

Longstanton Parish Council

Annual Report 2015/16



Welcome to the Parish Council's Annual Report for 2016

Once again, 2015/16 has been busy for the Parish Council and as Chairman of your Parish Council I have been well supported by Councillors and Parish Council Staff.

Reduction in Precept

I am pleased to report that following the increase in the Precept from 2012 to rebuild Council reserves, the Parish Council has returned the Reserves level to the legal requirement of £75,000 meaning that for the financial year 2016/17, the precept has been reduced by 26.07%.

Defibrillator

With the support of the Community First Responders, a community access defibrillator has been purchased and installed at the Village Institute. It is in a locked cabinet and the code is known by the ambulance service and will be given in an emergency. This piece of equipment can be used by any member of the public as it provides full audible instructions.

Connections Bus

It has been unfortunate that due to the behaviour of a few of the young adults in the village, the Tuesday evening visit of the Connections Bus has been suspended indefinitely. The Parish Council are reviewing the situation and looking at what can be provided to keep our younger parishioners entertained.

Memorial Benches

Two teak hexagonal benches and oak trees were purchased during the year as part of the Commemoration of 70 years following the end of World War II. One bench can be found on the Recreation Ground and the other on the Village Green, Nelson Crescent.

New Community Facilities

In our role of Trustee of the Village Institute, Councillors have started working towards a new community facility. Concept plans have been drawn up and presented to residents. Work continues looking at how the building will function and by creating a business plan prior to looking for funding.

Bus Shelters

The bus shelters at Hattons Park and on the High Street outside the Black Bull were replaced at the beginning of 2016. These shelters boast full visibility for users and have seating.

Other notable work in 2015/16:

- The Parish Clerk has completed her CiLCA training and is now fully qualified
- The Parish Council has applied for the Foundation Level of the new Local Council Award Scheme
- Completion of the refurbishment of the Grade II listed water pumps located in the village
- Adoption of eight additional Open Spaces on Home Farm
- Provision of a CPR (Cardio Pulmonary Resuscitation) training for the public provided by the Community First Responders
- The Parish Council continues to cut the highway verges on behalf of the County Council
- We continue to take an active role in the discussions on Northstowe.
- Sponsored tennis coaching for younger members of the community in conjunction with Longstanton Tennis Club
- New Councillors continue to receive training,

The following projects are already in progress for 2016/17:

- Working on creating a 3 year plan
- Further adoption of Home Farm open spaces and roads
- Closer working with South Cambridgeshire District Council on the Northstowe Development
- Working towards gaining Quality Council status

All that we do is only achieved by the hard work of Councillors, Parish Council staff and willing volunteers from the village. In closing, I would like to state my thanks and appreciation to Councillors for the support and help that they have given me.

Cllr Mrs Ashby

Chairman - June 2016



Cllr Mrs Ashby with Bob Rogers and Dave Milton of Community First Responders with the new defibrillator

Longstanton Parish Council

Income and Expenditure Account

For Year Ended: 31 March 2016

Operating Income

Precept	128,000
Interest Received	1,174
Other Income	394
WEEE Collection	144
Burial Income	967
Home Farm Commuted Sums	15,014
S106-POS ¹ Receipts	251,983
S106-Community Facilities	409
Grass Cutting Grant CCC	2,630
Pavilion Income	4,871
Pavilion Assets & Insurance	0
Village Institute Income	213
Recreation Ground Income	600
Village Event Income	163
Total Income	406,562

Running Costs

Admin, staff, insurance, etc.	34,058
Burial Ground Maintenance	1,157
Parks & Open Spaces	14,301
Village Maintenance	14,714
Pavilion	1,150
Village Institute	1,242
Highways Projects	1,250
Connections Bus	4,872
Donations	1,255
Total Expenditure	73,999

General Fund Analysis

Opening Balance	278,938
Plus: Income for year	406,562
	<u>685,500</u>
Less: Expenditure for year	73,999
Closing Balance	611,501

Summary of Account Balances as at 31 March 2016

Current Account	220,481.36
Deposit Account	1,057.64
Home Farm Account ¹	315,902.51
Section 106 Account ²	66,386.31
Reserves Account ³	210.55
Community Proj. Reserves	591.78

