



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

clerk@longstanton-pc.gov.uk www.longstanton-pc.gov.uk

Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White CertHE PSLCC

Notice of Meeting: Finance Committee

Time: 7:30pm

Date: Thursday 17th October 2019

Venue: Longstanton Village Hall, 24 High Street, Longstanton, CB24 3BS

To all members of the **Finance Committee**

You are hereby summonsed to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 6 Vacancy: 0 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

Mrs Libby White CertHE PSLCC Parish Clerk/RFO to Longstanton Parish Council
10th October 2019

19-20/72 To Receive and Approve Apologies for Absence¹

19-20/73 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

19-20/74 Open Forum for Public Participation (10 min)

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

19-20/75 Approval of Minutes

To approve the minutes of the Finance Committee meeting held on 24th September 2019

19-20/76 Clerk's Report (for information only)

19-20/77 CCLA

To resolve to approve the completion of the Subscription form to transfer money to the CCLA current account from the main current account following receipt of the Precept part 2.

19-20/78 Bank Reconciliation

To approve the bank reconciliations for all bank accounts as at 30th September 2019.

19-20/79 Approval of Payments

To approve invoices for payment as detailed in the list at the end of the agenda.

19-20/80 Monies Received

- To note monies received as listed in the meeting papers.
- To consider the current situation with the Pavilion's outstanding monies.

19-20/81 Reports

To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts.

19-20/82 Budget 2020/21

To start the process of considering the budget for 2020/21.

19-20/83 Date of Next Meeting

Tuesday 26th November 2019.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

¹ LGA 1972 s85

Appendix 1, item 19-20/79

10/10/2019		Longstanton Parish Council Current Year					Page 1	
12:13		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					User: EW	
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance	
15/07/2019	CN-737	SLC001	SLCC	-1,764.00	0.00	-1,764.00	-294.00	
16/09/2019	0067119559	CAM001	CAMBRIDGE WATER	22.47	0.00	22.47	22.47	
18/09/2019	20118058	TAL001	TALKTALK	48.11	9.62	57.73	57.73	
19/09/2019	633	PLA001	PLAYMAINTAIN	295.53	59.11	354.64	354.64	
24/09/2019	INV-4919	LCE001	LC ELECTRICAL	245.00	49.00	294.00	294.00	
30/09/2019	976	GDL001	GDL SERVICES	145.00	0.00	145.00	145.00	
30/09/2019	101020	LON001	VILLAGE HALL	505.98	0.00	505.98	505.98	
01/10/2019	10214	VISOO1	VISION ICT	491.00	98.20	589.20	589.20	
01/10/2019	H17A8184F9	EON001	EON	7.53	0.38	7.91	7.91	
01/10/2019	OCTRATES	SCDC001	SCDC	104.00	0.00	104.00	104.00	
01/10/2019	ORD506655	SLC002	SLCC ENTERPRISES	51.50	0.80	52.30	52.30	
02/10/2019	AJN1050674456	THR001	THREE MOBILE	8.16	1.63	9.79	9.79	
03/10/2019	OCT 19	JRT001	JAMES RYAN THORNHILL	175.00	0.00	175.00	175.00	
05/10/2019	977	GDL001	GDL SERVICES	75.00	0.00	75.00	75.00	
07/10/2019	12331	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00	
07/10/2019	12332	BRO001	BROOKFIELD	540.00	108.00	648.00	648.00	
07/10/2019	12333	BRO001	BROOKFIELD	500.00	100.00	600.00	600.00	
09/10/2019	22655	XLP001	XLPRESS	119.00	0.00	119.00	119.00	
TOTAL INVOICES				2,559.28	624.74	3,184.02	4,654.02	

Date: 10/10/2019		Longstanton Parish Council Current Year			Page 1	
Time: 12:17		Current Bank Account				
List of Payments made between 01/10/2019 and 31/10/2019						
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail	
27/10/2019	Mrs EG White	OCTBACS1			October Reimbursements	
27/10/2019	Mrs EG White	OCTBACS2			October Salary	
27/10/2019	HMRC	OCTBACS3			October PAYE & NI	
27/10/2019	NEST Pension	OCTBACS4			October Pension Contribution	
Total Payments			2,196.40			