



pLongstanton Parish Council

Longstanton Village Hall, 24 High Street, Longstanton CB24 3BS Tel: 01954 782323

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Chairman: Cllr Dan delaMare-Lyon **Vice Chairman:** Cllr Steve Burns **Parish Clerk:** Libby White CertHE PSLCC

Notice of Meeting: Full Council

Time: 7.30pm

Date: 10th August 2020

Venue: **via Zoom**

<https://us02web.zoom.us/j/86029704439?pwd=elducWpJT2xPYWFEOdhjRjZvMGJiQT09>

Meeting ID: 860 2970 4439 Passcode: 217922

To All Members of the Council

You are hereby summonsed to attend the Annual Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below.

Members: 9 Vacancy: 2 Quorum: 4

In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.

Any Member who is unable to attend the meeting should send their apologies before the meeting.

The meeting is open to the public (including the press)

Mrs Libby White CertHE PSLCC – Parish Clerk
3rd August 2020

20-21/48 CHAIRMAN'S WELCOME

20-21/49 APOLOGIES FOR ABSENCEⁱ

20-21/50 COUNCILLORS' DECLARATIONS OF INTEREST

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

20-21/51 PUBLIC PARTICIPATION SESSION (10 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

20-21/52 APPROVAL OF MINUTES

- To approve the minutes from the meetings held on 13th July 2020.
- Matters to report from previous minutes
- Clerk's Report – *circulated with meeting papers prior to meeting*

20-21/53 DEWATERING OF GRAVEL SEAM

To consider the correspondence received from Fewes Lane Consortium following research into the outline applications for Northstowe Phases 3A and 3B.

20-21/54 NORTHSTOWE MATTERS

- To receive an update on Northstowe matters from the Community Project Officer
- To receive an update on the investigation into the potential dewatering of the gravel seam and village ponds

20-21/55 FINANCE MATTERS

- To receive an update on the financial situation of the Council from the Clerk.
- To consider the request to support an alternative event for the Over 60s at Christmas
- To consider the correspondence from Opus Energy following ongoing issues with invoicing.

20-21/56 PLANNING MATTERS

Planning Matters for comment

- S/3215/19/DC – AMENDED Discharge of Conditions 4 (Foul Water Drainage) and 5 (Surface Water Drainage) of planning permission S/2937/16/FL at The Retreat, Fewes Lane, Longstanton

- b) [20/2526/HFUL](#) – construction of log cabin, garage and storage area structure at Gresley House, Station Road, Longstanton
- c) [20/02970/FUL](#) – Erection of detached part single, part two storey flat roofed building for use as an office/studio with associated parking and landscaping at Green End Farm, Over Road, Longstanton
- d) [20/02966/SCRE](#) – EIA – Screening opinion for a proposed solar farm at Wilsons Road, Longstanton
- e) [20/02771/HFUL](#) – Single Storey rear extension and garage conversion at 25 Mills Lane, Longstanton
- f) [20/02819/S73](#) – Variation of Condition 2 (plans) of planning permission S/2930/18/FL at 3 Haddows Close, Longstanton

Northstowe Planning Matters for comment

- g) [S/3164/15/NMA](#) – Non-material amendment of planning permission S/3164/15/RM at Northstowe Phase 1
- h) [S/0045/19/COND6](#) – Condition 6 – Artificial Lighting Scheme at Parcel H10, Northstowe Phase 1
- i) [S/0045/19/COND11](#) – Condition 11 – Street Lighting at parcel H10, Northstowe Phase 1
- j) [S/0045/19/COND17](#) – Condition 17 – Light Spill at Parcel H10, Northstowe Phase 1

Planning Matters for Information Only

- k) [20/02763/FUL](#) – Relocation of refurbished BT K6 Phone Box to the Village Green (from Magdalene Close) as ‘Longstanton Spice Museum’ at Longstanton Village Green, off Nelson Crescent, Longstanton

20-21/57 COUNTY COUNCIL MATTERS

To receive the County Councillor Report

20-21/58 DISTRICT COUNCIL MATTERS

To receive the report from the District Councillors.

20-21/59 COUNCIL ADMINISTRATION MATTERS

- a) To consider declaring a Climate Change Emergency for Longstanton following the completion of the Clerk’s assignment as part of her Degree.

20-21/60 COMMUNITY MATTERS

- a) To consider the Remembrance Sunday and Christmas Lights events in light of COVID-19.
- b) To consider communication received from Longstanton and District Heritage Society about the involvement of Longstanton Parish Council with heritage going forward.
- c) To consider the purchase of a Christmas tree for the Village Green and Northstowe Green.
- d) To consider the formal resolution wording required for the Plastic Free Communities accreditation.
- e) To consider the Cambridge Water ‘Pebble Fund’ to help improve biodiversity for community projects to create, restore or improve habitat.

20-21/61 HIGHWAY AND FOOTPATH MATTERS

- a) To note any update on the adoption of Home Farm roads.
- b) To consider the request to look at Station Road at Northstowe in relation to highway safety improvements due to several near accidents.

20-21/62 POLICE MATTERS

To receive an update on police matters from the Clerk.

20-21/63 COMMITTEE MATTERS

To note receipt of draft minutes from the Finance Committee meeting held on 26th July 2020.

20-21/64 MOTION TO EXCLUDE

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

20-21/65 EMPLOYMENT MATTERS

To consider any recommendations from the Employment Committee.

20-21/66 MOTION TO RE-ADMIT THE PUBLIC AND PRESS

To resolve that the confidential business having been concluded, the press and public are re-admitted to the meeting.

20-21/67 CORRESPONDENCE (for information only)

- Various NALC, CAPALC and SCDC newsletters have been forwarded to Cllrs since July.

DATE OF NEXT MEETING: Monday 14th September 2020

Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

ⁱ LGA 1972, s.85