

LONGSTANTON PARISH COUNCIL

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS

Email: clerk@longstanton-pc.gov.uk

Chairman: Mr Dan dela Mare-Lyon Vice Chairman: Mr Steven Burns Parish Clerk: Libby White BEM FdA PSLCC



Notice of Meeting: Employment Committee

Time: 7.30pm

Date: Monday 1st February 2021

<https://us02web.zoom.us/j/88187611888?pwd=elZNSGt4ZVRSc2t1TnB3M2VKd1VqZz09>

Meeting ID: 881 8761 1888

Passcode: 241483

To All members of the **Employment Committee**

You are hereby summoned to attend a meeting of the Longstanton Parish Council Employment Committee for the purpose of transacting the business as set out below.

Members: 6 Vacancy: 1 Quorum: 3

This meeting shall be closed under the **Public Bodies (Admissions to Meetings) Act 1960 S1(2)**

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

Mrs Libby White BEM FdA PSLCC – Clerk to Longstanton Parish Council
25th January 2021

EC20-21/61 To Receive and Accept Apologies for Absence

EC20-21/62 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

EC20-21/63 Minutes of Meeting Held 4th January 2021

EC20-21/64 Employment Matters

- a) To receive feedback from 2020 Appraisal meeting and to set goals following 2021 appraisal of the Clerk.
- b) To address the matters in the Informal Grievance raised by the Clerk.
- c) To consider any other employment matters arising.
- d) To consider the feedback to Full Council following this Employment Committee Meeting.

EC20-21/65 Date of Next Meeting

Monday 1st March 2021

EC20-21/66 Agenda Items for Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.