



# Longstanton Parish Council

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Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White CertHE PSLCC

**Notice of Meeting:** Full Council  
**Time:** 7.30pm  
**Date:** 10<sup>th</sup> February 2020  
**Venue:** Longstanton Village Hall, 24 High Street, Longstanton, CB24 3BS

To All Members of the Council

You are hereby summonsed to attend the Full Council Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below.

Members: 11 Vacancy: 0 Quorum: 4

*In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.*

*Any Member who is unable to attend the meeting should send their apologies before the meeting.*

***The meeting is open to the public (including the press)***

Mrs Libby White CertHE PSLCC – Parish Clerk  
4<sup>th</sup> February 2020

## **19-20/165 APOLOGIES FOR ABSENCE**

### **19-20/166 COUNCILLORS' DECLARATIONS OF INTEREST**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

### **19-20/167 PUBLIC PARTICIPATION SESSION (10 min)**

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

### **19-20/168 APPROVAL OF MINUTES**

- a) To approve the minutes from the meeting held on 13<sup>th</sup> January 2020.
- b) Matters to report from previous minutes
- c) Clerk's Report – *circulated with meeting papers prior to meeting*

### **19-20/169 A14 MATTERS**

To receive an update on progress with the A14 upgrade from a member of the A14 Integrated Team

### **19-20/170 NORTHSTOWE MATTERS**

- a) SCDC Officers will report to Cllrs following completion of the Community Governance Review Stage 1
- b) To receive an update from the Community Project Officer for Northstowe.
- c) To note the report from the Northstowe Community Forum held on 22<sup>nd</sup> January 2020.

### **19-20/171 FINANCE MATTERS**

- a) To receive an update on the financial situation of the Council from the Clerk.
- b) To consider work to be undertaken on overgrown verges, the Village Green and general maintenance of street furniture
- c) To consider Cllrs attending any of the training courses being provided by CAPALC including H&S, HR, Finance and a half day conference

### **19-20/172 PLANNING MATTERS**

*This item may include any items not covered under the reconvened planning meeting held prior to this meeting – please see agenda on website.*

#### ***Planning Matters for comment***

- a) [S/0230/20/RM](#) - Approval of matters reserved for access, appearance, landscaping, layout and scale following outline planning permission S/2102/18/OL for the erection of a detached dwelling and detached garage at Land at Ryecroft, Station Road, Longstanton

**Northstowe Planning Matters for comment**

- b) [S/0226/20/DC](#) - Discharge of condition 10a (Emergency Fire Provision) and condition 54 (electric vehicle infrastructure) pursuant to S/2011/14/OL at Land to the East of B1050 and Longstanton, West of the Cambridgeshire Guided Busway (CGB) and North of Oakington
- c) To consider that the Phase 2A, application for Northstowe Phase 2 is being considered by the Planning Committee on 12<sup>th</sup> February 2020.

**Planning Matters for Information only**

- d) To note permission of [S/3173/19FL](#) for conversion of garden room to self contained annex at Lyndhurst, Station Road, Longstanton
- e) To note permission of [S/4004/19/FL](#) for single storey side and rear extension at 41 Eaton Way, Longstanton

**19-20/173 COUNTY COUNCIL MATTERS**

- a) To receive the County Councillor Report.

**19-20/174 DISTRICT COUNCIL MATTERS**

- a) To receive the report from the District Councillors.
- b) To consider approaching SCDC to take ownership of the Attenuation Ponds on the B1050
- c) To consider attendance at the Community Safety and Resilience and/or Zero Carbon Communities workshops being hosted by SCDC on 7<sup>th</sup> March 2020.
- d) To receive a report from Cllr Mrs Brash-Hall following attendance at the Parish Liaison Meeting

**19-20/175 HIGHWAY AND FOOTPATH MATTERS**

- a) To note any update on the adoption of Home Farm roads.
- b) To consider the adoption of the Central Open Space as an entity on its own.

**19-20/176 COUNCIL ADMINISTRATION MATTERS**

- a) To consider the proposal for CAPALC to become Incorporated and to answer the questions posed by CAPALC for consideration at their EGM on 4<sup>th</sup> March 2020

**19-20/177 COMMUNITY MATTERS**

- a) To consider the request from the Sustainability Group to look into Green Dog Walking and Repair Café

**19-20/178 POLICE MATTERS**

To receive an update on police matters from the Clerk.

To receive a letter of apology from the resident carrying out some of the graffiti in the village.

**19-20/179 COMMITTEE MATTERS**

To receive draft minutes from the Finance Committee meeting held on 21<sup>st</sup> January 2020.

**19-20/180 CORRESPONDENCE (for information only)**

- Various NALC, CAPALC and SCDC newsletters have been forwarded to Cllrs since January

**DATE OF NEXT MEETING: Monday 9<sup>th</sup> March 2020**

*Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*