



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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Chairman: Cllr. Dan delaMare-Lyon **Vice Chairman:** Cllr. Andrew Wycherley **Clerk:** Mr. Jaymes Sinclair

Notice of Meeting: **Full Council**
Time: **19:30**
Date: **8th April 2024**
Venue: The Parish Meeting Room, Longstanton Village Hall, 24 High Street,
Longstanton CB24 3BS

To All Members of the Council:

You are hereby summoned to attend the Full Council Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in writing before the meeting.

Members: 7 Vacancy: 4 Quorum: 4

The meeting is open to members of the public (including the press) but is not a public meeting.

J Sinclair

Mr J Sinclair – Clerk

27th March 2024

Agenda

2425/1 Apologies for Absence

2425/2 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

2425/3 Public Participation (10 minutes in total)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

2425/4 Approval of Minutes

- a) To approve the minutes of the meeting dated 4th March 2024.

2425/5 Co-option to fill vacancy

- a) To receive an update on progress made in filling Councillor vacancies.

2425/6 Planning

- a) [24/0355/TTCA](#) Thatchers Wood, Longstanton CB24 3BX T1 Ash - Fell. Reasons: Massive dieback and basal decay by *Perreniporia fraxinea*. Awaiting Decision

2425/7 Regular Reports – to receive an update on

- a) Longstanton Groundwater issues.
- b) Hatton Road Ponds & B1050 Cycle Route.
- c) Northstowe Open Spaces Report.

- d) Homes England updates.
- e) Longstanton & District Heritage Society / Heritage Building update.
- f) Central Open Space Working Group.
- g) Hatton Park Primary School – Projects, parking issues, pupil transport and highway safety.
- h) Highways matters.
- i) Anti-Social Behaviour – Response and Prevention.

2425/8 County and District Council Matters

- a) To receive the reports from County and District Councillors.

2425/9 Finance

- a) To approve the payments and to note the associated finance reports.

2425/10 Parish Council Matters

- a) To receive an update on Wilsons Road bridleway.
- b) To consider preparations for the 2024 Annual Parish Meeting.
- c) To review Hattons Road Cemetery flooding issues and discuss action.
- d) To receive an update on the status of the Summer Event.
- e) To consider quotes received for website/email replacement.
- f) To discuss means of accessing meeting documentation.
- g) To consider signing the Parish Council up to the NALC/SLCC 'Civility and Respect Pledge'
- h) To review outstanding actions/activities and the council's capacity to discharge them.
- i) To receive an update on village maintenance works.
- j) To review repairs required to the Holy Well at St. Michael's Church.
- k) To discuss purchase of .pdf editing Software.
- l) To discuss the adoption of Scribe Accounting Software.
- m) To consider writing of regular PC update to post online in absence of Longstanton Life.
- n) To receive feedback from Clerk's review / training requirements.

Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.