



# Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White CertHE PSLCC

**Notice of Meeting:** Finance Committee

**To be held via Zoom** <https://us02web.zoom.us/j/81975339278?pwd=MFhSd3NNR2FHamN6VkNRV1AyTFF2QT09>

**on Tuesday 23<sup>rd</sup> June 2020 at 7:30pm (Zoom Meeting ID: 819 7533 9278 Password: 050671)**

To all members of the **Finance Committee**

You are hereby summonsed to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 5 Vacancy: 1 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

**Mrs Libby White CertHE PSLCC** Parish Clerk/RFO to Longstanton Parish Council  
16<sup>th</sup> June 2020

**FC 20-21/21 To Receive and Approve Apologies for Absence<sup>1</sup>**

**FC 20-21/22 Councillors' Declarations of Interest**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

**FC 20-21/23 Open Forum for Public Participation (10 min)**

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

**FC 20-21/24 Approval of Minutes**

To approve the minutes of the Finance Committee meeting held on 26<sup>th</sup> May 2020

**FC 20-21/25 Clerk's Report (for information only)**

**FC 20-21/26 Bank Reconciliation**

To approve the bank reconciliations for all bank accounts as at 31<sup>st</sup> May 2020.

**FC 20-21/27 Approval of Payments**

To approve invoices for payment.

**FC 20-21/28 Monies Received**

To note monies received as listed in the meeting papers.

**FC 20-21/29 Reports**

To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts.

**FC 20-21/30 Date of Next Meeting**

Tuesday 21<sup>st</sup> July 2020.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

<sup>1</sup> LGA 1972 s85

30/06/2020		Longstanton Parish Council Current Year					Page 1	
14:10		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					User: EW	
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance	
29/11/2019	1764	CAP001	CAPALC	75.00	0.00	75.00	75.00	
01/04/2020	INV-12344	MIR001	MIRACLE	156.45	31.29	187.74	187.74	
02/05/2020	AE01107326382	THR001	THREE MOBILE	8.63	1.73	10.36	10.36	
19/05/2020	0355	CAN001	CANALBS	191.25	0.00	191.25	191.25	
21/05/2020	665764	BIR001	BIRKETTS	546.00	109.20	655.20	655.20	
22/05/2020	666282	BIR001	BIRKETTS	225.00	45.00	270.00	270.00	
22/05/2020	5638189	ESP01	ESPO	40.30	8.06	48.36	48.36	
27/05/2020	1150908127	KON001	KONICA MINOLTA	26.89	5.38	32.27	32.27	
28/05/2020	1150919974	KON001	KONICA MINOLTA	100.32	20.06	120.38	120.38	
29/05/2020	01018	GDL001	GDL SERVICES	80.00	0.00	80.00	80.00	
29/05/2020	12611	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00	
29/05/2020	12612	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00	
01/06/2020	JUNRATES	SCDC001	SCDC	106.00	0.00	106.00	106.00	
02/06/2020	24247	XLP001	XLPRESS	120.00	0.00	120.00	120.00	
05/06/2020	24273	XLP001	XLPRESS	48.00	0.00	48.00	48.00	
05/06/2020	FINAL	REM001	REMEMBER WHEN	1,610.00	0.00	1,610.00	1,610.00	
05/06/2020	LOCKS	REM001	REMEMBER WHEN	190.00	0.00	190.00	190.00	
10/06/2020	41433	PLA002	PLAY INSPECTION	200.00	40.00	240.00	240.00	
11/06/2020	423001497514	CCC001	CAMBRIDGESHIRE COUNT	341.63	0.00	341.63	341.63	
16/06/2020	101123	LON001	VILLAGE HALL	300.18	0.00	300.18	300.18	
26/06/2020	SM21756	RIA001	RIALTAS	673.00	134.60	807.60	807.60	
<b>TOTAL INVOICES</b>				<b>6,578.65</b>	<b>703.32</b>	<b>7,281.97</b>	<b>7,281.97</b>	

Date: 16/06/2020

## Longstanton Parish Council Current Year

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Time: 14:12

## Current Bank Account

## List of Payments made between 01/06/2020 and 30/06/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/06/2020	HMRC	20028			June Tax and NI
27/06/2020	NEST Pension	20029			June Pension Contribution
27/06/2020	Mrs EG White	20030			June Salary
<b>Total Payments</b>			<b>2,170.81</b>		