LONGSTANTON PARISH COUNCIL

Parish Clerk: Mrs Libby White, The Village Institute, 24 High Street, Longstanton CB24 3BS
Email: clerk@longstanton-pc.gov.uk
Chairman: Mr John Street

Notice of Meeting: Full Council
Time: 7.30pm
Date: 8th April 2019
Venue: **Northstowe Community Wing, Pathfinder Way, Northstowe, CB24 1AA**

To All Members of the Council

You are hereby summonsed to attend the Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below.

Members: 11 Vacancy: 0 Quorum: 4

In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.

The meeting is open to the public (including the press)

Mrs Libby White PSLCC – Proper Officer
3rd April 2019

18-19/205 Chairman's Welcome and to Receive and Accept Apologies for Absence[i]

18-19/206 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

18-19/207 Public Participation Session (10 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

18-19/208 Approval of Minutes

a) To approve the minutes from the meetings held on 11th March 2019.
b) Matters to report from previous minutes
c) Clerk's Report – *circulated with meeting papers prior to meeting*

18-19/209 Northstowe Matters

a) To receive an update on Northstowe Matters.
b) To receive an update on the Northstowe Community Wing.
c) To consider the next steps with the potential dewatering of the Kingfisher Pond

18-19/210 Planning Matters

Planning Matters – for comment

a) S/0853/19/FL – single storey flat roof extension to the rear of 28 Thornhill Place, Longstanton for Mr & Mrs Cornish
b) S/1071/19/TC – treework to 4 trees at 40 St Michaels, Longstanton for Mr Neil McPhater
c) S/0277/19/FL – AMENDED – demolition of the existing bungalow and construction of two dwellings including car parking and landscaping at The Retreat, Fews Lane, Longstanton for Mr Gerry Caddoo

Northstowe Planning Matters – for comment

d) S/0714/19/DC – Discharge of Condition 56 (part of framework Travel Plan) of planning permission S/2014/14/OL for Northstowe Phase 2 for Homes England

Planning Matters – for information only

e) To note APPROVAL for S/0133/19/FL proposed first floor side extension at 3 St Michaels, Longstanton.
f) To note APPROVAL for S/0522/19/TC treeworks between 29 and 30, Toad Acre, Longstanton.

18-19/211 County Council Matters

a) To receive the report from the County Councillor for Longstanton, Oakington, Over and Northstowe.
b) To note the new Street Lighting Attachment Policy implemented on 1st April 2019.

18-19/212 District Council Matters

a) To receive the report from the District Councillors for Longstanton, Oakington and Northstowe

b) To receive the report from Cllrs McPhater and Burns following attendance at the Parish Planning Forum held on 14th March 2019.

c) To note the correspondence received by D Cllr Cheung Johnson following request to have planning application S/0766/19/FL to be considered by planning committee

d) To consider the correspondence received from the Trees Officer about the leaning Sycamore at St Michaels Churchyard.

18-19/213 Finance Matters

a) To receive an update on the financial situation of the Council from the Clerk.

b) To consider the purchase of Omega Financial Software following recommendation from the Finance Committee.

18-19/214 Police Matters

a) To receive an update on police matters from the Clerk.

b) To note receipt of the report from the Police and Crime Commissioner for Spring 2019

18-19/215 Highways & Footpath Matters

a) To note any update on the adoption of Home Farm roads.

b) To receive an update from Cllr Mrs Brash-Hall on the purchase of bespoke 'A Frames' for use in areas where there are parking issues.

c) To note correspondence between Swavesey resident, County Council and others about safe crossing points for pedestrians, cyclists, etc. on the B1050 bypass.

d) To note receipt of the Cambridgeshire Speedwatch newsletter for March 2019.

18-19/216 Public Open Space Matters

a) To receive an update on the adoption of the Central Open Space

18-19/217 Community Matters

To consider the potential joining of several parishes to create a Timebank with an initial information event for residents to see what is involved.

18-19/218 Council Administration Matters

a) To consider quotations received for council insurance for 2019 to 2020.

b) To consider the Fire Risk Assessment received for the Pavilion as carried out by Fire Safety Management Services.

18-19/219 Motion to Exclude

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

18-19/220 Pavilion Matters

To approve the minutes of the Confidential meeting held on 11th March

18-19/221 Motion to Re-Admit

To resolve that confidential business having been concluded, the press and public are re-admitted to the meeting.

18-19/222 Committee Matters

To note receipt of the draft minutes for the Finance Committee held on 26th March 2019

18-19/223 Correspondence (for information only)

- CAPALC – NALC Chief Executive Bulletins 8th and 22nd March 2019 (sent via email)

18-19/224 Date of Next Meeting

Tuesday 23rd April – Finance Committee

Monday 13th May 2019 – Annual Meeting of the Council

18-19/225 Agenda Items for Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

LGA 1972, s.85