



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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Chairman: Cllr Dan delaMare-Lyon **Vice Chairman:** Cllr Andrew Wycherley **Locum Clerk:** Ben Stoehr

Notice of Meeting: Full Council

Time: 7.30pm

Date: 11th July 2022

Venue: Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in writing before the meeting.

Members: 10 Vacancy: 1 Quorum: 4

The meeting is open to members of the public (including the press), but is not a public meeting.

B Stoehr

Mr Ben Stoehr – Locum Clerk

8 June 2022

Agenda

22-23/26 Apologies for Absence

22-23/27 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

22-23/28 Public Participation (10minutes in total)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

22-23/29 Anonymous comments questions & suggestions

Comments, questions, and suggestions can be left in the Letterbox at the Village Hall. They will be considered at the next relevant Council meeting. Please ensure that questions are clear as we will not have an opportunity to seek clarification.

22-23/30 Approval of Minutes

- a) To approve the minutes of the meetings on the 13th June 2022 and 21 June 2022

22-23/31 County and District Council Matters

- a) To receive the reports from both the County and District Councillors

22-23/32 Planning

- a) [22/02683/HFUL](#) 15 Haddows Close - Demolition of existing rear element and erection of a part two storey, part single storey rear extension

- b) [22/02694/HFUL](#) 12A High Street - Two storey rear extension
- c) To note SCDC decision notices received since the last meeting

22-23/33 Annual Business

- a) Review of Inventory of land, street furniture and assets including buildings and office equipment (SO5j xiii).
- b) To review, consider and approve the setup of Committees and/or Working Groups and delegations to committees (SO5j v)
- c) To appoint members to the relevant Committees and/or Working Groups (SO5j vii)
- d) Review of the Council's and/or staff subscriptions to other bodies (SO5j xv)

22-23/34 Reports

- a) Longstanton water level issues
- b) Hatton Road Ponds & B1050 Cycle Route
- c) Northstowe Open Spaces Report
- d) Homes England meeting
- e) Heritage Building update
- f) Sustainability Working Group
- g) Central Open Space Working Group
- h) Clerk Recruitment Working Group

22-23/35 Parish Council Matters

- a) Queens Green Canopy
- b) Home Farm POS Transfer
- c) Spice Museum – Defibrillator
- d) Play Equipment and the Central Open Space Maintenance
- e) Trees at rear of Churchyard – potential for subsidence.
- f) Resident request to purchase land in Eaton Way.
- g) Play Inspection Reports – to consider any remedial actions.
- h) Village Events
- i) Digital Sign – A14 Fund
- j) Park Play Publicity
- k) Internal Audit Report
- l) Longstanton Life submission

Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.