



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

clerk@longstanton-pc.gov.uk www.longstanton-pc.gov.uk

Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White CertHE PSLCC

Notice of Meeting: Finance Committee

To be held via Zoom <https://us02web.zoom.us/j/84094561024?pwd=Qy9nZks5RkdkWkp5aWJLU1J0VEdWdz09>
on Tuesday 24th November 2020 at 7:30pm (Zoom Meeting ID: 840 9456 1024 Passcode: 981001)

To all members of the **Finance Committee**

You are hereby summoned to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 5 Vacancy: 1 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

Mrs Libby White CertHE PSLCC Parish Clerk/RFO to Longstanton Parish Council
17th November 2020

FC 20-21/72 To Receive and Approve Apologies for Absence¹

FC 20-21/73 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

FC 20-21/74 Open Forum for Public Participation (10 min)

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

FC 20-21/75 Approval of Minutes

To approve the minutes of the Finance Committee meeting held on 20th October 2020

FC 20-21/76 Clerk's Report (for information only)

FC 20-21/77 Bank Reconciliation

To approve the bank reconciliations for all bank accounts as at 31st October 2020.

FC 20-21/78 Approval of Payments

To approve invoices for payment as per the schedule at the end of the Agenda.

FC 20-21/79 Monies Received

To note monies received as listed in the meeting papers.

FC 20-21/80 2021/22 Budget

To prepare the budget for 2021/22 in readiness to present to Full Council on 14th December.

FC 20-21/81 Reports

To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts.

FC 20-21/82 Date of Next Meeting

Tuesday 15th December 2020.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

¹ LGA 1972 s85

15/10/2020		Longstanton Parish Council Current Year					Page 1	
15:53		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					User: EW	
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance	
13/10/2020	CD971036833	SHE001	SHERRIFF AMENITY	399.80	79.96	479.76	479.76	
15/10/2020	24894	XLP001	XLPRESS	164.00	0.00	164.00	164.00	
15/10/2020	69507478	OPU001	OPUS ENERGY	173.74	34.75	208.49	208.49	
16/10/2020	ORD500814	SLC002	SLCC ENTERPRISES	245.00	1.40	246.40	246.40	
21/10/2020	OCT20	MEL001	MEL POOLEY	770.00	0.00	770.00	770.00	
29/10/2020	12803	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00	
29/10/2020	12804	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00	
29/10/2020	12805	BRO001	BROOKFIELD	500.00	100.00	600.00	600.00	
30/10/2020	01031	GDL001	GDL SERVICES	140.00	0.00	140.00	140.00	
30/10/2020	101138	LON001	VILLAGE HALL	341.34	0.00	341.34	341.34	
01/11/2020	NOVRATES	SCDC001	SCDC	106.00	0.00	106.00	106.00	
02/11/2020	AK01155823917	THR001	THREE MOBILE	8.16	1.63	9.79	9.79	
04/11/2020	25017	XLP001	XLPRESS	110.00	0.00	110.00	110.00	
07/11/2020	69507471	OPU001	OPUS ENERGY	9.14	0.46	9.60	9.60	
07/11/2020	69507479	OPU001	OPUS ENERGY	2.78	0.14	2.92	2.92	
09/11/2020	E24333893013	EDF001	EDF ENERGY	7.44	0.37	7.81	7.81	
TOTAL INVOICES				4,517.40	526.71	5,044.11	5,044.11	

Date: 17/11/2020

Longstanton Parish Council Current Year

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Time: 15:54

Current Bank Account

List of Payments made between 15/11/2020 and 30/11/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/11/2020	Mrs EG White	BACS			November Salary
27/11/2020	NEST Pension	DD			November Pension
27/11/2020	HMRC	BACS			Nov NI & PAYE
Total Payments			2,226.85		