

Longstanton Parish Council

Annual Report 2016/17



Welcome to the Parish Council's Annual Report for 2017

New Community Facilities

Parish Council members, in their role of Trustee of Longstanton Village Institute, have been working hard on to the potential new community hub project. To ensure that the building would be run the best way for residents of the village, legal advice has been sought and the council is working through the list of recommendations to help the project move forward.

With respect to funding, the Trustees of the Gravel Pit have taken the decision to sell the Gravel Pit land (currently included in the masterplan for Northstowe) to provide essential funds for the build. If this goes through, it is anticipated that could bring in funds of up to £2.5m.



This is my first Annual Report as Chairman and it has been an extremely busy 12 months. This report is a summary of work that your parish council has undertaken during the last year and what they are looking to do over the next 12 months.

Finance

Following a reduction in precept last year, Longstanton Parish Council (LPC) has kept the precept for 2017-18 at the same rate of £94,360 meaning a decrease of £3.85 (5.14%) on an average Band D property compared to the equivalent charge for 2016-17, due to an increase in the number of houses.

Youth Council

LPC was recently approached by a group of young parishioners who asked us to support them in setting up a Youth Council. This would only be the second in South Cambs. They have been working really hard with the Clerk to get established and held their first event in June.

Due to lack of attendees, the Connections Bus was cancelled from Easter this year. The Youth Council has been tasked with finding an alternative solution and it is felt that the savings from this can help the youth council start something that is of benefit to all young parishioners.

Community-Led Plan

LPC is keen to support a new Community-Led Plan and will be looking for input from residents. The idea of the plan is to find out the views of residents on matters concerning things like the environment, community safety, etc. If you would like to be involved, please contact the Clerk or Cllr Steve Burns.

Twinning

LPC has been approached by a village in France that would like to twin with us. During 1943 a flight from

Oakington Barracks crash landed in their village and the crew are buried there. Many of the residents feel a draw to Longstanton and will be visiting in July to visit the place where the flight departed.

Other notable work in 2016/17:

- The Parish Clerk is working towards a Certificate 4 in Higher Education in Community Governance
- The Parish Council was awarded the Foundation Level of the new Local Council Award Scheme
- LPC continues to cut the highway verges on behalf of the County Council
- We continue to take an active role in the discussions on Northstowe and are working with relevant bodies as construction has commenced and residents move in.
- Engaged with hauliers to encourage them to sign up to the county council's HGV Voluntary Covenant to not drive through the village.
- Reintroduced the SpeedWatch initiative.
- Worked with students from Hattons Park to design safety signs for the village
- New Councillors continue to receive training.

The following projects are already in progress for 2017/18:

- Working on creating a 3-5 year community-led plan
- Further adoption of Home Farm open spaces and roads
- Looking at potential new village events
- Continuing working with South Cambridgeshire District Council on the Northstowe Development

All that we do is only achieved by the hard work and commitment of our Parish Clerk, Councillors and willing volunteers from the village. Thank you.

Cllr Street

Chairman - June 2017

Longstanton Parish Council

Income and Expenditure Account

For Year Ended: 31 March 2017

Operating Income

Precept	94,630
Interest Received	1,376
Other Income	1,431
Burial Income	368
Home Farm Commuted Sums	0
S106-POS ¹ Receipts	-300
S106-Community Facilities	0
Grass Cutting Grant CCC	2,630
Pavilion Income	4,474
Village Institute Income	99
Recreation Ground Income	50
Total Income	104,758

Running Costs

Admin, staff, insurance, etc.	39,214
Burial Ground Maintenance	3,025
Parks & Open Spaces	42,683
Village Maintenance	17,290
Pavilion	0
Village Institute	1,442
Highways Projects	0
Connections Bus	7,950
Donations	1,803
Total Expenditure	113,407

General Fund Analysis

Opening Balance	611,392
Plus: Income for year	104,758
	<u>716,150</u>
Less: Expenditure for year	<u>113,407</u>
Closing Balance	602,743

Summary of Account Balances as at 31 March 2017

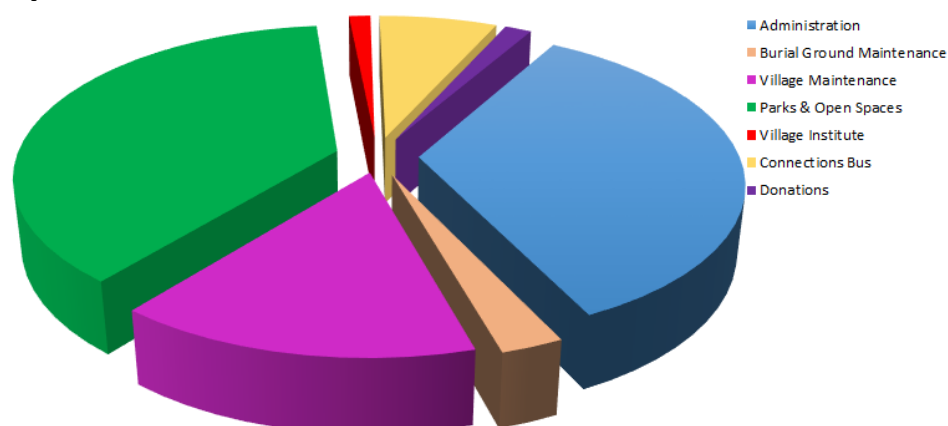
Current Account	32,919
Home Farm Account ¹	181,642
Section 106 Account ²	3,073
Community Proj. Reserves	876
CCLA Current Account	140,000
CCLA S106 Account	60,000
CCLA Home Farm Account	100,000
CCLA Reserves Account ³	75,000
Optimum Card	246

