



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

clerk@longstanton-pc.gov.uk www.longstanton-pc.gov.uk

Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White CertHE PSLCC

Notice of Meeting: Finance Committee

To be held via Zoom <https://us02web.zoom.us/j/84228172925?pwd=TENsaDE5dE15WkRuVXJDbXZuYkZ3UT09>

on Tuesday 25th August 2020 at 7:30pm (Zoom Meeting ID: 842 2817 2925 Password: 020536)

To all members of the **Finance Committee**

You are hereby summonsed to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 5 Vacancy: 1 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

Mrs Libby White CertHE PSLCC Parish Clerk/RFO to Longstanton Parish Council
18th August 2020

FC 20-21/41 To Receive and Approve Apologies for Absence¹

FC 20-21/42 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

FC 20-21/43 Open Forum for Public Participation (10 min)

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

FC 20-21/44 Approval of Minutes

To approve the minutes of the Finance Committee meeting held on 21st July 2020

FC 20-21/45 Clerk's Report (for information only)

FC 20-21/46 Bank Reconciliation

To approve the bank reconciliations for all bank accounts as at 31st July 2020.

FC 20-21/47 Approval of Payments

To approve invoices for payment as per the schedule at the end of the Agenda.

FC 20-21/48 Monies Received

To note monies received as listed in the meeting papers.

FC 20-21/49 Reports

To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts.

FC 20-21/50 Date of Next Meeting

Tuesday 22nd September 2020.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

¹ LGA 1972 s85

18/08/2020		Longstanton Parish Council Current Year					Page 1		
15:51		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE							User: EW
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance		
24/06/2020	1966821883	HAN001	HANSON	390.00	78.00	468.00	468.00		
02/07/2020	AG01123281929	THR001	THREE MOBILE	8.16	1.63	9.79	9.79		
16/07/2020	667	PLA001	PLAYMAINTAIN	391.90	78.38	470.28	470.28		
22/07/2020	12675	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00		
22/07/2020	12676	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00		
22/07/2020	12677	BRO001	BROOKFIELD	500.00	100.00	600.00	600.00		
28/07/2020	E0600BQ5BW	MIC002	MICROSOFT	211.20	42.24	253.44	253.44		
30/07/2020	68912930	OPU001	OPUS ENERGY	24.09	1.20	25.29	25.29		
30/07/2020	68912971	OPU001	OPUS ENERGY	75.25	3.76	79.01	79.01		
31/07/2020	1026	GDL001	GDL SERVICES	170.00	0.00	170.00	170.00		
31/07/2020	28218	RIA001	RIALTAS	150.00	30.00	180.00	180.00		
31/07/2020	101128	LON001	VILLAGE HALL	300.18	0.00	300.18	300.18		
02/08/2020	AH01131277605	THR001	THREE MOBILE	8.03	1.61	9.64	9.64		
03/08/2020	68935092	OPU001	OPUS ENERGY	1,362.04	292.41	1,654.45	1,654.45		
06/08/2020	9303190124	SET001	SETON	52.92	10.58	63.50	63.50		
10/08/2020	E24333893010	EDF001	EDF ENERGY	4.02	0.20	4.22	4.22		
TOTAL INVOICES				5,187.79	948.01	6,135.80	6,135.80		

Date: 18/08/2020		Longstanton Parish Council Current Year				Page 1	
Time: 15:52		Current Bank Account					
List of Payments made between 01/08/2020 and 31/08/2020							
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail		
27/08/2020	Mrs EG White	AUGSALARY			August Salary		
27/08/2020	NEST Pension	20059			August Pension		
27/08/2020	HMRC	20060			August Tax and NI		
27/08/2020	MAGPAS	20061	500.00		Donation to Work		
Total Payments			2,670.81				