



# Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

[clerk@longstanton-pc.gov.uk](mailto:clerk@longstanton-pc.gov.uk) [www.longstanton-pc.gov.uk](http://www.longstanton-pc.gov.uk)

Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White BEM FdA PSLCC

**Notice of Meeting:** Finance Committee

**To be held via Zoom** <https://us02web.zoom.us/j/84094561024?pwd=Qy9nZks5RkdkWkp5aWJLU1J0VEdWdz09>

(Zoom Meeting ID: 840 9456 1024 Passcode: 981001)

**on Tuesday 23<sup>rd</sup> March 2021 after Extra Ordinary Meeting**

To all members of the **Finance Committee**

You are hereby summoned to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 6 Vacancy: 0 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

Mrs Libby White BEM FdA PSLCC Parish Clerk/RFO to Longstanton Parish Council  
17<sup>th</sup> March 2021

**FC 20-21/114 To Receive and Approve Apologies for Absence<sup>1</sup>**

**FC 20-21/115 Councillors' Declarations of Interest**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

**FC 20-21/116 Open Forum for Public Participation (10 min)**

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

**FC 20-21/117 Approval of Minutes**

To approve the minutes of the Finance Committee meeting held on 23<sup>rd</sup> February 2021

**FC 20-21/118 Clerk's Report (for information only)**

**FC 20-21/119 Bank Reconciliation**

To approve the bank reconciliations for all bank accounts as at 28<sup>th</sup> February 2021.

**FC 20-21/120 Approval of Payments**

To approve invoices for payment as per the schedule at the end of the Agenda.

**FC 20-21/121 Monies Received**

To note monies received as listed in the meeting papers.

**FC 20-21/122 Reports**

To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts including a report to consider where the accounts are against budget.

**FC 20-21/123 Date of Next Meeting**

Tuesday 20<sup>th</sup> April 2021.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

<sup>1</sup> LGA 1972 s85

Appendix 1, item FC20-21/120

31/03/2021		Longstanton Parish Council Current Year					Page 1
14:46		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					User: EW
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance
30/08/2020	INV-0026	UKA001	UK AMENITY	310.00	62.00	372.00	372.00
02/02/2021	ABP1180896593	THR001	THREE MOBILE	8.16	1.63	9.79	9.79
18/02/2021	21991731	TAL001	TALKTALK	24.00	4.80	28.80	28.80
23/02/2021	1155204097	KON001	KONICA MINOLTA	0.09	0.02	0.11	0.11
25/02/2021	1155229096	KON001	KONICA MINOLTA	100.32	20.06	120.38	120.38
25/02/2021	BK201167	SLC002	SLCC ENTERPRISES	30.00	6.00	36.00	36.00
25/02/2021	BK201169	SLC002	SLCC ENTERPRISES	30.00	6.00	36.00	36.00
26/02/2021	101156	LON001	VILLAGE HALL	300.18	0.00	300.18	300.18
27/02/2021	1038	GDL001	GDL SERVICES	80.00	0.00	80.00	80.00
07/03/2021	70213787	OPU001	OPUS ENERGY	9.06	0.45	9.51	9.51
07/03/2021	70213793	OPU001	OPUS ENERGY	177.16	35.43	212.59	212.59
07/03/2021	70213794	OPU001	OPUS ENERGY	2.54	0.13	2.67	2.67
08/03/2021	12947	BRO001	BROOKFIELD	4,100.00	820.00	4,920.00	4,920.00
09/03/2021	SIN039300	ONL001	ONLINE PLAYGROUNDS	12.50	2.50	15.00	15.00
11/03/2021	6411	RED001	RED SHOES	46.50	9.30	55.80	55.80
12/03/2021	95198	DAT001	DATASHREDDERS	60.00	12.00	72.00	72.00
<b>TOTAL INVOICES</b>				<b>5,290.51</b>	<b>980.32</b>	<b>6,270.83</b>	<b>6,270.83</b>

Date: 17/03/2021		Longstanton Parish Council Current Year			Page 1
Time: 14:44		Current Bank Account			
List of Payments made between 01/03/2021 and 27/03/2021					
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
27/03/2021	HMRC	BACS			March PAYE & NI
27/03/2021	Mrs EG White	BACS			March Salary
27/03/2021	NEST Pension	DD			March Pension
<b>Total Payments</b>			<b>2,372.50</b>		

Date: 17/03/2021		Longstanton Parish Council Current Year			Page 1
Time: 14:44		Multicard			
List of Payments made between 01/02/2021 and 28/02/2021					
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
16/02/2021	Tao Technologies Limited	TRANS	21.99		Dymo Labels
19/02/2021	Land Registry	TRANS	6.00		Cemetery Land Registry
<b>Total Payments</b>			<b>27.99</b>		