



# Longstanton Parish Council

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**Chairman:** Cllr Dan delaMare-Lyon **Vice Chairman:** Cllr Steve Burns **Parish Clerk:** Libby White FdA PSLCC

**Notice of Meeting:** Full Council

**Time:** 7.30pm

**Date:** 8<sup>th</sup> February 2021

**Venue:** <https://us02web.zoom.us/j/83883115187?pwd=ZDdsY3B3V0J1K2V2SnJlZWZFUlppQT09>

**Meeting ID:** 838 8311 5187

**Passcode:** 095381

To All Members of the Council

You are hereby summoned to attend the Full Council Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below.

Members: 11      Vacancy: 0      Quorum: 4

*In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.*

*Any Member who is unable to attend the meeting should send their apologies before the meeting.*

***The meeting is open to the public (including the press)***

Mrs Libby White BEM FdA PSLCC – Parish Clerk  
2<sup>nd</sup> February 2021

## **20-21/172 CHAIRMAN'S WELCOME**

## **20-21/173 APOLOGIES FOR ABSENCE<sup>i</sup>**

## **20-21/174 COUNCILLORS' DECLARATIONS OF INTEREST**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

## **20-21/175 PUBLIC PARTICIPATION SESSION (10 min)**

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

## **20-21/176 APPROVAL OF MINUTES**

- a) To approve the minutes from the meetings held on 11<sup>th</sup> January 2021.
- b) Matters to report from previous minutes
- c) Clerk's Report – *circulated with meeting papers prior to meeting*

## **20-21/177 DISTRICT COUNCIL MATTERS**

To receive the report from the District Councillors.

## **20-21/178 NORTHSTOWE MATTERS**

- a) To receive an update on Northstowe matters from the Community Project Officer
- b) To receive the report from the Interim Clerk for Northstowe

## **20-21/179 FINANCE MATTERS**

- a) To receive an update on the financial situation of the Council from the Clerk.
- b) To approve tree work to be undertaken on the Recreation Ground.
- c) To approve the attendance of the Clerk at the Practitioners Conference in February.
- d) To receive the interim Internal Audit Report.

## **20-21/180 PLANNING MATTERS**

- a) To consider the consultation on Local Validation List Requirements from County Council  
***Planning Matters for comment***
- b) 20/02966/SCRE - EIA – screening option for a proposed solar farm at Wilsons Road, Longstanton
- c) 20/5101/FUL – erection of a chalet bungalow with garage and associated infrastructure at The Retreat, Fewes Lane

### ***Northstowe Planning Matters for comment***

- d) 20/02142/OUT – Outline planning application for the development of Northstowe Phase 3B, comprising up to 1,000 homes, a primary school, secondary mixed use zone (with retail and associated services, food and drink, community, leisure, employment and residential use), open space and landscaped areas, engineering and infrastructure works, with details of appearance, landscaping, layout, scale and access reserved. Application accompanied by an Environmental Statement.
- e) 20/02171/OUT – outline planning application for the development of Northstowe Phase 3A for up to 4,000 homes, two primary schools, a local centre (including employment, community, retail and associated services, food and drink, community, leisure, residential uses and other accommodation), secondary mixed use zones (including employment, community, retail and associated services, food and drink, community, leisure, residential uses), open space and landscaped areas, sports pitches, associated engineering and infrastructure works, including the retention of the existing military lake and creation of a new lake, with details of appearance, landscaping, layout, scale and access reserved. Application is accompanied by an Environmental Statement and involves works to/affecting existing Public Rights of Way.

### **20-21/181 COUNTY COUNCIL MATTERS**

To receive the County Councillor Report

### **20-21/182 COUNCIL ADMINISTRATION MATTERS**

- b) To receive an update on the campaign to encourage residents to stand for election as Parish Councillor in May 2021.
- c) To receive, approve and adopt the suggested Terms of Reference for the Employment Committee, from the Employment Committee.
- d) To consider an update on the B1050 Attenuation Ponds and to resolve to agree next steps.
- e) To receive a report from the Clerk following 4 years of Community Governance study.

### **20-21/183 ENVIRONMENTAL AND OPEN SPACE MATTERS**

- a) To consider what will be needed once the Central Open Space is transferred to the parish council.
- b) To consider the proposed Action Plan following the declaration of a Climate Emergency in 2020.

### **20-21/184 HIGHWAY AND FOOTPATH MATTERS**

- a) To consider the ongoing adoption of Home Farm Phase 2 Roads.
- b) To consider the ongoing correspondence from a resident about the state of the footpath on Woodside.
- c) To consider the repeated flooding of the B1050 near the roundabout bordering Northstowe.

### **20-21/185 COMMITTEE MATTERS**

To note receipt of draft minutes from the Finance Committee meeting held on 27<sup>th</sup> January 2021.

### **20-21/186 MOTION TO EXCLUDE**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

### **20-21/187 EMPLOYMENT MATTERS**

- a) To consider and approve the minutes of exclusion from the meeting held on 11<sup>th</sup> January 2021.
- b) To consider any recommendations from the Employment Committee.

### **20-21/188 MOTION TO RE-ADMIT THE PUBLIC AND PRESS**

To resolve that the confidential business having been concluded, the press and public are re-admitted to the meeting.

### **20-21/189 CORRESPONDENCE (for information only)**

- Various NALC, CAPALC and SCDC newsletters have been forwarded to Cllrs since the January meeting.

### **DATE OF NEXT MEETING: Monday 8<sup>th</sup> March 2021**

*Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

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<sup>i</sup> LGA 1972, s.85