



Longstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

clerk@longstanton-pc.gov.uk www.longstanton-pc.gov.uk

Chairman: Cllr Dan delaMare-Lyon **Vice Chairman:** Cllr Steve Burns **Locum Clerk:** Ben Stoehr

Notice of Meeting: Full Council

Time: 7.30pm

Date: 11th April 2022

Venue: Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in writing before the meeting.

Members: 11 Vacancy: 0 Quorum: 4

The meeting is open to members of the public (including the press), but is not a public meeting.

B Stoehr

Mr Ben Stoehr – Locum Clerk

6 May 2022

Agenda

21-22/146 Chairman's welcome

21-22/147 Apologies for Absence

21-22/148 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

21-22/149 Public Participation (10minutes in total)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

21-22/150 Anonymous comments questions & suggestions

Comments, questions and suggestions can be left in the Letterbox at the Village Hall. They will be considered at the next relevant Council meeting. Please ensure that questions are clear as we will not have an opportunity to seek clarification.

21-22/151 Approval of Minutes

- a) To approve the minutes of the meetings on the 14th March 2022

21-22/152 County and District Council Matters

- a) To receive the reports from both the County and District Councillors

21-22/153 Planning

- a) [22/01032/HFUL](#) 78 High Street - Alterations, extension and garage conversion (Part retrospective)
- b) [22/01183/HFUL](#) 64 Thornhill Place - Front porch, single storey rear extension & additional window
- c) [22/0416/TTCA](#) 43 St Michaels - T 1 - Storm damaged Leylandii (split down the main union) Fell to ground level

- d) To note SCDC decision notices received since the last meeting
- e) SCDC decisions for Northstowe Phase 3A & 3B

21-22/154 Parish Council Matters

- a) Home Farm Adoption of Roads and Sewers and Streetlight Repairs.
- b) Longstanton water level issues
- c) Hatton Road Ponds & B1050 Cycle Route
- d) Northstowe Open Spaces Report
- e) Homes England – Northstowe, terms of reference
- f) Heritage Building update
- g) Sustainability Working Group
- h) No Mow May
- i) Central Open Space & Home Farm Adoption
- j) Clerk recruitment update
- k) Village Events – Jubilee
- l) Queens Green Canopy
- m) Request from Northstowe Scouts for storage space
- n) Tree Works on boundary of Fewes Lane property and Mitchcroft Road POS
- o) Overhead Rotator Repair
- p) Fire at Pillbox in Magdalene Close – proposal that it is sealed off to the public
- q) Hatton Park School Parking
- r) Resident communication difficulties complaint
- s) Longstanton Life submission

DATE OF NEXT MEETING: Monday 9 May 2022

Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Quarterly Northstowe Meeting - Town and Parish Councils, County Councillors and Homes England Friday 25th February 2022

Attendees:

Dean Harris (DH) – Homes England (HE)
Emma Brown (EB) – Homes England
Tim Watts (TW) – Homes England
Chris Standish (CS) – Homes England (part)
Cllr Firouz Thompson (CllrFT) CCC/NTC
Cllr Sarah Cheung Johnson (CllrCJ) South Cambs District Council
Cllr Stephen Moore (CllrM) Oakingotn Parish Council
Cllr David Reeves (CllrR) Oakington Parish Council
Laura Lawrence (LL) Oakington Parish Council
Cllr Owen (CllrO) Northstowe Town Council
Cllr Carla Brossabria (CllrB) Northstowe Town Council
Cllr Littlemore (CllrL) Northstowe Town Council
Mark Nokkert (MN)– Northstowe Town Council
Cllr Andrew Wycherley Longstanton Parish Council

Invited:

Philip Harker (PH) – Homes England
Cllr Alex Malyon South Cambs District Council

Purpose of meetings

- DH explained the purpose of the meetings was to allow communication and dialogue between the three local Councils and Homes England on the Northstowe project.
- **ACTION DH** – To circulate draft Terms of Reference
- Agreement of agenda to be set prior to next meeting
- **ACTION EB** - to contact attendees 2 weeks prior to the next meeting to collate agenda based on attendees requests.

Homes England update (Planning/Housing delivery/Infrastructure/Engagement)

- **ACTION DH** – To inform Phase 1 developers of B1050 road closure (*done via L&Q*)
- **ACTION PH** – Provide an update on southern access road opening timings
- **ACTION PH** – Provide an update of cycle way opening/delivery

Updates from each of the Town and Parish Councils (priorities and issues)

- Oakington Tomato Farm boundary – in HE ownership and is being managed by HE Estates team. Residents and members have expressed height, drainage and aesthetic concerns of the southern boundary.
- CllrR – ideally would like the boundary conifers to be reduced in height, or to be removed completely (alternative broad leaf hedge planted). Suggestion of creating biomass from removal of hedging
- **ACTION EB** – Contact with Estates colleagues to discuss and look into these concerns further. HE will provide update at the next meeting.
- Water Resources East consultation – DH advised that Homes England Northstowe Team are not involved with this but are aware of Regional issues. Water Supply to Northstowe has been secured and water conservation measures are to be incorporated.

- Community Endowment s106 contribution Phase 2- DH advised that the HE likely to be happy for Northstowe Town Council choice to choose how to spend funds for the benefit of the community. No issue in principle with Phase 1 residents benefiting. 4 instalments and first one has been made.
- Community assets and role of Northstowe Town Council to be subject of ongoing conversation.
- Proposals for Longstanton Road to be subject of future discussion also involving County Council.

Future meetings

- **Action EB** - Kathryn Beck to be invited to future meetings

Next meeting 1.30pm Friday 20th May 2022 (In person - Northstowe House although dial in option can be made available)

TERMS OF REFERENCE (Draft)

Quarterly Northstowe updated meetings – Homes England and Parish and Town Councils

Purpose

This meeting is to enable communication between Homes England as the main Northstowe master developer and the local Councils, including Northstowe Town Council and the adjoining Parish Councils of Longstanton and Oakington. The meeting ensures there is regular contact between the organisations involved and is envisaged as being more informal/interactive than the existing Northstowe Community Forum meetings.

Responsibilities

- To share information and ensure partners are aware of key development and community development activities.
- To discuss local issues in order to identify potential solutions.
- To explore opportunities for collaboration and engagement to make Northstowe as good as it can be.
- Where appropriate further meetings can be arranged on particular issues, topics or themes. Participation will depend on the issues being discussed.
- It is not the purpose of the meeting to duplicate the responsibilities of other established groups.
- The meeting has no direct decision-making powers as such.

Steering Group Membership

The following organisations will be invited to send a maximum of three representatives to each meeting:

- Longstanton Parish Council
- Northstowe Town Council
- Oakington and Westwick Parish Council
- Homes England
- District and County Councillors for Northstowe.

Frequency of Meetings and Administration

Meetings will take place approximately quarterly (to be reviewed after one year).

Meetings may take place on-line or in person. If the latter, a dial in option may still be made available.

Homes England will issue a call for agenda items two weeks before each meeting and circulate an agenda at least two days prior to each meeting.

Notes will be taken of key action points and circulated to all attendees following each meeting. Homes England staff are happy to undertake required administration.

All participants will be respectful to other participants and acknowledge that organisations may have different objectives.