



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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**Chairman:** Cllr. Dan delaMare-Lyon **Vice Chairman:** Cllr. Andrew Wycherley **Clerk:** Mr. Jaymes Sinclair

Notice of Meeting: Full Council  
Time: 19:00  
Date: 5<sup>th</sup> February 2024  
Venue: Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS

**To All Members of the Council:**

**You are hereby summoned to attend the Full Council Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in writing before the meeting.**

Members: 8 Vacancy: 3 Quorum: 4

**The meeting is open to members of the public (including the press) but is not a public meeting.**

*J Sinclair*

Mr J Sinclair – Clerk  
29<sup>th</sup> January 2024

## Agenda

**23-24/98 Apologies for Absence**

**23-24/99 Councillors' Declarations of Interest**

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

**23-24/100 Public Participation (10 minutes in total)**

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

**23-24/101 Approval of Minutes**

- a) To approve the minutes of the meeting dated 8<sup>th</sup> January 2024.

**23-24/102 Co-option to fill vacancy**

- a) To receive an update on progress made in filling Councillor vacancies.

**23-24/103 Planning**

- a) [24/00140/HFUL](#) 27 Mills Lane Longstanton Cambridgeshire CB24 3DG Addition of a new double garage and utility room attached to the side of the existing dwelling.
- b) [24/0079/TTCA](#) T 1 51 St Michaels, Longstanton, CB24 3BZ Yew - Reduce the tips of the Western lateral branches by up to 1.5m T 2 - Oak - Reduce the height by 3m and the spread in all directions by 2m.

**23-24/104 Regular Reports – to receive an update on**

- a) Longstanton Groundwater issues.
- b) Hatton Road Ponds & B1050 Cycle Route.
- c) Northstowe Open Spaces Report.
- d) Homes England updates.

- e) Heritage Building update.
- f) Central Open Space Working Group.
- g) Hatton Park Primary School – Projects, parking issues, pupil transport and highway safety.
- h) Highways matters.
- i) Anti-Social Behaviour – Response and Prevention.
- j) Community Upkeep.

**23-24/105 County and District Council Matters**

- a) To receive the reports from both the County and District Councillors.

**23-24/106 Finance**

- a) To approve the payments and to note the associated finance reports.

**23-24/107 Parish Council Matters**

- a) To receive an update on Wilsons Road bridleway.
- b) To approve the date for the 2024 Summer Event and consider quote from cinema provider.
- c) To approve a date for the tree planting event.
- d) To consider quote for planting new tree in place of removed Beech on the village green and installation of additional bollard.
- e) To consider quotes received for website/email replacement.
- f) To approve and sign papers relating to the deed of easement with Anglian Water
- g) To receive an update on the relaunch of the ParkPlay scheme.

*Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*