



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

clerk@longstanton-pc.gov.uk www.longstanton-pc.gov.uk

Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White CertHE PSLCC

Notice of Meeting: Finance Committee

Time: 7:30pm

Date: Thursday 26th November 2019

Venue: Longstanton Village Hall, 24 High Street, Longstanton, CB24 3BS

To all members of the **Finance Committee**

You are hereby summonsed to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 6 Vacancy: 0 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

Mrs Libby White CertHE PSLCC Parish Clerk/RFO to Longstanton Parish Council
19th November 2019

19-20/84 To Receive and Approve Apologies for Absence¹

19-20/85 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

19-20/86 Open Forum for Public Participation (10 min)

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

19-20/87 Approval of Minutes

To approve the minutes of the Finance Committee meeting held on 17th October 2019

19-20/88 Clerk's Report (for information only)

19-20/89 CCLA

To resolve to approve the completion of the Redemption form to transfer money from the CCLA current account to the main current account for payment of invoices.

19-20/90 Bank Reconciliation

To approve the bank reconciliations for all bank accounts as at 31st October 2019.

19-20/91 Approval of Payments

To approve invoices for payment as detailed in the list at the end of the agenda.

19-20/92 Monies Received

- To note monies received as listed in the meeting papers.
- To consider the current situation with the Pavilion's outstanding monies.

19-20/93 Reports

- To consider the report from James Ryan Thornhill Limited.
- To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts.

19-20/94 Budget 2020/21

To start the process of considering the budget for 2020/21.

19-20/95 Date of Next Meeting

Tuesday 17th December 2019.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

¹ LGA 1972 s85

Date: 19/11/2019

Longstanton Parish Council Current Year

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Time: 13:40

Current Bank Account

List of Payments made between 01/11/2019 and 30/11/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2019	Cambridge Water Business	OCTDD001	22.47		Cemetery Water Mar-Sep 19
01/11/2019	3 Business Services	OCTDD005	9.79		Three Mobile Phone Charge
01/11/2019	Brookfield Contracting and Far	158	2,436.00		Home Farm Contract 8/10
01/11/2019	Canalbs Limited	159	124.25		Internal Audit 1 of 2 19/20
01/11/2019	GDL Services	160	115.00		Litter Picking Oct 19
01/11/2019	Longstanton Village Hall	161	505.98		Hall and Office Rental Oct 19
01/11/2019	South Cambridgeshire District	162	40.00		Hire of Community WIng - Defib
01/11/2019	UK Amenity	163	360.00		Weed Treatment on Rec Ground
01/11/2019	UK Power Networks (Operations)	164	621.60		Disconnection of Kiosk
01/11/2019	Circondare Ltd	165	78.00		A5 Leaflets for Public Meeting
01/11/2019	TalkTalk Business	OCTDD3	57.72		Telephone & Broadband
15/11/2019	South Cambridgeshire District	OCTDD1	104.00		Non Domestic Rates for office
18/11/2019	Eon Energy Solutions Limited	OCTDD5	15.67		Village Green Electric
27/11/2019	HMRC	NOVHMRC			November PAYE & NI
27/11/2019	NEST Pension	NOVPEN			November Pension
27/11/2019	Mrs EG White	NOVSALARY			Nov Salary
27/11/2019	Cambridgeshire Acre	CAMBSACRE	57.00		Annual Membership
Total Payments			6,720.09		