

Longstanton Parish Council

Annual Report 2017/18



Welcome to the Parish Council's Annual Report for 2018

The last 12 months have flown by and I hope this report will provide you with a summary of work that your parish council has undertaken during this time and what they are looking to do over the next 12 months

Finance

The Precept requested for this financial year was £103,228, an increase of £8,598 on 2017/18. This figure takes into account the increase in dwellings with the new homes in Northstowe. It should be noted that the money allocated for Northstowe residents will be returned to Northstowe Town Council (once set up) if it has not been spent on these residents in the interim. The increase in numbers of homes in the village, including Northstowe, means there is a £2.71 increase in a Band D property price.

Community-Led Plan

Longstanton Parish Council (LPC) continues to work with residents of the village to create a new Community-Led Plan. A questionnaire will be sent to each household (also available online) asking for the views of residents on matters concerning things including: the environment, community safety, education and childcare, leisure, etc. I cannot stress enough how important your views are to help both LPC and other organisations develop Longstanton in the way you wish it to move forward over the coming years.

Youth Council

The Youth Council has moved from strength to strength initiating a youth club 'at the Hind Out' on a Tuesday afternoon after school (at the Village Institute or Recreation Ground depending on the weather). They have organised two picnic in the park events, visited the Houses of Parliament and had input into the future play areas for Northstowe Phase 1.

Other notable work in 2017/18:

- The Parish Clerk is in the second year of working towards a Certificate 4 in Higher Education in Community Governance.
- LPC continues to cut the highway verges on behalf of the County Council (increasing cuts to monthly in 2018).
- The village gateways and change of speed limit (Hattons Road, School Lane and Home Farm Road) were all put in place.
- We continue to take an active role in the discussions on Northstowe and are working with relevant bodies as construction has commenced and residents move in.
- Assisted the launch of the Community-Led Plan project.
- Creation of a Parish Council Business Plan.
- Working with residents and other bodies with respect to the potential dewatering of Northstowe Phase 1 and the effects on Longstanton village.
- New Councillors continue to receive training.

The following projects are already in progress for 2018/19:

- Ongoing discussions towards the adoption of Home Farm open spaces and roads.
- Looking at potential new village events.
- Update of the Parish Council website.
- Continuing working with South Cambridgeshire District Council on the Northstowe Development

All that we do is only achieved by the hard work and commitment of our Parish Clerk, Councillors and willing volunteers from the village. Thank you.

Cllr John Street

Chairman - July 2018

Progress Towards the Hub—Merging Longstanton Charities

While planning new community facilities for the village, LPC has been advised, by solicitors, to rationalise the three charities for which it is trustee (Longstanton Village Institute, Gravel Pit and Longstanton Recreation Ground (dormant)). This has involved significant consultation with the Charity Commission. Permission has been given to merge the Village Institute and Recreation Ground charities. The Gravel Pit charity will remain a separate entity and as reported last year, the Trustees of the Gravel Pit are working to sell the land to provide essential funds towards the required facilities.

The current Village Institute and Pavilion buildings are in much need of work. Further consultation will be carried out in the near future to better understand parishioners' requirements for improved community facilities.



Longstanton Parish Council

Income and Expenditure Account - For Year Ended: 31 March 2018

Financial Summary

The majority of the income to the parish council comes in the form of the Precept (this is collected by South Cambridgeshire District Council and is included in Council Tax payments) and receipt of S106* money for Public Open Spaces (POS) and Community Facilities. The balance of income includes bank interest, burial fees, Pavilion income, grants, etc.

In order to protect public money, CCLA[^] accounts were set up in 2016 which both protects the money through the Financial Service Compensation Scheme and in addition provides much higher interest per account.

Operating Income	£	General Fund Analysis	£	Description of Accounts
Precept	94,630	Opening Balance	602,743	1. 10 years' in advance sums from developers for ground care
Interest Received	1,330	Plus: Income for year	111,097	2. From developers for community buildings / facilities / spaces
Other Income	3,248		713,840	3. This is the contingency fund which, legally, should cover 6-9 months' village operating costs
Burial Income	1,248	Less: Expenditure for year	103,418	
Northstowe Income	1,035	Closing Balance	610,422	
S106-POS ¹ Receipts	0			
S106-Community Facilities	1,274			
Grass Cutting Grant CCC	2,630			
Pavilion Income	4,500	Summary of Account Balances as at		Definitions
Village Institute Income	227	31 March 2018	£	* S106
Recreation Ground Income	975	Current Account	3,842	Section 106 of the Town and Country Planning Act 1990 (as amended) commonly known as S106 Agreements are a mechanism which make a development proposal acceptable in planning terms, that would not otherwise be acceptable. They are focused on site specific mitigation of the impact of the development.
Total Income	111,097	Home Farm Account ¹	181,267	
		Section 106 Account ²	3,231	
		Community Proj. Reserves	0	
Running Costs	£	CCLA Current Account	177,315	
Admin, staff, insurance, etc.	45,169	CCLA S106 Account	60,000	
Burial Ground Maintenance	4,196	CCLA Home Farm Account	100,000	
Parks & Open Spaces	11,852	CCLA Reserves Account ³	75,000	
Village Maintenance	20,515	Optimum Card	282	
Pavilion	4,146			
Village Institute	1,549			
Highways Projects	13,634			
Youth Provision	441			
Donations	1,916			
Total Expenditure	103,418			^ CCLA

