LONGSTANTON PARISH COUNCIL

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS
Email: clerk@longstanton-pc.gov.uk
Chairman: Mr Dan dela Mare-Lyon Vice Chairman: Mr Steven Burns Parish Clerk: Libby White CertHE PSLCC

Notice of Meeting: Employment Committee
Time: 7.30pm
Date: Monday 5th October 2020

https://us02web.zoom.us/j/3210029685?pwd=WDBiMFpSUS81cy9GRWR6UzNwN0V1Zz09

Meeting ID: 321 002 9685 **Passcode:** 0iDd84

To All members of the **Employment Committee**

You are hereby summonsed to attend a meeting of the Longstanton Parish Council Employment Committee for the purpose of transacting the business as set out below.
Members: 6 Quorum: 3

In order to reduce the length of meetings, it would be appreciated if you would contact the Clerk before Monday if you have any queries or need further information.
THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Libby White CertHE PSLCC – Clerk to Longstanton Parish Council
28th September 2020

EC20-21/24 To Receive and Accept Apologies for Absence

EC20-21/25 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

EC20-21/26 Open Forum for Public Participation (10min)

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

EC20-21/27 Minutes of Meetings Held 7th September 2020

EC20-21/28 Clerk's Report *(for information only)*

EC20-21/29 Committee's Terms of Reference

To receive Cllr Street's recommendations for amended Terms of Reference.

EC20-21/30 Motion to exclude Public and Press: *That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

EC20-21/31 Employment Matters

a) To approve the Minutes of Exclusion from 7th September 2020
b) To consider feedback received and draft goal setting for appraisal.
c) To consider Cllr McPhater's draft response to Canalbs Limited
d) To consider feedback and advice provided by CAPALC following consultation with them as agreed in the meeting of 7th September
e) To review the actions from the meeting held on 7th September 2020.
f) To consider the explicit feedback to Full Council following this Employment Committee Meeting.

EC20-21/32 Motion to Re-admit the Public and Press: *To resolve that the confidential business having been concluded, the Press and Public are re-admitted to the meeting.*

EC20-21/33 Date of Next Meeting

Monday 2nd November 2020

EC20-21/34 Agenda Items for Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.