



# Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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Chairman: Cllr Dan delaMare-Lyon Vice Chairman: Cllr Steve Burns Parish Clerk: Libby White CertHE PSLCC

## **Notice of Meeting:** Finance Committee

**To be held online on Tuesday 26<sup>th</sup> May 2020 at 7:30pm**

To all members of the **Finance Committee**

You are hereby summonsed to attend a meeting of Longstanton Parish Council Finance Committee for the purpose of transacting the business as set out below.

Members: 5 Vacancy: 1 Quorum: 3

To reduce the length of meetings it would be appreciated if you would contact the clerk before Monday if you have any queries or need further information, **the meeting is open to the public (including the press).**

**Mrs Libby White CertHE PSLCC** Parish Clerk/RFO to Longstanton Parish Council

19<sup>th</sup> May 2020

### **FC 20-21/11 To Receive and Approve Apologies for Absence<sup>1</sup>**

### **FC 20-21/12 Councillors' Declarations of Interest**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

### **FC 20-21/13 Open Forum for Public Participation (10 min)**

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

### **FC 20-21/14 Approval of Minutes**

To approve the minutes of the Finance Committee meeting held on 27<sup>th</sup> April 2020

### **FC 20-21/15 Clerk's Report (for information only)**

### **FC 20-21/16 Bank Reconciliation**

To approve the bank reconciliations for all bank accounts as at 30<sup>th</sup> April 2020.

### **FC 20-21/17 Approval of Payments**

To approve invoices for payment.

### **FC 20-21/18 Monies Received**

To note monies received as listed in the meeting papers.

### **FC 20-21/19 Reports**

To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts.

### **FC 20-21/20 Date of Next Meeting**

Tuesday 23<sup>rd</sup> June 2020.

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.

<sup>1</sup> LGA 1972 s85

31/05/2020		Longstanton Parish Council Current Year					Page 1	
14:50		PURCHASE LEDGER 1 UNPAID INVOICES BY DATE					User: EW	
Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance	
31/03/2020	131430	SLC002	SLCC ENTERPRISES	30.00	6.00	36.00	36.00	
01/04/2020	CEMRATES	SCDC001	SCDC	62.00	0.00	62.00	62.00	
01/04/2020	OFFRATESMAY	SCDC001	SCDC	106.00	0.00	106.00	106.00	
02/04/2020	AD01099196399	THR001	THREE MOBILE	8.61	1.72	10.33	10.33	
14/04/2020	69776968	CAM001	CAMBRIDGE WATER	20.38	0.00	20.38	20.38	
18/04/2020	20888987	TAL001	TALKTALK	47.95	9.59	57.54	57.54	
28/04/2020	10111	LON001	VILLAGE HALL	444.24	0.00	444.24	444.24	
30/04/2020	01016	GDL001	GDL SERVICES	65.00	0.00	65.00	65.00	
30/04/2020	ORD507190	SLC002	SLCC ENTERPRISES	24.79	0.80	25.59	25.59	
01/05/2020	12570	BRO001	BROOKFIELD	990.00	198.00	1,188.00	1,188.00	
01/05/2020	12571	BRO001	BROOKFIELD	550.00	110.00	660.00	660.00	
04/05/2020	275778	SHA001	SHAW AND SONS LTD	176.00	35.20	211.20	211.20	
11/05/2020	12583	BRO001	BROOKFIELD	500.00	100.00	600.00	600.00	
15/05/2020	2020-21 PP007	CAS001	COMMUNITY ACTION SUF	505.40	0.00	505.40	505.40	
20/05/2020	101122	LON001	VILLAGE HALL	600.36	0.00	600.36	600.36	
<b>TOTAL INVOICES</b>				<b>4,130.73</b>	<b>461.31</b>	<b>4,592.04</b>	<b>4,592.04</b>	

Date: 20/05/2020

Longstanton Parish Council Current Year

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Time : 15:15

Current Bank Account

Payments made between 01/05/2020 and 31/05/2020

Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
<b>Annmaria Brash-Hall</b>						
27/05/2020	20012	Coronavirus Support Costs	54.40	0.00	54.40	OTS
<b>Cambridge Water Business</b>						
01/05/2020	20007	Cemetery water Sep19-31 Mar	24.68	0.00	24.68	VAT
<b>Dan delaMare-Lyon</b>						
27/05/2020	20011	Phone extension Cable	4.39	0.00	4.39	OTS
<b>HMRC</b>						
27/05/2020	20015	May Tax & NI		0.00		OTS
<b>Mrs EG White</b>						
27/05/2020	20013	May Salary		0.00		OTS
27/05/2020	20016	May Reimbursements		0.00		OTS
				<b>0.00</b>		
<b>NEST Pension</b>						
27/05/2020	20014	May Pension		0.00		OTS
			<b>2,278.17</b>	<b>0.00</b>	<b>2,278.17</b>	