Definitions

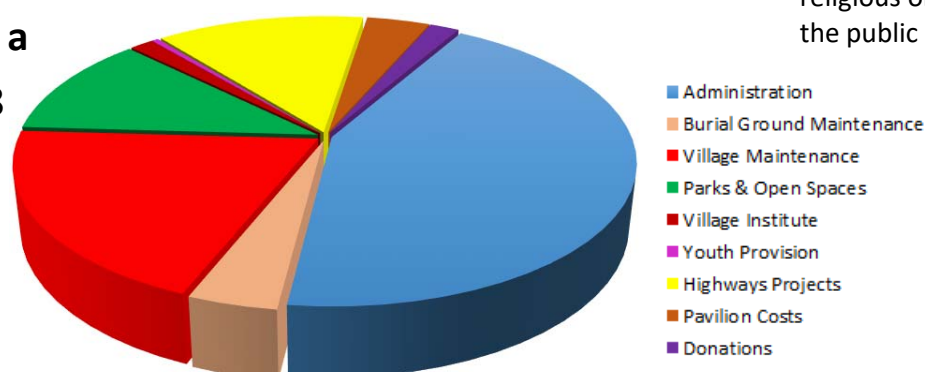
* S106

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^ CCLA

CCLA Management Limited 'CCLA' is one of the UK's largest charity fund managers, managing investments for charities, religious organisations and the public sector.

Expenditure at a glance 2017-18



Parish Council Activities 2017/8

Burials

There was one interment of ashes at Hattons Road Cemetery during this period.

Donations

Donations were made to the British Legion Poppy Appeal, Magpas Air Ambulance, Senior Citizens' Christmas Party, Longstanton Village Market, SJ Judo, and Longstanton Limpers (running club).

The Parish Council continues to support Music Madness, Little Leprechauns and the Rainbow Club and has started to support Longstanton and District Heritage Society.

Planning

The Parish Council considered 82 planning applications (an increase of 17% on 2016/17) 32 of which were for Northstowe (increased by 23%).

Who is the Parish Council and What Do We Do?

Longstanton Parish Council comprises 11 unpaid elected/co-opted councillors. Councillors normally serve a term of 4 years. The current Council will be in post until May 2022 and were elected following uncontested elections held in May this year.

Councillors represent an electorate of 2,616 persons (at time of writing).

The Council currently employs 1 member of staff:

Mrs Libby White PSLCC– Parish Clerk/Proper Officer & RFO

Parish Council meetings are held on the second Monday of every month except for August. The meetings start at 7.30pm and they are open to all members of the public. 10 minutes are allocated at the beginning of each meeting for comments and questions from members of the public with respect to items on the agenda or to request items be discussed in the future. Meeting notices / summons of the meetings are displayed on the four notice boards located around the village: at The Village Institute; Woodside; The Pavilion; and Station Road. They are also on the website, and copies are available from the Clerk on request.

Committees / Working Groups

Parish Councillors are expected to serve on a variety of committees or working groups including: Finance Committee, Employment Committee, Standards Committee, Village Events Working Group and represent various interests including Home Farm, Northstowe, Paths/Footpaths, etc. In addition, the Parish Council is sole trustee of the Village Institute, Gravel Pit and Recreation Ground (dormant) Charities.



Long Lane, Longstanton Village Market and sunrise on Manor Field

Parish Councillor Contact Details

Councillor	Committee	Phone
Annmaria Brash-Hall	Employment Police Tennis Club Website (<i>Working Group</i>)	H: 01954 780 363 M: 07966 506 019 E: cllr.brash-hall@longstantonvillage.org
Steven Burns	Community-Led Plan Finance Tennis Club Pavilion Village Events (<i>Working Group</i>)	H: 01954 782 055 M: 07737 990 888 E: cllr.burns@longstantonvillage.org
Dan delaMare-Lyon	Finance Highways / SpeedWatch	E: cllr.delamare-lyon@longstantonvillage.org
Neil McPhater Vice-Chairman	Bowls Club Employment Finance Pavilion	H: 01954 782 038 M: 07794 728 988 E: cllr.mcphater@longstantonvillage.org
Stephanie Ness	Finance Village Events (<i>Working Group</i>)	M: 07801 790 990 E: cllr.ness@longstantonvillage.org
Richard Owen	Northstowe	M: 07932 520 355 E: cllr.owen@longstantonvillage.org
Simon Owens	Football Club Village Events (<i>Working Group</i>)	M: 07515 353404 E: cllr.owens@longstantonvillage.org
Alan Samm	Bowls Club Cricket Club Village Events (<i>Working Group</i>)	M: 07712 399 648 E: cllr.samm@longstantonvillage.org
Mike Sinclair	Community Hub (<i>Working Group</i>) Employment Finance Village Events (<i>Working Group</i>)	H: 01954 781 437 M: 07866 580 239 E: cllr.sinclair@longstantonvillage.org
John Street Chairman	Community Hub (<i>Working Group</i>) Employment Finance Northstowe Press Officer Village Events (<i>Working Group</i>)	H: 01954 781 155 M: 07546 084 743 E: cllr.street@longstantonvillage.org
Mandy Wilkins	Football Club Home Farm Northstowe Village Events (<i>Working Group</i>)	M: 07742 022 322 E: cllr.wilkins@longstantonvillage.org

Parish Council agendas and minutes are available to view on the website:

<http://parishcouncil.longstantonvillage.org/agendas/>

Visit our Facebook page: [facebook.com/longstantonpc](https://www.facebook.com/longstantonpc)

Parish Council email address: parish.clerk@longstaptonvillage.org

Parish Clerk: Mrs Libby White PSLCC, The Parish Office, 24 High Street, Longstanton, CB24 3BS
T: 01954 782323