



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

clerk@longstanton-pc.gov.uk www.longstanton-pc.gov.uk

Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White CertHE PSLCC

Notice of Meeting: Finance Committee

To be held via Zoom <https://us02web.zoom.us/j/88593142170?pwd=TSStXbjdidEdxM1BCMhJPZkdEeVBFUT09>

on Tuesday 21st July 2020 at 7:30pm (Zoom Meeting ID: 885 9314 2170 Password: 502867)

To all members of the **Finance Committee**

You are hereby summonsed to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 5 Vacancy: 1 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

Mrs Libby White CertHE PSLCC Parish Clerk/RFO to Longstanton Parish Council
15th July 2020

FC 20-21/31 To Receive and Approve Apologies for Absence¹

FC 20-21/32 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

FC 20-21/33 Open Forum for Public Participation (10 min)

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

FC 20-21/34 Approval of Minutes

To approve the minutes of the Finance Committee meeting held on 23rd June 2020

FC 20-21/35 Clerk's Report (for information only)

FC 20-21/36 Bank Reconciliation

To approve the bank reconciliations for all bank accounts as at 30th June 2020.

FC 20-21/37 Approval of Payments

To approve invoices for payment.

FC 20-21/38 Monies Received

To note monies received as listed in the meeting papers.

FC 20-21/39 Reports

- To consider the current position of the Council following the first quarter of the 2020/21 fiscal year.
- To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts.

FC 20-21/40 Date of Next Meeting

Tuesday 25th August 2020.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

¹ LGA 1972 s85

16/08/2020		Longstanton Parish Council Current Year					Page 1	
14:52		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					User: EW	
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance	
22/06/2020	5110	RED001	RED SHOES	46.50	9.30	55.80	55.80	
24/06/2020	1966821884	HAN001	HANSON	789.20	157.84	947.04	947.04	
29/06/2020	01022	GDL001	GDL SERVICES	130.00	0.00	130.00	130.00	
29/06/2020	CD970968598	SHE001	SHERRIFF AMENITY	1,259.10	0.00	1,259.10	1,259.10	
29/06/2020	CD970969942	SHE001	SHERRIFF AMENITY	399.80	79.96	479.76	479.76	
30/06/2020	30/6/20	MEL001	MEL POOLEY	1,690.00	0.00	1,690.00	1,690.00	
30/06/2020	101126	LON001	VILLAGE HALL	300.18	0.00	300.18	300.18	
01/07/2020	12635	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00	
01/07/2020	12636	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00	
01/07/2020	JULYRATES	SCDC001	SCDC	106.00	0.00	106.00	106.00	
02/07/2020	AG01123281929	THR001	THREE MOBILE	8.16	1.63	9.79	9.79	
06/07/2020	2020-21 01	NHW001	NEIGHBOURHOOD	28.00	0.00	28.00	28.00	
06/07/2020	12648	BRO001	BROOKFIELD	675.00	135.00	810.00	810.00	
TOTAL INVOICES				6,971.94	691.73	7,663.67	7,663.67	

Date: 15/07/2020

Longstanton Parish Council Current Year

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Time: 14:40

Current Bank Account

List of Payments made between 01/07/2020 and 31/07/2020

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
27/07/2020	Mrs EG White	20051			July Salary
27/07/2020	HMRC	20052			July PAYE & NI
27/07/2020	NEST Pension	20053			July Pension Contribution
Total Payments			2,170.81		