Financial Summary

The majority of the income to the parish council comes in the form of the precept (this is collected by South Cambridgeshire District Council and is included in Council Tax payments) and receipt of S106 money for Public Open Spaces (POS) and Community Facilities. The balance of income includes bank interest, burial fees, Pavilion income, grants, etc.

In order to protect public money, CCLA accounts were set up in 2016 which both protects the money through the Financial Service Compensation Scheme and in addition provides much higher interest per account

Expenditure 2016-17



Description of Accounts

1. 10 years' commuted sums from developers for ground care
2. From developers for community buildings / facilities / spaces
3. This is the contingency fund which, legally, should cover 6-9 months' village costs

Parish Council Activities 2016/7

Burials

There was one burial at Hattons Road Cemetery during this period.

Donations

Donations were made to the British Legion Poppy Appeal, Senior Citizens' Christmas Party, Over Day Centre and the Longstanton Tennis Club.

The Parish Council continues to support Music Madness, Little Leprechauns and the Rainbow Club.

It has been agreed to fix the wall at St Michael's Churchyard with the permission of the Diocese of Ely.

Planning

The Parish Council considered 70 planning applications (an increase of 36% on 2015/16) 26 of which were for Northstowe.

Who is the Parish Council and What Do We Do?

Longstanton Parish Council comprises 11 unpaid elected/co-opted councillors. Councillors normally serve a term of 4 years. However, the current Council will be in post until May 2018 as Parish elections move in line with All Out District Council elections.

The councillors represent an electorate of roughly 2,500 persons.

The Council currently employs 1 part-time member of staff:

Mrs Libby White MILCM– Parish Clerk

Parish Council meetings are held on the second Monday of every month except for August. The meetings start at 7.30pm and they are open to all members of the public. 10 minutes are allocated at the beginning of each meeting for comments and questions from members of the public with respect to items on the agenda or to request items be discussed in the future. Meeting notices / summons of the meetings are displayed on the four notice boards located around the village: at The Village Institute; Woodside; The Pavilion; and Station Road. They are also on the website, and copies are available from the Clerk on request.

Committees / Working Groups

Parish Councillors are expected to serve on a variety of committees or working groups including: Finance Committee, Employment Committee, Standards Committee, Village Events Working Group and represent various interests including Home Farm, Northstowe, Paths/Footpaths, etc. In addition, the Parish Council is sole trustee of the Village Institute and the Gravel Pit Charities.



Playground opening Easter 2015, St Michaels Book Swap and Field behind Stokes Close

Parish Councillor Contact Details

Councillor	Committee	Phone
Annmaria Brash-Hall	Employment Northstowe Police Tennis Club Website (<i>Working Group</i>)	H: 01954 780363 M: 07966 506 019
Steven Burns	Community-Led Plan Finance Tennis Club Pavilion Village Events (<i>Working Group</i>)	H: 01954 782 055 M: 07737 990 888
Sarah Cheung Johnson	Finance Community Hub (<i>Working Group</i>)	M: 07740 337 580
Neil McPhater <i>Vice-Chairman</i>	Bowls Club Community Hub (<i>Working Group</i>) Employment Finance Pavilion	H: 01954 782 038 M: 07794 728 988
Alan Samm	Bowls Club Cricket Club Village Events (<i>Working Group</i>)	M: 07712 399 648
Sandy Sastry	Cricket Club Finance Police	M: 07976 627 493
Mike Sinclair	Community Hub (<i>Working Group</i>) Employment Finance Football Club Village Events (<i>Working Group</i>)	H: 01954 781 437 M: 07866 580 239
John Street <i>Chairman</i>	Community Hub (<i>Working Group</i>) Employment Finance Northstowe Press Officer Village Events (<i>Working Group</i>)	H: 01954 781 155 M: 07546 084 743
Mandy Wilkins	Football Club Home Farm Northstowe Village Events (<i>Working Group</i>)	M: 07742 022 322

Parish Council agendas and minutes are available to view in pdf format on the website:
<http://parishcouncil.longstantonvillage.org/agendas/>

Visit our Facebook page:
[facebook.com/longstantonpc](https://www.facebook.com/longstantonpc)

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