



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

clerk@longstanton-pc.gov.uk www.longstanton-pc.gov.uk

Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White CertHE PSLCC

Notice of Meeting: Finance Committee

To be held via Zoom <https://us02web.zoom.us/j/84094561024?pwd=Qy9nZks5RkdkWkp5aWJLU1J0VEdWdz09>
on Tuesday 20th October 2020 at 7:30pm (Zoom Meeting ID: 840 9456 1024 Passcode: 981001)

To all members of the **Finance Committee**

You are hereby summoned to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 5 Vacancy: 1 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

Mrs Libby White CertHE PSLCC Parish Clerk/RFO to Longstanton Parish Council
14th October 2020

FC 20-21/61 To Receive and Approve Apologies for Absence¹

FC 20-21/62 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

FC 20-21/63 Open Forum for Public Participation (10 min)

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

FC 20-21/64 Approval of Minutes

To approve the minutes of the Finance Committee meeting held on 22nd September 2020

FC 20-21/65 Clerk's Report (for information only)

FC 20-21/66 Bank Reconciliation

To approve the bank reconciliations for all bank accounts as at 30th September 2020.

FC 20-21/67 Approval of Payments

- a) To approve invoices for payment as per the schedule at the end of the Agenda.
- b) To action the payment of Pavilion Earmarked Funds to the Longstanton Village Hall and Recreation Ground charity as agreed by full council on 12th October 2020

FC 20-21/68 Monies Received

To note monies received as listed in the meeting papers.

FC 20-21/69 2021/22 Budget

To start working on the budget for 2021/22.

FC 20-21/70 Reports

To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts.

FC 20-21/71 Date of Next Meeting

Tuesday 24th November 2020.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

¹ LGA 1972 s85

13/10/2020		Longstanton Parish Council Current Year					Page 1	
19:24		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					User: EW	
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance	
02/09/2020	A101139317158	THR001	THREE MOBILE	9.51	1.90	11.41	11.41	
17/09/2020	1071556804	CAM001	CAMBRIDGE WATER	36.03	0.00	36.03	36.03	
18/09/2020	21436806	TAL001	TALKTALK	24.00	4.80	28.80	28.80	
22/09/2020	128032	PEA001	PEAR	225.00	45.00	270.00	270.00	
30/09/2020	01030	GDL001	GDL SERVICES	50.00	0.00	50.00	50.00	
30/09/2020	101136	LON001	VILLAGE HALL	300.18	0.00	300.18	300.18	
01/10/2020	12046	VISOO1	VISION ICT	473.00	94.60	567.60	567.60	
01/10/2020	OCTRATES	SCDC001	SCDC	106.00	0.00	106.00	106.00	
02/10/2020	12751	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00	
02/10/2020	12752	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00	
02/10/2020	12753	BRO001	BROOKFIELD	500.00	100.00	600.00	600.00	
02/10/2020	AJ01147699914	THR001	THREE MOBILE	8.16	1.63	9.79	9.79	
07/10/2020	69319097	OPU001	OPUS ENERGY	8.00	0.40	8.40	8.40	
12/10/2020	1451	CAR001	CARDSON	200.00	40.00	240.00	240.00	
TOTAL INVOICES				3,479.88	596.33	4,076.21	4,076.21	

Date: 13/10/2020

Longstanton Parish Council Current Year

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Time: 19:26

Current Bank Account

List of Payments made between 01/10/2020 and 31/10/2020

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
27/10/2020	HMRC	10001			Tax and PAYE
27/10/2020	NEST Pension	10002			October Pension
27/10/2020	Mrs EG White	10003			October Salary
27/10/2020	Cambridgeshire Acre	10004	57.00		Annual Membership
Total Payments			2,283.85		