



# Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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**Chairman:** Cllr Dan delaMare-Lyon **Vice Chairman:** Cllr Steve Burns **Locum Clerk:** Ben Stoehr

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Notice of Meeting: Finance Committee

Time: 7pm

Date: 8 October 2021

Venue: **Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS**

To Members of the Finance Committee

**You are hereby summoned to attend the Finance Committee Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting.**

Members: 6 Vacancy: 0 Quorum: 3

***The meeting is open to members of the public (including the press), but is not a public meeting.***

*Ben Stoehr*

Mr Ben Stoehr – Locum Clerk

3<sup>rd</sup> November- 2021

## Agenda

**FC21-22/26 To Receive and Approve Apologies for Absence**

**FC21-22/27 Councillors' Declarations of Interest**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

**FC21-22/28 Public Participation (10minutes in total)**

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

**FC21-22/29 Approval of Minutes**

To approve the minutes of the last Finance Committee meeting.

**FC21-22/30 Bank Reconciliation**

To approve the bank reconciliations for bank accounts.

**FC21-22/31 Approval of Payments**

To approve invoices for payment.

**FC21-22/32 Monies Received**

To note monies received as listed in the meeting papers.

**FC21-22/33 Reports**

To consider the various prepared reports showing the activities of Longstanton Parish Council's accounts.

*Any business to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*