



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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Chairman: Cllr. Dan delaMare-Lyon **Vice Chairman:** Cllr. Andrew Wycherley **Clerk:** Mr. Jaymes Sinclair

Notice of Meeting: **Full Council**
Time: **19:30**
Date: **1st July 2024**
Venue: The Parish Meeting Room, Longstanton Village Hall, 24 High Street,
Longstanton CB24 3BS

To All Members of the Council:

You are hereby summoned to attend the Full Council Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in writing before the meeting.

Members: 5 Vacancy: 6 Quorum: 4

The meeting is open to members of the public (including the press) but is not a public meeting.

J Sinclair

Mr J Sinclair – Clerk

24th June 2024

Agenda

2425/41 Apologies for Absence

2425/42 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

2425/43 Public Participation (10 minutes in total)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

2425/44 Approval of Minutes

- a) To approve the minutes of the meeting dated 6th June 2024 and the extra ordinary meeting dated 17th June 2024.

2425/45 Co-option to fill vacancy

- a) To receive an update on progress made in filling Councillor vacancies.

2425/46 Planning

- a) [24/01914/HFUL](#) First floor extension and front roof dormer extension to existing garage to create an annexe studio apartment, ancillary to main dwelling. Erection of external staircase and walk way with roof. 5 Garwood Drive Longstanton CB24 3FA

Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

- b) [24/01912/HFUL](#) Single storey side extension. Installation of an Air Source Heat Pump and PV solar panels to the side and rear roof slopes and roof slope of garage. 5 Garwood Drive Longstanton CB24 3FA

2425/47 Regular Reports – to receive an update on

- a) Longstanton Groundwater issues.
- b) Northstowe Open Spaces Report.
- c) Longstanton & District Heritage Society / Heritage Building update.
- d) Central Open Space Working Group.
- e) Highways matters.
- f) Anti-Social Behaviour – Response and Prevention.

2425/48 County and District Council Matters

- a) To receive the reports from County and District Councillors.

2425/49 Parish Council Matters

- a) To receive an update on Wilsons Road bridleway.
- b) To receive an update on the flooding in Hattons Road Cemetery.
- c) To consider quotes email replacement.
- d) To consider a request for support from Northstowe Town Council regarding a mobile foodbank.
- e) To receive an update on village maintenance works, VI Bin, Residents' Tree Cutting Requests.
- f) To approve a training budget to be spent by the Clerk without need to meeting approval.
- g) To receive an update on the proposal to hold a Village Market in September.

2425/50 Finance

- a) To review Finance Reports.
- b) To approve payments.

2425/51 Close of Meeting

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