

Clerk's Report – April 2021

ONGOING

Website - updated as and when necessary to share ongoing PC news and activities, community news, etc.

A14 Funding – all quotes, specs and information needed to obtain the items were sent to Pam Hobson 17 Jul 20.

Planning application for digital sign done 6th Jan 21 – open for comment. 2 New Noticeboards have been received

Longstanton Spice Museum –To be discussed at the April meeting

Longstanton Big Weekend – Pencilled in for 26th June 2021 (pending news from Government).

Community Facilities - All work with the charity and soon to ask for the community to get involved.

Central Open Space – land transferred to the Crown Estate. Developers working with Crown Estate to take on ownership of roads. Developer's solicitor awaiting the landowner to answer some questions but not getting anything back from the landowner. Contact details for Wildlife Trust obtained. Need to discuss and get some recommendations from experts

Gravel Pit –Planning application now live and out for consultation. Due before Planning Committee May/June

Finance – ongoing work is carried out in time for Finance and/or Full Council meetings. Year End complete.

Village Hall – ongoing looking after bookings, invoicing, general admin and actions from meetings, etc. Currently closed due to lockdown.

Highways – addressing ongoing concerns where possible

Flood Action Group –Finding out what maintenance plan says about ponds on B1050 and checking with SCDC what they are doing about maintenance of watercourse through village.

Pavilion Working Group –no action recently. All action with the charity at the moment.

Planning –monthly responses to SCDC with comments from LPC following review of plans at full council meetings

Playground Risk Assessments –inspections of playground and Duddle Drive LEAPs. Remedial work will be required to surface in playground (to be reviewed).

Annual Playground Inspection – getting quotes on medium risks.

Northstowe – ongoing.

Reading – ongoing reading and keeping up to date with any changes in legislation or items we should be aware of

Kingfisher Pond – HR Wallingford working on the investigations and have requested support, where necessary from Cllrs and residents. First report has been received, circulated and commented upon. Site visit with Cllr Brash-Hall and HR Wallingford completed 23rd March 2021. Second report now received

Sustainability Working Group – Initial ideas adopted and supported by LPC – ongoing discussions for other/future projects to be passed to LPC for support.

Audit of burial ground – audit has begun to work out where the errors are between actual plots and map. Some remedial work to be undertaken where 'trees' are growing out of plots.

Audit of burial ground records – some information appears to be missing

B1050 Attenuation Ponds – currently waiting for SCDC to come back with hydraulic assessment

OUTSTANDING

Quality Council – application for Quality Status to be worked on for May 21. New and existing cllrs bios and photos to be included on website. Various policies updated in preparation for applying for the Award.

Risk Assessments – organise the risk assessments to be carried out by Councillors

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Community Led Plan – report and findings to be presented to residents and plan made for village

Emergency Plan – started but not completed with few volunteers having come forward

COMPLETE

Year End and all workings to hand items to Northstowe including Reserves.

MEETINGS/TRAINING HELD

HR Wallingford – 9th March 2021

Accessibility of Excel Documents – 10th March 2021

HAGS playground resurfacing – 15th March 2021

Pavilion Meeting – 17th March 2021

HR Wallingford walk around the village with Cllr Brash-Hall – 23rd March 2021

Omega Year End Webinar – 25th March 2021

Northstowe Faith Provision meeting – 25th March 2021

Internal Audit Training – 26th March 2021 (paid for by CAPALC and not included in hours)

Meetings with new Cllrs – 4 out of 5 met with

SCDC Planning Committee – 13th April 2021

Brookfield Groundcare – outstanding work – 13th April 2021

Northstowe Management of Open Spaces Steering Committee – 15th April 2021

Northstowe Support Partnership – 20th April 2021

Gravel Pit Landowners Meeting – 20th April 2021

CORRESPONDENCE TO ALL COUNCILLORS

Documents for Council Meeting- 4th March 2021

NALC Chief Exec Bulletin – 8th March 2021, 17th March 2021, 19th March 2021, 26th March 2021, 6th April 2021, 9th April 2021, 16th April 2021

March News from Anthony Browne MP – 8th March 2021

Thank you from Bridget Smith, SCDC – 10th March 2021

CAPALC March Newsletter – 10th March 2021

Cambridgeshire ACRE March and April Events – 11th March 2021

Extra Ordinary Meeting Agenda – 11th March 2021

Draft minutes 8th March – 11th March 2021

Invite to Thakenham Potential Development meeting – 12th March 2021

SCDC Weekly Bulletin – 12th March 2021, 17th March 2021, 24th March 2021, 7th April 2021, 20th April 2021

CAPALC March and April Training Dates – 15th March 2021

Cambridgeshire Local – 15th March 2021

PCSOs to Police Officers – 16th March 2021

Planning – CPRE Responses – 16th March 2021

Preparation for VE Day 2021 – 16th March 2021

Agendas – Extra Ordinary meeting 22nd March and Finance 23rd March – 17th March 2021

CCLA Invite to talk on Property Fund – 17th March 2021

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National Moment of Reflection – 18th March 2021
Petition from Anthony Browne – 22nd March 2021
Idox Planning System – 22nd March 2021
Election documentation – 22nd March 2021
Gravel Pit and Village Hall meeting documentation – 22nd March 2021
SCDC Table Tennis Tables on Pioneer Park – 23rd March 2021
Draft minutes from charity meetings – 24th March 2021
Draft Finance Committee Meeting minutes – 24th March 2021
Letters to Football and Cricket Clubs – 24th March 2021
Parish e-Bulletin – 25th March 2021
Response to pre-judicial review – 26th March 2021
Black Bull Appeal Decision – 26th March 2021
NALC – how to get young people involved in local councils – 30th March 2021
Letter to Football Club – 30th March 2021
Annual Parish Meeting invite – 30th March 2021
Planning application Fews Lane – 31st March 2021
CAPALC April Bulletin – 6th April 2021
Northstowe Community Forum Agenda – 7th April 2021
Response from Tree Officer about Woodside Trees – 7th April 2021
CAPALC – Passing of Prince Philip – 9th April 2021
CAPALC – Council meetings and official period of mourning – 15th April 2021
NALC Start Council Awards 2021 – 15th April 2021
CAPALC – Legal update from NALC – 16th April 2021
CamCycle – School Streets and Sustainable Communities – 16th April 2021
Agendas for Meetings – 20th April 2021
NALC – Reopening and Reimagining Community Buildings – 21st April 2021