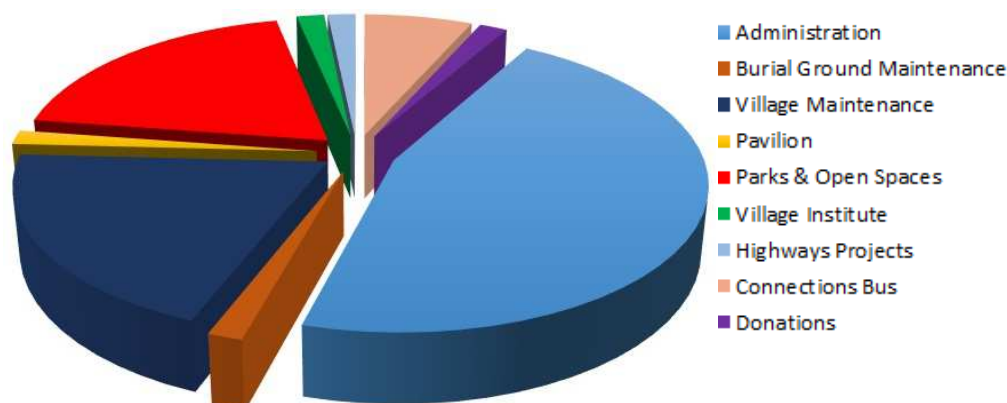
Financial Summary

The majority of the income to the parish council comes in the form of the precept (this is collected by South Cambridgeshire District Council and is included in Council Tax payments) and receipt of S106 money for Public Open Spaces (POS) and Community Facilities. The balance of income includes bank interest, burial fees, Pavilion income, grants, etc.

Description of Accounts

- 1 10 years' commuted sums from developers for ground care
- 2 From developers for community buildings / facilities / spaces
- 3 This is the contingency fund which, legally, should cover 6-9 months' village costs

Expenditure 2015-16



Parish Council Activities 2015/6

Burials

There was one burial at Hattons Road Cemetery during this period.

Donations

Donations were made to the British Legion Poppy Appeal, Senior Citizens' Christmas Party, Cricket Club (Stop Netting), East Anglian Air Ambulance, Over Day Centre and the Friends of All Saints Church St George's Day event.

The Parish Council continues to support Music Madness, Little Leprechauns and the Rainbow Club.

It has been agreed to refurbish the Phone Box in St Michaels (opposite Wilsons Road) as a Book Swap like the one on the High Street.

Planning

The Parish Council considered 52 planning applications, 13 of which were for Northstowe.

Who is the Parish Council and What Do We Do?

Longstanton Parish Council comprises 11 unpaid elected/co-opted councillors. Councillors normally serve a term of 4 years. However, the current Council will be in post until May 2018 as Parish elections move in line with All Out District Council elections.

The councillors represent an electorate of roughly 2,500 persons.

The Council currently employs 1 part-time member of staff:

Mrs Libby White MILCM– Parish Clerk

Parish Council meetings are held on the second Monday of every month except for August. The meetings start at 7.30pm and they are open to all members of the public. 10 minutes are allocated at the beginning of each meeting for comments and questions from members of the public with respect to items on the agenda or to request items be discussed in the future. Meeting notices / summons of the meetings are displayed on the four notice boards located around the village: at The Village Institute; Woodside; The Pavilion; and Station Road. They are also on the website, and copies are available from the Clerk on request.

Committees / Working Groups

Parish Councillors are expected to serve on a variety of committees or working groups including: Finance Committee, Employment Committee, Pavilion & Recreation Ground Committee, Standards Committee, Village Events Working Group and represent various interests including Home Farm, Northstowe, Paths/Footpaths, etc. In addition, the Parish Council is sole trustee of the Village Institute and the Gravel Pit Charities.



Playground opening Easter 2015, St Michaels Well and Long Lane

Parish Councillor Contact Details

Councillor	Committee	Phone
Gill Ashby Chairman	Employment Finance Northstowe Standards	H: 01954 260595 M: 07785 726810
Annmaria Brash-Hall	Employment Northstowe Pavilion & Recreation Ground Police Website (<i>Working Group</i>)	H: 01954 780363 M: 07966 506019
Steven Burns	Finance	H: 01954 782055 M: 07737 990 888
Steven McMillan	Community Hall (<i>Working Group</i>)	H: 01954 288870 M: 07759 283919
Neil McPhater	Community Hall (<i>Working Group</i>) Finance	H: 01954 782038 M: 07794 728988
Alan Samm	Pavilion & Recreation Ground Village Events (<i>Working Group</i>)	M: 07712 399 648
Sandy Sastry	Finance Pavilion & Recreation Ground Police	M: 07976 627493
Mike Sinclair	Finance	H: 01954 781 437 M: 07866 580 239
John Street Vice-Chairman	Community Hall (<i>Working Group</i>) Employment Finance Northstowe Press Officer	H: 01954 781155 M: 07546 084743
Mandy Wilkins	Home Farm Northstowe Pavilion & Recreation Ground Village Events (<i>Working Group</i>)	M: 07742 022 322

Parish Council agendas and minutes are available to view in pdf format on the website:

<http://parishcouncil.longstantonvillage.org/agendas/>

Visit our Facebook page:

[facebook.com/longstantonpc](https://www.facebook.com/longstantonpc)

Parish Council email address:

Parish.clerk@longstantonvillage.org

Parish Clerk: Mrs Libby White MILCM, The Parish Office, 24 High Street, Longstanton, CB24 3BS