



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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Chairman: Cllr. Dan delaMare-Lyon **Vice Chairman:** Cllr. Andrew Wycherley **Clerk:** Mr. Jaymes Sinclair

Notice of Meeting: Full Council
Time: 19:30
Date: 8th January 2024
Venue: Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS

To All Members of the Council

You are hereby summoned to attend the Full Council Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in writing before the meeting.

Members: 8 Vacancy: 3 Quorum: 4

The meeting is open to members of the public (including the press) but is not a public meeting.

J Sinclair

Mr J Sinclair – Clerk
22nd December 2023

Agenda

23-24/88 Apologies for Absence

23-24/89 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

23-24/90 Public Participation (10 minutes in total)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

23-24/91 Approval of Minutes

- a) To approve the minutes of the meeting dated 4th December 2023.

23-24/92 Co-option to fill vacancy

- a) To receive an update on progress made in filling Councillor vacancies.

23-24/93 Planning

- a) [23/04629/CLUED](#) 11 Colesfield, Longstanton. Certificate of lawfulness under S191 for an existing single story rear extension.
- b) [23/04617/FUL](#) 10 High Street, Longstanton. Single storey front extension.

23-24/94 Regular Reports – to receive an update on

- a) Longstanton Groundwater issues.
- b) Hatton Road Ponds & B1050 Cycle Route.
- c) Northstowe Open Spaces Report.
- d) Homes England updates.
- e) Heritage Building update.

- f) Central Open Space Working Group.
- g) Hatton Park Primary School – Projects, parking issues, pupil transport and highway safety.
- h) Highways matters.
- i) Anti-Social Behaviour – Response and Prevention.
- j) Community Upkeep.

23-24/95 County and District Council Matters

- a) To receive the reports from both the County and District Councillors.

23-24/96 Finance

- a) To approve budget and precept for 2024 – 2025.
- b) To receive an update on the grass cutting contract.
- c) To approve the payments and to note the associated finance reports.

23-24/97 Parish Council Matters

- a) To receive an update on Wilsons Road bridleway.
- b) To approve the date for the 2024 Christmas Light Switch on.
- c) To consider adopting the Longstanton Second Hand Sale into the Events programme.
- d) To consider planting new tree in place of removed Beech on the village green and installation of additional bollard.
- e) To consider replacement of bollard on Stevensons Road.
- f) To consider quotes received for website/email replacement.
- g) To receive an update from the Community Speedwatch.
- h) To receive an update on bin collection arrangements.
- i) To receive an update on the progress of the ParkPlay scheme.
- j) To discuss the Clerk's annual review.

Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.