



# Longstanton Parish Council

*The Village Institute, 24 High Street, Longstanton, CB24 3BS  
T: 01954 782323 E: [parish.clerk@longstantonvillage.org](mailto:parish.clerk@longstantonvillage.org)  
Parish Clerk/Proper Officer: Mrs Libby White PSLCC*

## Remembrance Day Event Plan Sunday 11<sup>th</sup> November 2018

### Introduction

This is a public event managed by Longstanton Parish Council with support from All Saints Church and uniformed services. The Act of Remembrance has historically been held in the churchyard near the war memorial. This year will see the introduction of a parade for everyone from the Village Green (Nelson Crescent) to All Saints Church which includes a road closure.

### Public Safety

The route results in some safety issues for the parish to consider but as the war memorial is situated in the corner of the churchyard, on a busy crossroads, there is no alternative route.

A road closure has been applied for and will be managed by Mervyn Lambert Limited.

Appropriate signage will be displayed as per the attached plans and risk assessment have been carried out.

### Outline of Event

Sunday 11<sup>th</sup> November is 100 years since the end of World War I. Local organisations and members of the public will 'parade' from the Village Green (Nelson Crescent) leaving at 10:15am to arrive at the war memorial at All Saints Church at 10:45am. The Act of Remembrance will take place at the war memorial from 10:50am.

It is hoped as many people as possible will attend but estimate that a maximum of 200 people to take part.

It is anticipated that the parade will be on the highway for no longer than 30 minutes, however, the road will remain closed until 11:15am for the safety of all attendees, especially if numbers mean attendance at the war memorial spills from the churchyard.

### Roads Affected

- High Street
- Nelson Crescent
- Brookside
- Prentice Close
- Drakes Court
- Hattons Park
- Hattons Road
- Haddows Close
- The Dale
- Fairview
- Rectory Close



## **Nelson Crescent at 10:00am**

All those wishing to take part in the parade will meet on Nelson Crescent at 10:00am. The parade will leave Nelson Crescent at 10:15am and the order of attendees will be as follows:

- RAF Cadets
- Army Cadets
- Clergy
- Scouts/Guides
- Rainbows/Cubs
- Members of the public

The route will be:

Nelson Crescent – High Street – All Saints Churchyard

On arrival at the memorial the cadets will assemble between the war memorial and the churchyard wall, other uniformed groups will assemble to their right with members of the public filling up gaps around the uniformed groups and by the church.

## **Toilets**

Should it be needed, the Village Institute toilets will be available for use.

## **Disabled Access**

There are few restrictions on access for anyone with limited mobility during the parade, and space will be made available at the front of the gathering at the war memorial for anyone with a wheelchair.

## **Crowd Control**

Crowd Control is not expected to be an issue for the duration of the parade. Members of the public are encouraged to gather and watch or participate in the parade and meet at the war memorial

## **Details**

Initial ideas circulated to residents via Facebook and Longstanton Life (May 2018)

More details included in article in Longstanton Life (September 2018)

Letter to residents on route of parade (October 2018)

Posters displayed around village (October/November 2018)



- Notes**
- All dimensions are in metres unless otherwise stated.
  - All traffic management to comply with Chapter 8 and any updates and Safety at event notes and roadworks (A code of practice).
  - All road markings and signs to be as per the Traffic Signs Regulations and General Directions 2016.
  - All permanent traffic signals will be bagged and switch off, at all times that temporary traffic signals are being used. This should be done with approval from said authority.

**Key**

- Sign
- Cone Lamp
- Road Closure Point
- Diversion Route
- Access Only

Date Drawn	Revised	Close	Checked/Approved
16/06/2016			



Client: LONGSTANTON PARISH COUNCIL

Project: EVENT TM

Drawing for Site Address: HIGH STREET, LONGSTANTON

Scale: NTS (DO NOT SCALE)

Page No: 1 OF 1

Drawing Number: MLPP/34191/AV/01 Rev: 0