CCVS	60.00	0.00	60.00	60.00	
13/04/2021	14113	NAL001	NALC	50.00	10.00	60.00	60.00	
18/04/2021	22214857	TAL001	TALKTALK	24.00	4.80	28.80	28.80	
30/04/2021	01042	GDL001	GDL SERVICES	145.00	0.00	145.00	145.00	
01/05/2021	MAYCEMRATE	SCDC001	SCDC	62.00	0.00	62.00	62.00	
01/05/2021	POFFRATESMA	SCDC001	SCDC	106.00	0.00	106.00	106.00	
06/05/2021	13030	BRO001	BROOKFIELD	609.00	121.80	730.80	730.80	
06/05/2021	13031	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00	
07/05/2021	70559041	OPU001	OPUS ENERGY	8.32	0.42	8.74	8.74	
07/05/2021	70559047	OPU001	OPUS ENERGY	147.00	7.35	154.35	154.35	
07/05/2021	70559048	OPU001	OPUS ENERGY	2.70	0.14	2.84	2.84	
07/05/2021	70559621	OPU001	OPUS ENERGY	9.21	0.46	9.67	9.67	
TOTAL INVOICES				1,781.39	256.60	2,037.99	2,037.99	

~21/2~