



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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Chairman: Cllr Dan delaMare-Lyon **Vice Chairman:** Cllr Steve Burns **Parish Clerk:** Libby White CertHE PSLCC

Notice of Meeting: Full Council

Time: 7.30pm

Date: 14th September 2020

Venue: via Zoom

<https://us02web.zoom.us/j/82771929152?pwd=TE0vamhLeWJleWFjeFBKY3N5M1piZz09>

Meeting ID: 827 7192 9152 Passcode: 259972

To All Members of the Council

You are hereby summonsed to attend the Annual Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below.

Members: 9 Vacancy: 2 Quorum: 4

In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.

Any Member who is unable to attend the meeting should send their apologies before the meeting.

The meeting is open to the public (including the press)

Mrs Libby White CertHE PSLCC – Parish Clerk
7th September 2020

20-21/68 CHAIRMAN'S WELCOME

20-21/69 APOLOGIES FOR ABSENCEⁱ

20-21/70 COUNCILLORS' DECLARATIONS OF INTEREST

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

20-21/71 PUBLIC PARTICIPATION SESSION (10 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

20-21/72 APPROVAL OF MINUTES

- a) To approve the minutes from the meetings held on 10th August 2020.
- b) Matters to report from previous minutes
- c) Clerk's Report – *circulated with meeting papers prior to meeting*

20-21/73 DEWATERING OF GRAVEL SEAM/KINGFISHER POND

To meet the team from HR Wallingford who are carrying out the investigation into the potential dewatering of the Gravel Seam/Kingfisher Pond.

20-21/74 HERITAGE MATTERS

To consider a proposal from LDHS to work together for the benefit of the heritage of the parish including Longstanton and Northstowe (10 mins)

20-21/75 NORTHSTOWE MATTERS

- a) To receive an update on Northstowe matters from the Community Project Officer
- b) To receive an update on police concerns in Northstowe and a general update for the parish.
- c) To consider the questions raised in the Submission form for the second consultation for the Community Governance Review in addition to the recent letter sent by the parish council

20-21/76 FINANCE MATTERS

- a) To receive an update on the financial situation of the Council from the Clerk.

20-21/77 PLANNING MATTERS

Planning Matters for comment

- a) To receive an update on application [S/3215/19/DC](#) – AMENDED Discharge of Conditions 4 (Foul Water Drainage) and 5 (Surface Water Drainage) of planning permission [S/2937/16/FL](#) at The Retreat, Fewes Lane, Longstanton and consider the council’s formal response
 - b) [S/2894/17/NMA1](#) – Non material amendment of planning permission [S/2894/17/FL](#) to create additional living accommodation with habitable room in loft space and dormer windows to the rear, garages, layouts to ground and first floor remain as approved. Additional flight of stairs directly above current stairs at Hazelwell Farm, Bar Road, Longstanton
 - c) [20/03506/HFUL](#) – conversion of a garage into a ‘Granny Annex’ at 47 Mitchcroft Road, Longstanton
- ### ***Northstowe Planning Matters for comment***
- d) [S/0388/12/COND16](#) – condition 16 Housing – Code for Sustainable Homes at Northstowe Phase 1, Parcels H4, H5 and H6
 - e) [S/0388/12/COND21](#) – Condition 21 – Transport Adoption Strategy at Northstowe Phase 1, Parcel H4
 - f) [S/2265/16/COND8](#) – Condition 8 – Fire Hydrants at Northstowe Phase 1
 - g) [S/2265/16/COND9](#) – Condition 9 – Footpath and/or Cycleway Connections at Northstowe Phase 1
 - h) [S/3018/15/COND5](#) – Condition 5 – Details of length, width, materials and relevant levels of any footpath and/or cycleway connections at Northstowe Phase 1
 - i) [S/3018/15/COND3](#) – Condition 3 – Details of ancillary structures at Northstowe Phase 1
 - j) [S/3018/15/COND4](#) – Condition 4 – Lighting at Northstowe Phase 1
 - k) [S/3018/15/COND2](#) – Condition 2 – Soft landscaping at Northstowe Phase 1
 - l) [20/03309/REM](#) – Approval of matters reserved for layout and landscaping in relation to the landscaping area adjacent to Stirling Road following outline planning permission [S/0388/12/OL](#) an environmental statement was submitted as part of outline planning permission at Northstowe Phase 1

Planning Matters for Information Only

- m) [20/3492/CL2PD](#) – certificate of lawfulness for a proposed loft conversion to include 3 no. roof lights, 2 no. at the front and 1 no. to the rear at 2 Stevensons Road, Longstanton
- n) [20/03598/OUT](#) – outline planning application with all matters reserved, except for the vehicular accesses onto Station Road, for the demolition of a single dwelling and associated buildings and development of up to 107 dwellings (including affordable housing) and employment/community/café/development together with parking areas, landscaping and associated infrastructure at land west of Station Road, Longstanton
- o) [20/03615/CL2PD](#) – Certificate of lawfulness for the re-alignment of a close boarded fence to the south side of the property and erection of a single storey lean to building (office and utility) to replace an existing single storey utility and store at 2 Thatchers Wood, Longstanton

20-21/78 COUNTY COUNCIL MATTERS

To receive the County Councillor Report

20-21/79 DISTRICT COUNCIL MATTERS

To receive the report from the District Councillors.

20-21/80 COUNCIL ADMINISTRATION MATTERS

To consider the contents of the Grass Cutting/Village Maintenance Contract due for renewal this year.

20-21/81 COMMUNITY MATTERS

To receive an update and consider any requirements for the Remembrance Sunday and Christmas Lights events in light of COVID-19.

20-21/82 HIGHWAY AND FOOTPATH MATTERS

To note any update on the adoption of Home Farm roads.

20-21/83 COMMITTEE MATTERS

To note receipt of draft minutes from the Finance Committee meeting held on 25th August 2020.

20-21/84 MOTION TO EXCLUDE

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

20-21/85 EMPLOYMENT MATTERS

To consider any recommendations from the Employment Committee.

20-21/86 MOTION TO RE-ADMIT THE PUBLIC AND PRESS

To resolve that the confidential business having been concluded, the press and public are re-admitted to the meeting.

20-21/87 CORRESPONDENCE (for information only)

- Various NALC, CAPALC and SCDC newsletters have been forwarded to Cllrs since the August meeting.

DATE OF NEXT MEETING: Monday 12th October 2020

Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

ⁱ LGA 1972, s.85