



# Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White BEM FdA PSLCC

**Notice of Meeting:** Finance Committee

**To be held via Zoom** <https://us02web.zoom.us/j/84094561024?pwd=Qy9nZks5RkdkWkp5aWJLU1J0VEdWdz09>

(Zoom Meeting ID: 840 9456 1024 Passcode: 981001)

**on Tuesday 23<sup>rd</sup> February 2021 after Extra Ordinary Meeting**

To all members of the **Finance Committee**

You are hereby summoned to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 6 Vacancy: 0 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

**Mrs Libby White BEM FdA PSLCC** Parish Clerk/RFO to Longstanton Parish Council  
16<sup>th</sup> February 2021

**FC 20-21/104 To Receive and Approve Apologies for Absence<sup>1</sup>**

**FC 20-21/105 Councillors' Declarations of Interest**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

**FC 20-21/106 Open Forum for Public Participation (10 min)**

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

**FC 20-21/107 Approval of Minutes**

To approve the minutes of the Finance Committee meeting held on 22<sup>nd</sup> January 2021

**FC 20-21/108 Clerk's Report (for information only)**

**FC 20-21/109 Bank Reconciliation**

To approve the bank reconciliations for all bank accounts as at 31<sup>st</sup> January 2021.

**FC 20-21/110 Approval of Payments**

To approve invoices for payment as per the schedule at the end of the Agenda.

**FC 20-21/111 Monies Received**

To note monies received as listed in the meeting papers.

**FC 20-21/112 Reports**

To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts including a report to consider where the accounts are against budget.

**FC 20-21/113 Date of Next Meeting**

Tuesday 23<sup>rd</sup> March 2021.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

<sup>1</sup> LGA 1972 s85

Date: 16/02/2021

## Longstanton Parish Council Current Year

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## Current Bank Account

## List of Payments made between 01/02/2021 and 28/02/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/02/2021	Mrs EG White	BACS			February Salary
27/02/2021	HMRC	BACS			February Tax & NI
27/02/2021	NEST Pension	DD			February NEST Pension
27/02/2021	Mrs EG White	BACS			Return of Santa Suit
<b>Total Payments</b>			2,376.40		

28/02/2021

## Longstanton Parish Council Current Year

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## PURCHASE LEDGER 1 UNPAID INVOICES BY DATE

User: EW

<u>Invoice Date</u>	<u>Invoice No</u>	<u>A/c Code</u>	<u>A/c Name</u>	<u>Net Value</u>	<u>VAT</u>	<u>Invoice Total</u>	<u>Balance</u>
02/01/2021	AAP1172580917	THR001	THREE MOBILE	8.16	1.63	9.79	9.79
18/01/2021	21882722	TAL001	TALKTALK	24.00	4.80	28.80	28.80
21/01/2021	1586516449	NAL001	NALC	97.32	19.47	116.79	116.79
25/01/2021	0403	CAN001	CANALBS	182.00	0.00	182.00	182.00
25/01/2021	BK200467	SLC002	SLCC ENTERPRISES	75.00	15.00	90.00	90.00
30/01/2021	1037	GDL001	GDL SERVICES	70.00	0.00	70.00	70.00
01/02/2021	MEM233752	SLC001	SLCC	289.00	0.00	289.00	289.00
02/02/2021	ABP1180896593	THR001	THREE MOBILE	8.16	1.63	9.79	9.79
04/02/2021	E24333893015	EDF001	EDF ENERGY	8.71	0.44	9.15	9.15
07/02/2021	70036430	OPU001	OPUS ENERGY	10.35	0.52	10.87	10.87
07/02/2021	70036436	OPU001	OPUS ENERGY	204.49	40.90	245.39	245.39
07/02/2021	70036437	OPU001	OPUS ENERGY	2.82	0.14	2.96	2.96
<b>TOTAL INVOICES</b>				<b>980.01</b>	<b>84.53</b>	<b>1,064.54</b>	<b>1,064.54</b>