



# Longstanton Parish Council

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**Chairman:** Cllr Dan delaMare-Lyon **Vice Chairman:** Cllr Steve Burns **Parish Clerk:** Libby White Diploma PSLCC

**Notice of Meeting:** Full Council

**Time:** 7.00pm *please note earlier start time due to the number of planning applications to be considered*

**Date:** 11<sup>th</sup> January 2021

**Venue:** <https://us02web.zoom.us/j/83883115187?pwd=ZDdsY3B3V0J1K2V2SnJlZWZFUlppQT09>

**Meeting ID:** 838 8311 5187

**Passcode:** 095381

To All Members of the Council

You are hereby summoned to attend the Full Council Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below.

Members: 9

Vacancy: 1

Quorum: 4

*In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.*

*Any Member who is unable to attend the meeting should send their apologies before the meeting.*

***The meeting is open to the public (including the press)***

Mrs Libby White BEM Diploma PSLCC – Parish Clerk  
5<sup>th</sup> January 2021

## 20-21/152 CHAIRMAN'S WELCOME

## 20-21/153 APOLOGIES FOR ABSENCE<sup>i</sup>

## 20-21/154 COUNCILLORS' DECLARATIONS OF INTEREST

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

## 20-21/155 PUBLIC PARTICIPATION SESSION (10 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

## 20-21/156 APPROVAL OF MINUTES

- a) To approve the minutes from the meetings held on 14<sup>th</sup> December 2020.
- b) Matters to report from previous minutes
- c) Clerk's Report – *circulated with meeting papers prior to meeting*

## 20-21/157 CO-OPTION OF COUNCILLOR

## 20-21/158 COMMUNITY WARDEN UPDATE

## 20-21/159 NORTHSTOWE MATTERS

- a) To receive an update on Northstowe matters from the Community Project Officer
- b) To receive an update on the Heritage Annex from Quinton Carroll, CCC

## 20-21/160 FINANCE MATTERS

- a) To receive an update on the financial situation of the Council from the Clerk.
- b) To consider and approve the budget for 2021-22 (Longstanton only) and agree the precept request to be sent to SCDC.

## 20-21/161 PLANNING MATTERS

- a) To consider any representation required at the Planning Authority's Committee Meeting where two applications for Fews Lane will be discussed.
- b) To consider the consultation for the Sunnica Solar Farm (consultation closes 29<sup>th</sup> January 2021)

### ***Planning Matters for comment***

- b) [20/04674/HFUL](#) – single storey front extension at 36 Mitchcroft Road, Longstanton
- c) [20/2377/TTCA](#) – Treework in a Conservation area at 43 St Michaels, Longstanton

- d) [20/4814/HFUL](#) – part two storey and part single storey side extension at 41 Thornhill Place, Longstanton
- Northstowe Planning Matters for comment**
- e) [S/3405/18/COND6](#) – Condition 6 SAP Calculations at Parcel H5, Northstowe Phase 1
- f) [S/3665/19/COND3](#) – Submission of details required by Condition 3 (Pedestrian Access) of planning permission S/3665/19/FL at Sales Pavilion – Northstowe Phase 2A, Northstowe Phase 2
- g) [S/3665/19/COND8](#) – Submission of details required by Condition 8 (Refuse Storage) of planning permission S/3665/19/FL at Sales Pavilion - Northstowe Phase 2A, Northstowe Phase 2
- h) [S/3499/19/COND2](#) – submission of details required by Condition 2 (materials) of planning permission S/3499/19/RM at Northstowe Phase 2
- i) [S/0065/20/COND20](#) – submission of details required by Condition 20 (soft landscaping) of permission S/0065/20/RM at Parcel H13, Northstowe Phase 1
- j) [S/0065/20/COND6](#) – submission of details required by Condition 6 (Permeable Paving) of planning permission S/0065/20/RM at Parcel H13, Northstowe Phase 1
- k) [S/0065/20/COND3](#) – submission of details required by Condition 3 (Construction and Environmental Management Plan) of planning permission S/0065/20/RM at Parcel H13 Northstowe Phase 1
- l) [S/0065/20/COND19](#) – submission of details required by Condition 19 (Hard Landscape Works) of planning permission S/0065/20/RM at Parcel H13 Northstowe Phase 1
- m) [S/0065/20/COND5](#) – submission of details required by Condition 5 (Detailed Plans – Roads, Footways and Cycleways) of planning permission S/0065/20/RM at Parcel H13 Northstowe Phase 1
- n) [S/0065/20/COND4](#) – submission of details required by Condition 4 (Street Management and Maintenance) of planning permission S/0065/20/RM at Parcel H13 Northstowe Phase 1
- o) [S/0065/20/COND12](#) – submission of details required by Condition 12 (External Lighting) of planning permission S/0065/20/RM at Parcel H13 Northstowe Phase 1
- p) [S/0065/20/COND11](#) – submission of details required by Condition 11 (Fire Hydrants) of planning permission S/0065/20/RM at Parcel H13 Northstowe Phase 1
- q) [S/1620/17/COND22](#) – submission of details required by Condition 22 (soft landscaping) of permission S/1620/17/RM at Parcel H11, Northstowe Phase 1
- r) [S/0045/19/COND7](#) – submission of details required by Condition 7 (Noise mitigation) of permission S/0045/19/RM at Parcel H10, Northstowe Phase 1

**Planning Matters for information only**

- s) [20/04777/CL2PD](#) – certificate of lawfulness under Section 192 for a proposed loft conversion to include 2 no. roof lights to the front elevation of the property, 1 no roof light and a box dormer at the rear at 4 Hart Close, Longstanton

**20-21/162 COUNTY COUNCIL MATTERS**

To receive the County Councillor Report

**20-21/163 DISTRICT COUNCIL MATTERS**

To receive the report from the District Councillors.

**20-21/164 COUNCIL ADMINISTRATION MATTERS**

- a) To receive an update on the campaign to encourage residents to stand for election as Parish Councillor in May 2021.
- b) To receive, approve and adopt updated Standing Orders following updates from NALC.
- c) To receive, approve and adopt the suggested Terms of Reference for the Employment Committee, from the Employment Committee.
- d) To consider an update on the B1050 Attenuation Ponds and to resolve to agree next steps.

**20-21/165 HIGHWAY AND FOOTPATH MATTERS**

To consider the ongoing adoption of Home Farm Phase 2 Roads.

**20-21/166 COMMITTEE MATTERS**

To note receipt of draft minutes from the Finance Committee meeting held on 15<sup>th</sup> December 2020.

**20-21/167 MOTION TO EXCLUDE**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**20-21/168 COUNCIL ADMINISTRATION MATTERS**

To consider the correspondence received in respect to the potential development on Mills Lane following advice received from NALC

**20-21/169 EMPLOYMENT MATTERS**

- a) To consider and approve the minutes of exclusion from the meeting held on 14<sup>th</sup> December 2020.
- b) To consider any recommendations from the Employment Committee.

**20-21/170 MOTION TO RE-ADMIT THE PUBLIC AND PRESS**

To resolve that the confidential business having been concluded, the press and public are re-admitted to the meeting.

**20-21/171 CORRESPONDENCE (for information only)**

- Various NALC, CAPALC and SCDC newsletters have been forwarded to Cllrs since the December meeting.

***DATE OF NEXT MEETING: Monday 8<sup>th</sup> February 2021***

*Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

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<sup>i</sup> LGA 1972, s.85