



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

clerk@longstanton-pc.gov.uk www.longstanton-pc.gov.uk

Chairman: Cllr. Dan delaMare-Lyon **Vice Chairman:** Cllr. Andrew Wycherley **Clerk:** Jaymes Sinclair

Notice of Meeting: Full Council
Time: 19:30
Date: 4th September 2023
Venue: Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS

To All Members of the Council

You are hereby summoned to attend the Full Council Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in writing before the meeting.

Members: 6 Vacancy: 4 Quorum: 4

The meeting is open to members of the public (including the press) but is not a public meeting.

J Sinclair

Mr J Sinclair – Clerk

29th August 2023

Agenda

23-24/47 Apologies for Absence

23-24/48 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

23-24/49 Public Participation (10 minutes in total)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

23-24/50 Anonymous comments questions & suggestions

- a) Comments, questions, and suggestions can be left in the Letterbox at the Village Hall. They will be considered at the next relevant Council meeting.

23-24/51 Approval of Minutes

- a) To approve the minutes of the meeting dated 10th July 2023 and the Extra Ordinary meeting dated 17th July 2023.

23-24/52 Co-option to fill vacancy

- a) To receive an update on progress made in filling Councillor vacancies.

23-24/53 Planning

- a) [20/02970/CONDA](#) Green End Farm, Over Rd, Longstanton. Submission of details required by condition 4 (Surface water drainage), 5 (Landscape scheme), 6 (Landscape maintenance plan), 7 (Boundary treatment) and 10 (scheme of biodiversity enhancement) of planning permission 20/02970/FUL
- b) [23/02884/HFUL](#) Green End Farm, Over Rd, Longstanton. Detached cartlodge with first floor attic space.
- c) [23/02880/HFUL](#) 6 Garwood Drive, Longstanton. Loft conversion with roof widows.
- d) [23/02672/OUT](#) Land Adjacent to 1 Prentice Close, Longstanton. Outline Planning Permission with All Matters Reserved for construction of a detached single storey dwelling.

23-24/54 Regular Reports – to receive an update on

- a) Longstanton Groundwater issues.
- b) Hatton Road Ponds & B1050 Cycle Route.
- c) Northstowe Open Spaces Report.
- d) Homes England updates.
- e) Heritage Building update.
- f) Central Open Space Working Group.
- g) Hatton Park Primary School – Projects, parking issues, pupil transport and highway safety.

23-24/55 County and District Council Matters

- a) To receive the reports from both the County and District Councillors.
- b) To receive a presentation from Starship Technologies regarding delivery robots in Longstanton.

23-24/56 Finance

- a) To approve the payments and to note the associated finance reports.
- b) To consider replacement Parish Council mobile phone options.

23-24/57 Parish Council Matters

- a) To receive an update on Wilsons Road bridleway, from Cllr. Brash-Hall following the site meeting of 31st August 2023.
- b) To review draft letter to Liz Watts re: Wilsons Road bridleway.
- c) To receive an update on bookings for Christmas Event.
- d) To receive an update on arrangements for Remembrance Day 2023.
- e) To receive an update on the application to reduce the village speed limit to 20 mph.
- f) To receive an update on the meeting following the Nelson Crescent traffic incident.
- g) To review quotes received for proposed “Kissing Gates”
- h) To consider queries sent by residents regarding ‘Rufest’ music festival.
- i) To review a grant application received from Friends of St. Michael’s Church.
- j) To receive an update from Cllr. Ferreira on Local Businesses’ Community Care.
- k) To consider action required regarding overgrown bushes and trees on High Street between Ladywalk and Hatton’s House.
- l) To consider professional refurbishment of Book Swap phone box on High Street.
- m) To receive an update on the progress of the ParkPlay scheme.
- n) To consider correspondence from Fews Lane Consortium received since the last meeting.

Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.