



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

clerk@longstanton-pc.gov.uk www.longstanton-pc.gov.uk

Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White BEM FdA PSLCC

Notice of Meeting: Finance Committee

To be held via Zoom <https://us02web.zoom.us/j/84094561024?pwd=Qy9nZks5RkdkWkp5aWJLU1J0VEdWdz09>
on Tuesday 26th January 2021 at 7:30pm (Zoom Meeting ID: 840 9456 1024 Passcode: 981001)

To all members of the **Finance Committee**

You are hereby summoned to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 5 Vacancy: 1 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

Mrs Libby White BEM FdA PSLCC Parish Clerk/RFO to Longstanton Parish Council
20th January 2021

FC 20-21/94 To Receive and Approve Apologies for Absence¹

FC 20-21/95 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

FC 20-21/96 Open Forum for Public Participation (10 min)

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

FC 20-21/97 Approval of Minutes

To approve the minutes of the Finance Committee meeting held on 15th December 2020

FC 20-21/98 Clerk's Report (for information only)

FC 20-21/99 Bank Reconciliation

To approve the bank reconciliations for all bank accounts as at 31st December 2020.

FC 20-21/100 Approval of Payments

To approve invoices for payment as per the schedule at the end of the Agenda.

FC 20-21/101 Monies Received

To note monies received as listed in the meeting papers.

FC 20-21/102 Reports

To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts including a report to consider where the accounts are against budget.

FC 20-21/103 Date of Next Meeting

Tuesday 23rd February 2021.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

¹ LGA 1972 s85

Date: 20/01/2021

Longstanton Parish Council Current Year

Page 1

Time: 12:48

Current Bank Account

List of Payments made between 01/01/2021 and 31/01/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/01/2021	Mrs EG White	BACS			January & Backdated Salary
27/01/2021	HMRC	BACS			PAYE & NI
27/01/2021	NEST Pension	DD			January Pension Contribution
Total Payments			3,684.51		

20/01/2021 Longstanton Parish Council Current Year Page 1
 12:47 PURCHASE LEDGER 1 UNPAID INVOICES BY DATE User: EW

<u>Invoice Date</u>	<u>Invoice No</u>	<u>A/c Code</u>	<u>A/c Name</u>	<u>Net Value</u>	<u>VAT</u>	<u>Invoice Total</u>	<u>Balance</u>
02/12/2020	AL01164021186	THR001	THREE MOBILE	8.16	1.63	9.79	9.79
14/12/2020	INV-0696	HUM001	HUMANCAPITAL	500.00	100.00	600.00	600.00
15/12/2020	5970	RED001	RED SHOES	46.50	9.30	55.80	55.80
15/12/2020	1154313875	KON001	KONICA MINOLTA	14.11	2.82	16.93	16.93
18/12/2020	21769951	TAL001	TALKTALK	24.00	4.80	28.80	28.80
30/12/2020	01036	GDL001	GDL SERVICES	85.00	0.00	85.00	85.00
31/12/2020	101150	LON001	VILLAGE HALL	331.05	0.00	331.05	331.05
01/01/2021	JANRATES	SCDC001	SCDC	106.00	0.00	106.00	106.00
02/01/2021	AAP1172580917	THR001	THREE MOBILE	8.16	1.63	9.79	9.79
04/01/2021	12868	BRO001	BROOKFIELD	2,000.00	400.00	2,400.00	2,400.00
07/01/2021	69860306	OPU001	OPUS ENERGY	10.57	0.53	11.10	11.10
07/01/2021	69860312	OPU001	OPUS ENERGY	210.15	42.03	252.18	252.18
07/01/2021	69860313	OPU001	OPUS ENERGY	2.80	0.14	2.94	2.94
09/01/2021	12874	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00
09/01/2021	12875	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00
09/01/2021	12876	BRO001	BROOKFIELD	500.00	100.00	600.00	600.00
11/01/2021	2364	CAP001	CAPALC	150.00	0.00	150.00	150.00
TOTAL INVOICES				5,536.50	970.88	6,507.38	6,507.38